Atascadero City Council
Staff Report – Public Works Department

Traffic Signal Maintenance Services Award

RECOMMENDATION:

Council authorize the City Manager to execute a contract with Lee Wilson Electric in the amount of $51,408.00 to provide monthly traffic signal maintenance services for three years.

DISCUSSION:

Background: The City of Atascadero has twelve (12) intersections with traffic signals (Attachment A) which require routine preventive maintenance, emergency repair and the periodic installation of new equipment. The City contracts with an electrical contracting firm that specializes in traffic signal maintenance to provide these maintenance services. In conformance with City of Atascadero Procurement Policies, the City publicly advertised to qualified firms for quotations to provide traffic signal maintenance for the next three years.

Analysis: Requests for Quotations for Traffic Signal Maintenance Services were advertised from September 29, 2010, through October 28, 2010. Three bids were received by the quotation bid due date (Attachment B). The bids were reviewed for accuracy and compliance with bidding requirements, and Lee Wilson Electric was found to be the low qualified bidder, with a monthly proposal of $119.00 per signal. The total monthly cost for all twelve signalized intersections is $1,428.00. The total cost for three years of monthly traffic signal maintenance service is $51,408.00.

Conclusion: Lee Wilson Electric is the successful low qualified bidder and is qualified and prepared to provide three years of monthly traffic signal maintenance services. Staff recommends that the City Council award the traffic signal maintenance services contract to Lee Wilson Electric and authorize the City Manager to enter into an agreement with Lee Wilson Electric for the said services.
FISCAL IMPACT:

Approval of this agreement will result in the total expenditure of $1,428.00 per month between January 1, 2011, and January 3, 2014. The expenses for these services will be charged to the Street Maintenance Division.

ATTACHMENTS:

Attachment A- List of Intersections with traffic signals
Attachment B- Bid Summary
City of Atascadero
Traffic Signal Maintenance Services

TRAFFIC SIGNALS

LIST OF CURRENT INTERSECTIONS WITH “TRAFFIC SIGNALS”

1. El Camino Real at Traffic Way
2. El Camino Real at West Mall
3. El Camino Real at Curbaril
4. El Camino Real at Junipero
5. El Camino Real at Palomar
6. El Camino Real at Santa Rosa
7. El Camino Real at Santa Barbara
8. El Camino Real at Del Rio
9. El Camino Real at San Anselmo
10. El Camino Real at San Rafael
11. Santa Rosa at East Front
12. Santa Rosa at West Front

Any newly constructed traffic signals may be added to this list by addendum to this agreement and will be maintained at the same rate as the above designated locations.
City of Atascadero

INFORMAL BID SUMMARY

Traffic Signal Maintenance

The department/division shall make every attempt to receive at least three bids in writing or over the phone for purchases from $25,000 to $40,000. In the event that three viable quotes are not received, the division shall document what steps were taken to obtain quotes, any vendors contacted that declined to bid, and if applicable, why it is not practical to receive three quotes.

SECTION A:

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Company Representative</th>
<th>Date &amp; Time</th>
<th>Other Information</th>
<th>Quote Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lee Wilson</td>
<td>Bud Wilson</td>
<td>10/28/2010</td>
<td>Flat Fee per occurrence $119 USA Dig Flat Rate per hr $95</td>
<td>$ 1,428.00</td>
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<tr>
<td>Republic ITS</td>
<td>James Wagner</td>
<td>10/28/2010</td>
<td>Flat Fee per occurrence $150 USA Dig Flat Rate per hr $175</td>
<td>$ 1,800.00</td>
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<tr>
<td>Econolite</td>
<td>Patrick Showalter</td>
<td>10/28/2010</td>
<td>bid submitted was non-responsive</td>
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