Atascadero City Council
Staff Report – City Manager's Office

Commission Norms and Procedures

RECOMMENDATIONS:

Council:
1. Review Commissions’ suggested amendments to the Commission Norms and Procedures; and,
2. Make any desired amendments to the Commission Norms and Procedures; and,
3. Approve the Commission Norms and Procedures.

DISCUSSION:

The City Council developed the Council Norms and Procedures at the City Council Team Development Special Meeting of May 5, 2007. At the Council’s June 26, 2007 Regular Meeting, the Council directed staff to create a Commission Norms and Procedures document reflective of the Council’s document, and submit it to the Commissions for review.

Both Commissions have now reviewed the proposed Commission Norms and Procedures and have offered suggested amendments. Each Commission’s versions are attached to this report separately. The Parks & Recreation Commission felt that the recurring theme of “respect” was redundant and asked that the Council consider consolidating those items.

It is staff’s recommendation that the Council review the suggested changes, make changes if the Council desires, and approve the document for distribution.

FISCAL IMPACT: None
ALTERNATIVES:

1. Council approve the Commission Norms and Procedures as written.

ATTACHMENTS:

1. Draft Commission Norms & Procedures, as distributed to Commissions
2. Planning Commission suggested changes
3. Parks & Recreation Commission suggested changes