



# CITY OF ATASCADERO CITY COUNCIL

## MINUTES

Tuesday, March 22, 2022

City Hall Council Chambers, 4th floor  
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

City Council Closed Session:

Immediately following  
Regular Session

### REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:04 p.m. and led the Pledge of Allegiance.

### ROLL CALL:

Present: Council Members Bourbeau, Dariz, and Funk, Mayor Pro Tem Newsom, and Mayor Moreno

Absent: None

Others Present: None

Staff Present: City Manager Rachelle Rickard, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Police Chief Bob Masterson, Public Works Director Nick DeBar, City Attorney Brian Pierik, Deputy City Manager/City Clerk Lara Christensen, Deputy Administrative Services Director Cindy Chavez, Deputy Community Development Director Loreli Cappel, Public Works Analyst Ryan Betz, and IT Manager Luke Knight

### APPROVAL OF AGENDA:

**MOTION:** By Council Member Bourbeau and seconded by Mayor Pro Tem Newsom to:

1. Approve this agenda; and,
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by

the City Clerk at the first reading, after the motion and before the City Council votes.  
*Motion passed 5:0 by a roll-call vote.*

**CLOSED SESSION – REPORT (IF ANY)**

City Attorney Pierik reported there was no reportable action from March 8, 2022.

**PRESENTATIONS: None.**

**A. CONSENT CALENDAR:**

**1. City Council Draft Action Minutes – March 8, 2022**

- Recommendation: Council approve the March 8, 2022 Draft City Council Regular Meeting Minutes. [City Clerk]

**2. February 2022 Accounts Payable and Payroll**

- Fiscal Impact: \$2,908,710.76
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for February 2022. [Administrative Services]

**3. December 2021 Investment Report**

- Fiscal Impact: None.
- Recommendation: Council receive and file the City Treasurer's report for quarter ending December 31, 2021. [City Treasurer]

**4. SB 1383 – MWELo and CALGreen Requirements**

- Fiscal Impact: None.
- Recommendation: Council adopt, on second reading, a Draft Ordinance amending Title 8, (Building Code) Chapter 8 and Chapter 10 of the Atascadero Municipal Code, to implement CALGreen requirements for covered projects and to establish water efficient landscape and irrigation requirements in compliance with Senate Bill 1383. [City Manager]

**5. Approve Parcel Map AT 20-0013**

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution approving Parcel Map AT 20-0013 and accept an offer of street and public utility easement on behalf of the public, and order the summary vacation of an unbuilt portion of Ramona Road right-of-way. [Public Works]

**MOTION: By Council Member Bourbeau and seconded by Council Member Funk to approve the Consent Calendar. (#A-4: Ordinance No. 654)(#A-5: Resolution No. 2022-007)**  
*Motion passed 5:0 by a roll-call vote.*

**UPDATES FROM THE CITY MANAGER:**

City Manager Rickard gave an update on projects and events within the City.



## COMMUNITY FORUM:

The following persons spoke in-person, by telephone, or through the webinar on this item: Richard Mullen, Bruce Gibson, Gordon Fuglie, and Geoff Auslen

***Mayor Moreno closed the COMMUNITY FORUM period.***

**B. PUBLIC HEARINGS: None.**

**C. MANAGEMENT REPORTS:**

**1. Contract Award - General Plan Update Project – Phase 2-6 Contract (GPA21-0067)**

- **Fiscal Impact:** Authorization to approve the scope and cost of Phases 2-6 of MIG contract for the preparation of the Atascadero General Plan Update will result in the base expenditure of \$1,072,257 of general funds.
- **Recommendations:** Council:
  1. Council authorize the City Manager to amend the contract with MIG, Inc., adding the scope of Phases 2-6 of the preparation of the Atascadero General Plan Update at a cost of \$1,072,257 bringing the total contract cost to \$1,115,273.
  2. Authorize the Director of Administrative Services to appropriate an additional \$141,800 in general fund reserves for the General Plan Update. [Community Development]

Deputy Community Development Director Loreli Cappel gave the presentation and answered questions from the Council. Community Development Director Dunsmore and Laura Stetson, with MIG, Inc., also answered questions from the Council.

## PUBLIC COMMENT:

The following persons spoke in-person, by telephone, or through the webinar on this item: Geoff Auslen

***Mayor Moreno closed the Public Comment period.***

**MOTION: By Mayor Pro Tem Newsom and seconded by Council Member Funk to:**

- 1. Authorize the City Manager to amend the contract with MIG, Inc., adding the scope of Phases 2-6 of the preparation of the Atascadero General Plan Update, and adding Phase 3 optional task #6 (youth design charrette) and up to the full amount of task #8 (social media campaign), at a cost of up to \$1,097,507 bringing the total contract cost up to \$1,140,523.**
- 2. Authorize the Director of Administrative Services to appropriate an additional \$167,050 in general fund reserves for the General Plan Update.**

***Motion passed 5:0 by a roll-call vote.***

Mayor Moreno recessed the meeting at 7:32 p.m.

Mayor Moreno reconvened the meeting with all present at 7:42 p.m.

2. **SB 1383 – Recovered Organic Waste Products Procurement Requirements**
  - Fiscal Impact: The fiscal impact is currently unknown but is estimated to be significant. The estimated cost for procurement of recovered organic waste product(s) is between \$34,400 and \$213,300.
  - Recommendation: Council adopt a Draft Resolution amending the Purchasing Policy to add Section X, creating a new policy and procedures for the purchase of recovered organic waste products as required by Senate Bill 1383. [City Manager]

Deputy City Manager Christensen gave the presentation and answered questions from the Council. Public Works Analyst Betz also spoke.

**PUBLIC COMMENT:**

The following persons spoke in-person, by telephone, or through the webinar on this item:  
Geoff Auslen

***Mayor Moreno closed the Public Comment period.***

**MOTION: By Council Member Dariz and seconded by Mayor Pro Tem Newsom to adopt a Resolution No. 2022-008 amending the Purchasing Policy to add Section X, creating a new policy and procedures for the purchase of recovered organic waste products as required by Senate Bill 1383.**

***Motion passed 5:0 by a roll-call vote.***

3. **General Plan & Housing Element Annual Progress Report 2021 (CPP 22-0031)**
  - Fiscal Impact: None.
  - Recommendation: Council review and accept the Annual General Plan and Housing Element Progress Reports for 2021. [Community Development]

Community Development Director Dunsmore gave the presentation and answered questions from the Council.

**PUBLIC COMMENT:**

The following persons spoke in-person, by telephone, or through the webinar on this item:  
None

***The City Council received and accepted the Annual General Plan and Housing Element Progress Reports for 2021***



**D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:**

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. County Mayors Round Table
2. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Newsom

1. City / Schools Committee

Council Member Bourbeau

1. Integrated Waste Management Authority (IWMA)

Council Member Funk

1. Homeless Services Oversight Council

**E. INDIVIDUAL DETERMINATION AND / OR ACTION: None**

**F. RECESS REGULAR MEETING TO CLOSED SESSION**

Mayor Moreno recessed the Regular Meeting at 8:52 p.m. and called the Closed Session Meeting to order at 8:54 p.m.

1. **CLOSED SESSION -- PUBLIC COMMENT - None**
2. **COUNCIL LEAVES TO BEGIN CLOSED SESSION**
3. **CLOSED SESSION – CALL TO ORDER**

**a. Conference with Real Property Negotiators (Govt. Code 54956.8)**

Real Property: 6009 Del Rio Road (APN 049141038 – City Property), 2000 Ramona Road (APN 049141039 – City Property), 6105 Olmeda Avenue (APN 029091001 – State of California Property), Atascadero, California, 93422

Agency Negotiator: Rachele Rickard, City Manager

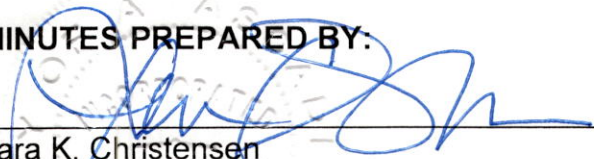
Subject of Negotiations: Purchase price and/or terms of payment

**4. CLOSED SESSION – ADJOURNMENT**

**G. ADJOURN**

Following Closed Session, the meeting was adjourned at 9:08 pm; no reportable action.

**MINUTES PREPARED BY:**

  
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Lara K. Christensen  
City Clerk

**APPROVED:** April 12, 2022