Atascadero City Council
Staff Report – Administrative Services

CSAC-EIA Delegation of Authority

RECOMMENDATIONS:

Council adopt the Draft Resolution delegating authority for CSAC-Excess Insurance Authority governance to the Director of Administrative Services to act on behalf of the City Council (except as to actions that must be approved by the City Council).

DISCUSSION:

As of January 1, 2010, the City began obtaining employee group benefit coverage through the CSAC-Excess Insurance Authority (EIA). The EIA is a risk-sharing pool of California public agencies, and is one of the largest property/casualty and employee benefit public entity risk pools in the nation.

Governing documents for the EIA insurance and programs are occasionally changed to accommodate new procedures or legal issues. In the past, the EIA would require Council to approve each change in governing documents, as well as any changes to the structure of the EIA. The EIA is now allowing the delegation of authority to an individual or position to act on behalf of Council in these matters. Such changes to EIA documents would usually be administrative in nature and would not have a significant impact on the coverage provided. It is recommended that Council designate the Director of Administrative Services to officially act on behalf of Council with regard to the EIA.

FISCAL IMPACT:

None. This delegation of authority is for matters that are administrative in nature and that do not impact group benefit cost or coverage.

ATTACHMENT:

Draft Resolution
DRAFT RESOLUTION

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, DELEGATING AUTHORITY FOR CSAC-EXCESS INSURANCE AUTHORITY GOVERNANCE TO THE DIRECTOR OF ADMINISTRATIVE SERVICES TO ACT ON BEHALF OF THE CITY COUNCIL OF THE CITY OF ATASCADERO

WHEREAS, the City of Atascadero is a member of the CSAC-Excess Insurance Authority (Authority) for group employee benefits; and,

WHEREAS, the Authority has determined that it is necessary for each member of the Authority to delegate to a person or position authority to act on the member’s behalf in matters relating to the member and the Authority; and,

WHEREAS, these matters are primarily administrative in nature and do not impact the City cost or coverage; and,

WHEREAS, except as to those actions that must be approved by the City Council, such delegation of authority is necessary in order to carry out the purposes and functions of the Authority with its members; and,

WHEREAS, in order to ensure a person or position is delegated with authority to act on the member’s behalf in matters relating to the member and the Authority, action by the member’s governing body is necessary.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Atascadero as follows:

Except as to actions that must be approved by the City Council, the Director of Administrative Services is hereby appointed to act in all matters relating to the member and the Authority.
On motion by Council Member _______________ and seconded by Council Member ____________, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:

NOES:

ABSENT:

ADOPTED:

CITY OF ATASCADERO

By: ________________________________
    Roberta Fonzi, Mayor

ATTEST:

Marcia McClure Torgerson, C.M.C., City Clerk

APPROVED AS TO FORM:

__________________________________
Brian A. Pierik, City Attorney