TEMPORARY JOB-SITE CONSTRUCTION TRAILER SUBMITTAL CHECKLIST

SEISMIC DESIGN CATEGORY C, D or E - CLIMATE ZONE 4 - WIND ZONES 85 M.P.H - EXPOSURE ZONE “B” OR “C”

PERMIT SUBMITTALS ACCEPTED MONDAY – FRIDAY BETWEEN 8:30 A.M. - 4:30 P.M.
Incomplete submittals will not be accepted at the permit counter

☐ Addendum Application: Signed by Property Owner, Authorized Agent, or Licensed General Contractor.

☐ Construction drawings – 2 sets: Only if a foundation system is required.

☐ Site Plan – 2 sets: Site plan must show topography; drainage, rear, front and side setbacks; location of native trees with drip line within 20’ of any construction activity; location of all structures, septic tank, leach fields, sewer lines and driveways, and distance to property lines. Sedimentation and erosion control measures must be incorporated into grading / drainage plan and shall be in place during the period from October 15th through April 15th.

☐ Trees: A tree protection plan is required for all construction within 20’ of the dripline of any native tree. An arborist report from a certified arborist is required for all construction within the dripline of any native tree. A separate tree removal permit is required if any native tree is proposed for removal. If there are no native trees on the site, please note that on the site plan.

☐ Indicate on site plan that structure is for construction personnel only, not accessible to public.

☐ Temporary Construction Power: Indicate electrical source on site plan if applicable. Complete and sign temporary power affidavit (available on-line or at permit counter).

☐ Time Limit: Permit will be conditioned that trailer is removed prior to final occupancy approval.

☐ Grant Deed / Title Report: Required if applicant name is different than County Assessor’s records.