Atascadero City Council
Staff Report – Community Services Department

Colony Park Community Center Project
Furniture and Equipment Purchase Authorization

RECOMMENDATION:

Council authorize the purchase of furniture and equipment listed on the attached quotation from KI in the amount of $53,669.24.

DISCUSSION:

Background: The Colony Park Community Center furniture, fixtures and equipment (FF&E) purchases are underway. The project architect, bfgc, and City staff have identified and specified certain equipment to furnish the Community Center. A number of the needed items can be obtained from a large and reputable company in the industry, KI, that has a long track record of supplying furniture and other types of institutional equipment to municipalities, schools and universities. Examples of these items are tables, chairs, office furniture, etc., and are listed on the attached quote from KI. These items are needed to accommodate the variety of spaces to be utilized daily in the facility. The company’s warranties, product quality and durability all meet the City’s standards for products of this type.

These items were previously bid competitively and awarded a U.S. Communities Contract. The City of Atascadero is able to take advantage of this government bid process and meet the City’s purchasing requirements without going through a separate bid process. The staff is recommending the purchase of the items on the attached list from KI to expedite the manufacture and timely shipping of the specified facility equipment.

FISCAL IMPACT:

The total cost of the equipment purchase is $53,669.24 in budgeted Community Center project funds.

ATTACHMENT:

KI Quotation