



## **CITY OF ATASCADERO SUCCESSOR AGENCY AGENDA**

### **HYBRID MEETING INFORMATION:**

In accordance with City Council Resolution No. 2022-074 and the requirements of AB 361, the Successor Agency meeting will be available via teleconference for those who wish to participate remotely. The Successor Agency meeting will also be held in the City Council Chambers and in-person attendance will be available at that location.

### **HOW TO OBSERVE THE MEETING:**

To participate remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To participate remotely using the Zoom platform please visit [https://us02web.zoom.us/webinar/register/WN\\_ZwJ7a031S3KXauEym9ehaA](https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA).

### **HOW TO SUBMIT PUBLIC COMMENT:**

Individuals who wish to provide public comment in-person may attend the meeting in the City Council Chambers. Individuals who wish to participate remotely may call **(669) 900-6833** (Meeting ID: 889 2347 9018) to listen and provide public comment via phone or via the [Zoom](#) platform using the link above.

If you wish to comment but not via a live platform, please email public comments to [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) by 12:00 pm on the day of the meeting. Such email **comments must identify the Agenda Item Number in the subject line of the email.** The comments will be forwarded to the Successor Agency and made a part of the administrative record. If a comment is received after the deadline for submission but before the close of the meeting, the comment will still be included as a part of the administrative record of the meeting but will be forwarded to the City Council the next business day. ***Please note, email comments will not be read into the record.***

### **AMERICAN DISABILITY ACT ACCOMMODATIONS:**

Any member of the public who needs accommodations should contact the City Clerk's Office at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Successor Agency agendas and minutes may be viewed on the City's website: [www.atascadero.org](http://www.atascadero.org).

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, [www.atascadero.org](http://www.atascadero.org). All documents will be available for public inspection by appointment during City Hall business hours.



**CITY OF ATASCADERO CITY COUNCIL IN  
THE CAPACITY OF SUCCESSOR AGENCY  
TO THE COMMUNITY REDEVELOPMENT  
AGENCY OF ATASCADERO FOR  
REDEVELOPMENT AND HOUSING  
PURPOSES**

## **AGENDA**

**Tuesday, January 10, 2023  
(Immediately following the conclusion  
of the City Council Regular Session)**

**City Hall Council Chambers, 4<sup>th</sup> floor  
6500 Palma Avenue  
Atascadero, California  
(Enter from Lewis Avenue)**

**REGULAR SESSION – CALL TO ORDER:** Immediately following  
the conclusion of the City  
Council Regular Session

**ROLL CALL:** Mayor Moreno  
Mayor Pro Tem Funk  
Council Member Bourbeau  
Council Member Dariz  
Council Member Newsom

**APPROVAL OF AGENDA:** Roll Call

### **A. CONSENT CALENDAR:**

- 1. Successor Agency Draft Minutes – January 11, 2022**
  - Recommendation: Council, in the capacity of the Successor Agency to the Community Redevelopment Agency of Atascadero, approve the Successor Agency Draft Action Minutes of January 11, 2022. [City Clerk]

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<sup>1</sup> On January 10, 2012, the Atascadero City Council adopted Resolution No. 2012-002, electing to serve as the successor to the Community Redevelopment Agency of Atascadero for redevelopment purposes, and also elected to retain the housing assets and functions previously performed by the Community Redevelopment Agency of Atascadero.

**COMMUNITY FORUM:** (This portion of the meeting is reserved for persons wanting to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Speakers are limited to three minutes. Please state your name and address for the record before making your presentation. The Board may take action to direct the staff to place a matter of business on a future agenda. Comments made during Community Forum will not be a subject of discussion. Any members of the public who have questions or need information may contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org).)

**B. PUBLIC HEARINGS: None.**

**C. MANAGEMENT REPORTS:**

1. Approval of Recognized Obligation Payment Schedule for Fiscal Year 2023-2024, July 1, 2023 - June 30, 2024, and Fiscal Year 2022-2023 Administrative Budget
  - Fiscal Impact: None.
  - Recommendation: Successor Agency Board adopt Draft Resolution, approving the Draft Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2023 through June 30, 2024 (ROPS 23-24) and the Fiscal Year 2023-2024 Administrative Budget. [Administrative Services]

**BOARD ANNOUNCEMENTS AND REPORTS:** (On their own initiative, the Board Members may make a brief announcement or a brief report on their own activities. Board Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Board may take action on items listed on the Agenda.)

**D. ADJOURN TO MEETING OF THE PUBLIC FINANCING AUTHORITY**



**CITY OF ATASCADERO CITY COUNCIL IN  
THE CAPACITY OF SUCCESSOR AGENCY  
TO THE COMMUNITY REDEVELOPMENT  
AGENCY OF ATASCADERO FOR  
REDEVELOPMENT AND HOUSING  
PURPOSES**

**DRAFT MINUTES**

**Tuesday, January 11, 2022  
(Immediately following the conclusion  
of the City Council Regular Session)**

**City Hall Council Chambers, 4<sup>th</sup> floor  
6500 Palma Avenue  
Atascadero, California  
(Enter from Lewis Avenue)**

**REGULAR SESSION – CALL TO ORDER:** Immediately following  
the conclusion of the City  
Council Regular Session

Mayor Moreno called the meeting to order at 7:09 p.m.

**ROLL CALL:**

**Present:** **By Teleconference** – Council Members Bourbeau, Dariz, AND Funk, Mayor Pro Tem Newsom and Mayor Moreno

**Absent:** None

**Staff Present:** **By Teleconference** – City Manager Rachelle Rickard, Administrative Services Director Jeri Rangel, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Police Chief Bob Masterson, Public Works Director Nick DeBar, City Attorney Brian Pierik, Deputy City Manager/City Clerk Lara Christensen, and IT Manager Luke Knight

**APPROVAL OF AGENDA:**

**MOTION: By Council Member Bourbeau and seconded by Council Member Funk to approve the agenda.  
*Motion passed 5:0 by a roll-call vote.***

**A. CONSENT CALENDAR:**

**1. Successor Agency Draft Minutes – January 12, 2021**

- Recommendation: Council, in the capacity of the Successor Agency to the Community Redevelopment Agency of Atascadero, approve the Successor Agency Draft Action Minutes of January 12, 2021. [City Clerk]

**MOTION: By Council Member Bourbeau and seconded by Council Member Funk to approve the Consent Calendar.  
*Motion passed 5:0 by a roll-call vote.***

**COMMUNITY FORUM:**

The following citizens spoke during Community Forum: None.

***Mayor Moreno closed the COMMUNITY FORUM period.***

**B. PUBLIC HEARINGS: None.**

**C. PUBLIC HEARINGS: None.**

**D. MANAGEMENT REPORTS:**

**1. Approval of Recognized Obligation Payment Schedule 22-23 July 1, 2022 - June 30, 2023 and Fiscal Year 2022-2023 Administrative Budget**

- Fiscal Impact: None.
- Recommendation: Successor Agency Board adopt Draft Resolution, approving the Draft Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2022 through June 30, 2023 (ROPS 22-23) and the Fiscal Year 2022-2023 Administrative Budget. [Administrative Services]

Administrative Services Director Rangel gave the presentation and answered questions from the Council.

**PUBLIC COMMENT:**

The following citizens spoke on this item: None.

***Mayor Moreno closed the Public Comment period.***

**MOTION:** By Mayor Pro Tem Newsom and seconded by Council Member Funk to adopt Resolution No. SA 2022-001, approving the Draft Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2022 through June 30, 2023 (ROPS 21-22) and the Fiscal Year 2022-2023 Administrative Budget.  
*Motion passed 5:0 by a roll-call vote.*

**BOARD ANNOUNCEMENTS AND REPORTS:**

Council Member Funk noted an error in the Minutes on the motion maker for Item #C-1 (page 5) of the Agenda Packet and asked that staff review and correct.

**MOTION:** By Mayor Moreno and seconded by Mayor Pro Tem Newsom to reconsider the prior motion for Consent Calendar Item #A-1 and direct staff to review the record and make whatever corrections are necessary.  
*Motion passed 5:0 by a roll-call vote.*

**E. ADJOURN TO MEETING OF THE PUBLIC FINANCING AUTHORITY**

Mayor Moreno adjourned the meeting at 7:19 p.m. to the Public Financing Authority.

**MINUTES PREPARED BY:**

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Lara K. Christensen  
Deputy City Manager / City Clerk

**APPROVED:**



ITEM NUMBER:  
DATE:

SA C-1  
01/10/23

# ***Successor Agency to the Community Redevelopment Agency of Atascadero***

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## ***Staff Report – Administrative Services***

### **Approval of Recognized Obligation Payment Schedule 23-24 July 1, 2023 - June 30, 2024 and Fiscal Year 2023-2024 Administrative Budget**

#### **RECOMMENDATION:**

Successor Agency Board adopt Draft Resolution, approving the Draft Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2023 through June 30, 2024 (ROPS 23-24) and the Fiscal Year 2023-2024 Administrative Budget.

#### **DISCUSSION:**

On December 29, 2011, the California Supreme Court delivered its decision in the California Redevelopment Association v. Matosantos case. The decision upheld AB1x 26, the Dissolution Act, and found AB1x 27, the Alternative Redevelopment Program Act, unconstitutional. AB1x 26 dissolved the Redevelopment Agency as of February 1, 2012, the new dissolution date established by the Supreme Court. On January 10, 2012 the City of Atascadero elected to become the Successor Agency to the Community Redevelopment Agency of Atascadero (RDA). AB 1484 was signed by the Governor on June 27, 2012 and further changed the process for dissolving redevelopment agencies.

Pursuant to Health and Safety Code (HSC) section 34177(o)(1), commencing with the ROPS covering the period July 1, 2016 to June 30, 2017 and thereafter, agencies shall submit an oversight board approved annual ROPS to the Department of Finance (DOF) and the County Auditor-Controller by February 1, 2016 and each February 1 thereafter. The Successor Agency must report all expected obligations for the one year period starting the following July. The attached ROPS covers the period of July 1, 2023 through June 30, 2024, and is referred to as ROPS 23-24.

Given the expected level of maintenance and close-out activities, the Agency is requesting only \$47,340 in Fiscal Year 2023-2024 Administrative Budget Allowance.

The Draft ROPS 23-24 estimates that \$1,869,209 in Redevelopment Property Tax Trust Fund (RPTTF) funding will be needed for the July 1, 2023 through June 30, 2024 period.

Once approved by the Successor Agency Board, the ROPS 23-24 will be submitted for approval to the Countywide Oversight Board. Once approved by the Countywide Oversight Board, it will be submitted to the County Auditor-Controller, the State Controller, and the DOF. The DOF will have until April 15<sup>th</sup> to review the ROPS and to object to items that do not meet the definition of an Enforceable Obligation.

**FISCAL IMPACT:**

None for this action. The purpose of approving the Draft Recognized Obligation Schedules is to ensure that the City acting as Successor Agency will be able to make certain payments for obligations of the former RDA.

**ATTACHMENT:**

Draft Resolution approving the Draft Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2023 through June 30, 2024 and the Fiscal Year 2023-2024 Administrative Budget



**DRAFT RESOLUTION**

**RESOLUTION OF THE SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT AGENCY OF ATASCADERO,  
APPROVING THE RECOGNIZED OBLIGATION PAYMENT  
SCHEDULE FOR JULY 1, 2023 THROUGH JUNE 30, 2024 (ROPS  
23-24) AND ADMINISTRATIVE BUDGET FOR THE PERIOD  
JULY 1, 2023 THROUGH JUNE 30, 2024**

**WHEREAS**, the City Council of the City of Atascadero, has elected to serve as the Successor Agency to the former Community Redevelopment Agency of Atascadero (“Successor Agency”), in accordance with the Dissolution Act (enacted by Assembly Bill (“AB”) x1 26, as amended by AB 1484 and Senate Bill (“SB”) 107, and codified in the California Health and Safety Code); and

**WHEREAS**, among the duties of successor agencies under the Dissolution Act is the preparation of a Recognized Obligation Payment Schedule (“ROPS”) for the ensuing twelve-month period for consideration by the Countywide Oversight Board and the California Department of Finance (“DOF”) for purposes of administering the wind-down of financial obligations of the former Redevelopment Agency; and

**WHEREAS**, the proposed Recognized Obligation Payment Schedule for the period of July 1, 2023, through June 30, 2024, attached hereto as Exhibit “A” and incorporated herein by this reference, has been prepared and is consistent with the provisions of the Dissolution Act and in the format made available by DOF; and

**WHEREAS**, Health and Safety Code Section 34177(j) requires the Successor Agency to prepare a proposed administrative budget and submit it to the Countywide Oversight Board for its approval; and

**WHEREAS**, the ROPS 23-24 includes a proposed Administrative Budget for Fiscal Year 2023-2024 of \$47,340, attached hereto as Exhibit “B” and incorporated herein by this reference; and

**WHEREAS**, the Dissolution Act requires that the proposed ROPS be approved by the Countywide Oversight Board, transmitted for review to the county auditor-controller, county executive officer, and DOF; and

**WHEREAS**, the Successor Agency desires to approve the ROPS 23-24 and Administrative Budget for Fiscal Year 2023-2024 and transmit it to various parties as required by the Dissolution Act.

**NOW, THEREFORE BE IT RESOLVED**, by the Successor Agency to the Community Redevelopment Agency of Atascadero:

**SECTION 1.** The Recitals set forth above are true and correct and incorporated herein by reference.

**SECTION 2.** The Successor Agency hereby approves and adopts the proposed Recognized Obligation Payment Schedule for July 1, 2023, through June 30, 2024, in substantially the form attached hereto as Exhibit A, and Administrative Budget for Fiscal Year 2023-2024 covering the period of July 1, 2023 through June 30, 2024 attached hereto as Exhibit B.

**SECTION 3.** The City Manager is hereby directed to submit the approved ROPS 23-24 to DOF, the County Administrative Officer, and the County Executive Officer, upon the Countywide Oversight Board’s approval, and to take any other actions that may be required in order to obtain DOF approval of the ROPS 23-24, including, without limitation, making amendments to the ROPS 23-24 required by the DOF.

SUCCESSOR AGENCY TO THE  
COMMUNITY REDEVELOPMENT  
AGENCY OF ATASCADERO

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Heather Moreno, Mayor

ATTEST:

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Lara K. Christensen, City Clerk

Attachments:

Exhibit A – ROPS 23-24

Exhibit B – Administrative Budget for Fiscal Year 2023-2024

**Recognized Obligation Payment Schedule (ROPS 23-24) - Summary**  
**Filed for the July 1, 2023 through June 30, 2024 Period**

**Successor Agency:** Atascadero  
**County:** San Luis Obispo

<b>Current Period Requested Funding for Enforceable Obligations (ROPS Detail)</b>	<b>23-24A Total (July - December)</b>	<b>23-24B Total (January - June)</b>	<b>ROPS 23-24 Total</b>
<b>A Enforceable Obligations Funded as Follows (B+C+D)</b>	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
<b>E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)</b>	<b>\$ 676,419</b>	<b>\$ 1,192,790</b>	<b>\$ 1,869,209</b>
F RPTTF	648,469	1,173,400	1,821,869
G Administrative RPTTF	27,950	19,390	47,340
<b>H Current Period Enforceable Obligations (A+E)</b>	<b>\$ 676,419</b>	<b>\$ 1,192,790</b>	<b>\$ 1,869,209</b>

**Certification of Oversight Board Chairman:**

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

\_\_\_\_\_  
 Name Title

/s/ \_\_\_\_\_  
 Signature Date

**Atascadero  
 Recognized Obligation Payment Schedule (ROPS 23-24) - ROPS Detail  
 July 1, 2023 through June 30, 2024**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$33,219,297		\$1,869,209	\$-	\$-	\$-	\$648,469	\$27,950	\$676,419	\$-	\$-	\$-	\$1,173,400	\$19,390	\$1,192,790
1	2010 Reimbursement/Bond Financing agreement with City of Atascadero1	Bond Reimbursement Agreements	09/01/2010	10/01/2040	City of Atascadero (then passed through to bond holders)	Debt Service on 2010 Bonds	Atascadero #1	21,634,181	N	\$978,500	-	-	-	642,969	-	\$642,969	-	-	-	335,531	-	\$335,531
2	2010 Reimbursement/Bond Financing agreement with City of Atascadero	Fees	09/01/2010	10/01/2040	City of Atascadero (then passed through to BNY)	Trustee services for the life of the 2010 Bonds	Atascadero #1	86,935	N	\$2,500	-	-	-	2,500	-	\$2,500	-	-	-	-	-	\$-
3	2004/2005 Redevelopment Bonds	Bonds Issued On or Before 12/31/10	11/01/2004	09/01/2034	Bank of New York Mellon	Debt Service on 2004/2005 Bonds	Atascadero #1	10,198,306	N	\$837,869	-	-	-	-	-	\$-	-	-	-	837,869	-	\$837,869
5	2004/2005 Redevelopment Bonds	Bonds Issued On or Before 12/31/10	11/01/2004	09/01/2034	Bank of New York Mellon	Trustee services for the life of the 2004/2005 Bonds	Atascadero #1	33,675	N	\$3,000	-	-	-	3,000	-	\$3,000	-	-	-	-	-	\$-
6	City Loan #1 entered into in 1998	City/County Loan (Prior 06/28/11), Cash exchange	11/01/1998	01/01/2099	City of Atascadero	Loan for Start-up costs	Atascadero #1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
7	City Loan #2 entered into in 2001	City/County Loan (Prior 06/28/11), Cash exchange	06/28/2001	01/01/2099	City of Atascadero	Revolving Loan	Atascadero #1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
8	City Loan #3 entered into in 2002	City/County Loan (Prior 06/28/11), Cash exchange	06/12/2002	01/01/2099	City of Atascadero	Loan for purchase of building housing an adult store	Atascadero #1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
10	Administration Allowance	Admin Costs	01/01/2014	06/30/2041	City of Atascadero	Administrative expenses for successor agency in accordance with AB1X26 through Bond retirement including -	Atascadero #1	1,241,200	N	\$47,340	-	-	-	-	27,950	\$27,950	-	-	-	-	19,390	\$19,390

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 23-24 Total	ROPS 23-24A (Jul - Dec)					23-24A Total	ROPS 23-24B (Jan - Jun)					23-24B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
						office expense, postage, legal notices, computer costs, phone costs, operations, professional development, direct staff time, general overhead																	
124	Historic City Hall Earthquake Repair/Rehab Project	Improvement/Infrastructure	01/01/2014	04/30/2023	FEMA	FEMA grant adjustments	Atascadero #1	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
125	Historic City Hall Earthquake Repair/Rehab Project	Improvement/Infrastructure	01/01/2014	04/30/2023	CalOES	Cal OES grant adjustments	Atascadero #1	-	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-
132	2010 Reimbursement/Bond Financing agreement with City of Atascadero1	Bonds Issued On or Before 12/31/10	11/01/2015	06/30/2017	Wildan Financial	Arbitrage calculation required by bond covenants		25,000	N	\$-	-	-	-	-	-	\$-	-	-	-	-	-	-	\$-

**Atascadero**  
**Recognized Obligation Payment Schedule (ROPS 23-24) - Report of Cash Balances**  
**July 1, 2020 through June 30, 2021**  
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (I), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.							
A	B	C	D	E	F	G	H
		<b>Fund Sources</b>					
		<b>Bond Proceeds</b>		<b>Reserve Balance</b>	<b>Other Funds</b>	<b>RPTTF</b>	
	<b>ROPS 20-21 Cash Balances (07/01/20 - 06/30/21)</b>	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	<b>Comments</b>
1	<b>Beginning Available Cash Balance (Actual 07/01/20)</b> RPTTF amount should exclude "A" period distribution amount.	873,365		930,742	78,081	147,252	
2	<b>Revenue/Income (Actual 06/30/21)</b> RPTTF amount should tie to the ROPS 20-21 total distribution from the County Auditor-Controller	170			20,543	1,819,716	
3	<b>Expenditures for ROPS 20-21 Enforceable Obligations (Actual 06/30/21)</b>			838,263		1,865,933	
4	<b>Retention of Available Cash Balance (Actual 06/30/21)</b> RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	873,535		92,479	78,948	99,816	
5	<b>ROPS 20-21 RPTTF Prior Period Adjustment</b> RPTTF amount should tie to the Agency's ROPS 20-21 PPA form submitted to the CAC		No entry required			1,219	
6	<b>Ending Actual Available Cash Balance (06/30/21)</b> C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$19,676	\$-	

**Atascadero**  
**Recognized Obligation Payment Schedule (ROPS 23-24) - Notes**  
**July 1, 2023 through June 30, 2024**

Item #	Notes/Comments
1	
2	
3	
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6	
7	
8	
10	
124	
125	
132	

**ADMINISTRATIVE BUDGET  
FISCAL YEAR 2023-2024**

**ITEM NUMBER: SA C-1  
DATE: 01/10/23  
ATTACHMENT: 1B**

<b>FUND</b> 880	<b>CODE</b> 620.0000
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<b>EXPENSE CLASSIFICATION</b>	<b>DESCRIPTION</b>	<b>BASIS</b>	<b>July - December 2023 AMOUNT</b>	<b>January - June 2024 AMOUNT</b>
Staff Time: ROPS financial management support	Preparation and documentation of ROPS, administrative budgets, & financial reports. Support and response to State Controller's office, Department of Finance, and county auditor controller's reports. Financial review of tax distributions. General financial management and reports.	Estimated	\$ 10,760	\$ 5,300
Staff Time: PPA financial management support	Preparation and documentation of PPA. Support and response to State Controller's office, Department of Finance, and county auditor controller's reports. General financial management and reports.	Estimated	6,110	3,010
Staff Time: Other	Coordination with County, general accounting, review of DOF instructions and changes in law, etc.	Estimated	11,080	11,080
			<u>\$ 27,950</u>	<u>\$ 19,390</u>