DEMO PERMIT SUBMITTAL CHECKLIST

SEISMIC DESIGN CATEGORY C, D or E - CLIMATE ZONE 4 - WIND ZONES 85 M.P.H - EXPOSURE ZONE “B” OR “C”

PERMIT SUBMITTALS ACCEPTED MONDAY – FRIDAY BETWEEN 8:30 A.M. - 4:30 P.M.
Incomplete submittals will not be accepted at the permit counter

ACCESSORY STRUCTURE:

☐ Complete Over-the-Counter Application: Must be signed by Owner, Agent (with approved written authorization), or Licensed General Contractor.

☐ Permit Fee: Cash or Check only; Minor Over the Counter. Permit fees are required to be paid in full at submittal.

☐ 2 Site Plans (show any native trees and native tree protection).
  - Identify the use of the structure to be demolished.
  - Include native tree protection measures if necessary.
  - Identify route and location where each utility will be terminated.

SINGLE FAMILY RESIDENTIAL; COMMERCIAL / MULTIFAMILY:

☐ Complete Application: Must be signed by Owner, Agent (with approved written authorization), or Licensed General Contractor.

☐ Permit Fee: Cash or Check only; Express Permit. Permit fees are required to be paid in full at submittal. Permit fee covers two iterations of plan review.

☐ 3 Site Plans (show any native trees and native tree protection).
  - Identify the use of the structure to be demolished.
  - Include native tree protection measures if necessary.
  - Identify route and location where each utility will be terminated.

☐ Residential Building Record copy from San Luis Obispo County Assessor. Not Required if Commercial.
North County Office is located at 6565 Capistrano, Atascadero, CA, 93422.

☐ APCD Letter: Required for complete demo of multi-family and/or commercial structure, and any partial or interior commercial demolition. Not Required if Single Family Residential, Garage or Accessory Structure. For more information about Federal Asbestos NESHAP regulations visit http://www.slocleanair.org/business/asbestos.php.

☐ 2 Floor plans (if interior or partial demo).
  - Indicate portion to remain and portion to be demolished.

☐ Grant Deed / Title Report: Required if owner’s name is different than County Assessor’s records.

☐ Construction Waste Management Plan required if >1000 sq ft. Form available at front counter.
If you are considering applying for a Demolition Permit to remove a building from your property with the City of Atascadero, please read the following information.

The City of Atascadero Fire & Emergency Services continuously seeks out ways to further our knowledge and training in order to better serve our community. After receiving a demolition permit through the Atascadero Community Development Department, you potentially offer a unique training opportunity for our fire department. If you would allow us the opportunity to utilize your soon-to-be-removed structure for firefighter training, there are a few potential benefits we would like to share with you:

- Reduction of material waste
- Decrease in demolition cost
- Providing realistic training for your local firefighting department

In many instances, structures slated for demolition offer several important training opportunities for firefighters. Listed below are some of these potential training scenarios:

- Live fire: Partial or complete burn of the structure
- Forcible entry: Forcing entry of doors, windows, cutting through walls, etc.
- Vertical ventilation: Cutting holes in a roof to relieve simulated hot gases & smoke
- Search & Rescue: Interior search and removal of victims

We sincerely appreciate your consideration in this matter. If you have any questions or would like to discuss what training opportunities your demolition project might offer, please do not hesitate to contact us.

Sincerely,

Casey Bryson
Fire Chief

For more information contact:
Andrew Luera
Fire Captain/Training Officer
aluera@atascadero.org