



NOTICE OF SPECIAL MEETING

CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE¹

AGENDA

Thursday, August 18, 2022

**Atascadero City Hall, Council Chambers
6500 Palma Avenue, Atascadero, California**

<u>CSTOC Special Meeting:</u>	4:00 P.M.
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ROLL CALL:

APPROVAL OF AGENDA:

PUBLIC COMMENT: (This portion of the meeting is reserved for persons wanting to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Committee may take action to direct staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Committee.)

A. CONSENT CALENDAR:

- 1. Citizens' Sales Tax Oversight Committee (CSTOC) Draft Action Minutes – December 16, 2021**
 - Recommendation:** Committee approve the CSTOC Draft Action Minutes of the December 16, 2021 CSTOC meeting. [City Clerk]

¹ Established for the oversight of the 2014 Sales Tax Measure

B. BUSINESS ITEMS:

1. Sales Tax Measure D-20 Update

- Fiscal Impact: None. Measure D-20 revenue is expected to total just under \$12 million for the first three fiscal years (April 1, 2021 through June 20, 2023).
- Recommendation: Committee receive an oral update on the Sales Tax Measure D-20 action items. [Citywide]

C. COMMITTEE MEMBER COMMENTS:

D. ADJOURNMENT

The CSTOC will adjourn to its next Regular Session on December 15, 2022.

In compliance with the Americans with Disabilities Act, **if you need special assistance to participate in a Citizens' Sales Tax Oversight Committee Meeting**, please contact the City Clerk's Office at (805) 470-3400. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.



REGULAR MEETING

CITY OF ATASCADERO CITIZENS' SALES TAX OVERSIGHT COMMITTEE

DRAFT MINUTES

Thursday, December 16, 2021

**Atascadero City Hall
6500 Palma Avenue, Atascadero, California
(WEBINAR)**

CSTOC Regular Meeting:

4:00 P.M.

CALL TO ORDER:

Chairperson Jones called the meeting to order at 4:06 p.m.

ROLL CALL:

Present: **By Teleconference** - Committee Members Beraud, Elliot, Villa, Zappas, Vice Chairperson Auslen and Chairperson Jones

Absent: Committee Members Giessinger & Weit

Vacancies: One

Staff Present: **By Teleconference** – Administrative Services Director Jeri Rangel, Public Works Director Nick DeBar and Deputy City Clerk Amanda Muther

APPROVAL OF AGENDA:

MOTION: By Committee Member Villa and seconded by Committee Member Beraud to approve the agenda.

***Motion passed 6:0 by a voice vote. (Giessinger & Weit absent,
1 vacancy)***

PUBLIC COMMENT:

The following citizens spoke on this item: None.

PRESENTATIONS: None.

A. CONSENT CALENDAR:

1. **Citizens' Sales Tax Oversight Committee (CSTOC) Draft Regular and Special Meeting Action Minutes - July 15, 2021**
 - Recommendation: Committee approve the July 15, 2021 Draft CSTOC Regular Meeting Minutes and the January 15, 2021 Draft CSTOC Special Joint Meeting Minutes. [City Clerk]
2. **Amend Bylaws and Rules of Procedure for the Citizens' Sales Tax Oversight Committee**
 - Fiscal Impact: None.
 - Recommendation: Committee adopt amended Bylaws and Rules of Procedure for the Citizens' Sales Tax Oversight Committee to include review of Measure D-20 annual expenditures, as part of an annual report, along with the City's annual audit, at a joint meeting of the Finance Committee and Citizens Sales Tax Oversight Committee (CSTOC). [City Clerk]

MOTION: By Committee Member Villa and seconded by Vice Chairperson Auslen to:

1. **Approve the July 15, 2021 Draft CSTOC Regular Meeting Minutes and the January 15, 2021 Draft CSTOC Special Joint Meeting Minutes.**
2. **Adopt amended Bylaws and Rules of Procedure for the Citizens' Sales Tax Oversight Committee to include review of Measure D-20 annual expenditures, as part of an annual report, along with the City's annual audit, at a joint meeting of the Finance Committee and Citizens Sales Tax Oversight Committee (CSTOC).**

Motion passed 6:0 by a voice vote. (Giessinger & Weit absent, 1 vacancy)

Board Member Giessinger connected to the meeting (off camera) at 4:20 p.m., but was unable to communicate through the audio connection.

B. BUSINESS ITEMS:

1. **Approval of Fiscal Year 2021 Annual Road Report**
 - Fiscal Impact: None.
 - Recommendation: Committee approve the Fiscal Year 2021 Annual Road Report. [Administrative Services]

Administrative Services Director Rangel gave the presentation and answered questions from the Committee.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

**MOTION: By Committee Member Villa and seconded by Committee Member Elliot to approve the Fiscal Year 2021 Annual Road Report.
Motion passed 6:0 by a voice vote. (Weit absent, 1 vacancy, Giessinger unable to vote)***

**Committee Member Giessinger was connected to the meeting, but off camera and unable to use audio to voice a vote.*

2. 2021 Community Road Report

- Fiscal Impact: Distribution of the 2021 Community Road Report is estimated to cost approximately \$4,000 to \$5,000 in budgeted General Funds – not Measure F-14 Funds.
- Recommendation: Committee review and endorse the 2021 Community Road Report. [Public Works]

Public Works Director DeBar also gave the presentation and answered questions from the Committee.

Committee Member Beraud noted a typographical error on the Community Road Report; Laurel Road was incorrectly listed as Laurel Lane.

PUBLIC COMMENT:

The following citizens spoke on this item: None.

**MOTION: By Committee Member Villa and seconded by Committee Member Zappas to endorse the 2021 Community Road Report.
Motion passed 6:0 by a voice vote. (Weit absent, 1 vacancy, Giessinger unable to vote)***

**Committee Member Giessinger was connected to the meeting, but off camera and unable to use audio to voice a vote.*

C. COMMITTEE MEMBER COMMENTS: None.

D. ADJOURNMENT

Chairperson Jones adjourned the meeting at 4:50 p.m.

MINUTES PREPARED BY:

Amanda Muther
Deputy City Clerk/Administrative Assistant

APPROVED: