

**SUMMARY OF REVENUES**  
**Wastewater Fund**

<b>FUND</b>								<b>SECTION</b>
527								E
<b>ACCOUNT NUMBER</b>	<b>REVENUE DESCRIPTION</b>	<b>2020-2021 ACTUAL</b>	<b>2021-2022 ACTUAL</b>	<b>2022-2023 BUDGETED</b>	<b>2022-2023 PROJECTED</b>	<b>2023-2024 ESTIMATED</b>	<b>2024-2025 ESTIMATED</b>	
<b><u>WASTEWATER FUND (527)</u></b>								
<b>Permits and Fees</b>								
42310.8270	Permits & Inspections	\$ 8,144	\$ 11,485	\$ 6,780	\$ 2,090	\$ 2,190	\$ 2,300	
42320.8270	Extension Fees	99,623	15,847	-	1,210	-	-	
42330.8278	Sewer Connection Fees	47,238	9,143	-	570	-	-	
42340.8278	Sewer Capacity Fees	152,443	225,898	256,310	296,510	299,480	300,980	
<b>Charges for Services</b>								
44711.8270	Sewer Charges	2,790,012	3,336,117	3,378,240	3,956,300	4,708,000	5,602,520	
44721.8270	Well Water	62,993	48,317	68,050	50,110	51,110	52,130	
44731.8270	Tap-in Fees	26,836	1,892	-	-	-	-	
<b>Revenue from Use of Money</b>								
46110.8270	Pooled Investment Interest	172,145	121,325	63,480	194,540	204,110	94,590	
46111.8270	Adjustment to Fair Market Value	(147,537)	(422,743)	-	-	-	-	
<b>Total Wastewater Fund</b>		<b>\$ 3,211,897</b>	<b>\$ 3,347,281</b>	<b>\$ 3,772,860</b>	<b>\$ 4,501,330</b>	<b>\$ 5,264,890</b>	<b>\$ 6,052,520</b>	

DEPARTMENT BUDGETS  
Wastewater

FUND	FUNCTION	CODE
527	Public Works	827

DESCRIPTION

The Wastewater Division provides wastewater collection and treatment service for certain areas of the City. The Division maintains and operates a 2.39 million gallon monthly maximum average flow wastewater treatment facility, over 66 miles of pipeline and 12 wastewater pumping stations. The Division also has an irrigation well to pump water to the Chalk Mountain Golf Course and percolates effluent for Atascadero State Hospital.

GOALS AND OBJECTIVES

- \* Protect public and environmental health by collecting and treating wastewater in complying with regulatory requirements
- \* Inspect, operate and maintain wastewater facilities to ensure reliable wastewater collection and treatment service
- \* Hydro-clean a minimum 25% (90,000) linear feet of public sewer main annually
- \* Effectively mitigate Sanitary Sewer Overflows (SSOs) to the greatest extent feasible
- \* Implement and update the Sewer System Management Plan
- \* Continue to upgrade collection and treatment facilities to increase efficiency and to ensure compliance with State and Federal laws
- \* Develop efficient and cost effective initiatives for wastewater collection and treatment facilities based on the Wastewater Master Plan and General Plan
- \* Utilize the City SCADA system to improve efficiency and effectiveness in managing the City's wastewater infrastructure

	<u>2020-2021 ACTUAL</u>	<u>2021-2022 ACTUAL</u>	<u>2022-2023 BUDGETED</u>	<u>2022-2023 ESTIMATED</u>	<u>2023-2024 REQUESTED</u>	<u>2024-2025 REQUESTED</u>
<b><u>SUMMARY OF SERVICE PROGRAMS</u></b>						
Wastewater Services	\$ 3,365,898	\$ 6,809,025	\$ 13,304,420	\$ 3,168,520	\$ 12,443,920	\$ 6,175,090
Total	<u>\$ 3,365,898</u>	<u>\$ 6,809,025</u>	<u>\$ 13,304,420</u>	<u>\$ 3,168,520</u>	<u>\$ 12,443,920</u>	<u>\$ 6,175,090</u>
<b><u>SUMMARY OF POSITIONS</u></b>						
Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00
WWTP Operator II	3.00	3.00	3.00	3.00	3.00	3.00
WWTP Operator I	2.00	2.00	2.00	2.00	2.00	2.00
Total	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

DEPARTMENT BUDGETS  
Wastewater

FUND	FUNCTION	CODE
527	Public Works	827

	<u>2020-2021 ACTUAL</u>	<u>2021-2022 ACTUAL</u>	<u>2022-2023 BUDGETED</u>	<u>2022-2023 ESTIMATED</u>	<u>2023-2024 ESTIMATED</u>	<u>2024-2025 ESTIMATED</u>
<b><u>PERFORMANCE/WORKLOAD MEASURES</u></b>						
Total number of connections	5,497	5,557	5,670	5,617	5,677	5,737
Number of new connections	60	60	70	60	60	60
Average gallons per day collected and treated (millions)	1	1	1.40	1.40	1.40	1.40
Number of pump stations	12	12	12	12	12	12
Miles of collection line	66	66	66	66	66	66

DEPARTMENT BUDGETS  
Wastewater

FUND		FUNCTION					CODE	
527		Public Works					827	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b>EMPLOYEE SERVICES</b>								
5100000	Salaries	\$ 351,242	\$ 309,866	\$ 439,000	\$ 289,130	\$ 424,810	\$ 457,820	
5200000	Wages	-	-	4,260	-	-	-	
5300000	Overtime	7,415	6,152	7,280	6,190	-	-	
5400000	Other Pay	29,754	36,603	18,020	23,160	16,430	16,430	
5800000	Benefits, Insurance & Taxes	266,977	243,400	358,510	242,170	277,010	285,700	
	Total Employee Services	<u>655,388</u>	<u>596,021</u>	<u>827,070</u>	<u>560,650</u>	<u>718,250</u>	<u>759,950</u>	
<b>OPERATIONS</b>								
6050000	Office Expense	2,518	3,767	7,000	5,360	7,000	7,500	
6070000	Advertising	194	104	-	-	-	-	
6100000	Computer Maintenance & Replacement	33,385	40,784	35,980	44,680	48,240	49,170	
6200000	Insurance	31,365	46,677	50,860	52,610	59,200	62,130	
6250000	Occupancy	11,222	21,436	21,910	21,910	42,320	42,540	
6300000	Utilities	321,924	355,821	304,000	416,200	505,000	506,000	
6350000	Communications	9,907	9,363	8,600	10,040	10,650	10,650	
6400000	Operating Supplies	108,919	96,028	111,380	105,260	134,600	139,050	
6450000	Vehicle & Equipment Operating Costs	102,153	80,145	127,000	88,200	143,750	145,000	
6500000	Contract Services	157,132	217,175	128,030	121,150	212,250	220,250	
6600000	Professional Development	6,853	3,995	13,000	17,700	14,000	14,000	
6650000	Recruitment	-	1,875	1,000	2,600	1,700	1,700	
6850000	Franchise Fees	55,800	66,722	67,560	79,130	94,160	112,050	
6900000	Department Service Allocation	107,020	157,200	167,930	167,930	166,720	173,510	
6910000	Administrative Charges	250,060	248,120	264,460	264,460	296,080	316,590	
6990000	Contingency	-	-	10,000	-	10,000	10,000	
	Total Operations	<u>1,198,452</u>	<u>1,349,212</u>	<u>1,318,710</u>	<u>1,397,230</u>	<u>1,745,670</u>	<u>1,810,140</u>	

DEPARTMENT BUDGETS  
Wastewater

FUND		FUNCTION						CODE
527		Public Works						827
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b><u>SPECIAL PROJECTS</u></b>								
7155007	Shelving/Storage	\$ 771	\$ -	\$ -	\$ -	\$ -	\$ -	
7401627	Inflow and Infiltration Study	-	-	-	-	-	75,000	
7280950	Manhole Repairs and Sewer Line/Trench Settlement Repairs	35,351	30,711	217,040	50,000	150,000	150,000	
7402058	Percolation Basin Capacity Evaluation	-	-	35,000	-	-	-	
7282041	Asset Management Program and Work Order System	-	-	103,000	-	125,000	25,000	
7401421	Wastewater Fee Study	12,141	-	72,860	-	125,000	-	
7402235	Customer Database Audit	-	-	10,000	-	25,000	-	
7700954	Sewer System Management Plan and Audit	3,530	2,912	10,770	-	45,000	-	
7701927	Prop 218 Majority Protest-Rate Increase	86	1,875	5,540	5,540	-	-	
7402246	Collection System Expansion Feasibility Study	-	-	200,000	10,000	190,000	-	
	Total Special Projects	<u>51,879</u>	<u>35,498</u>	<u>654,210</u>	<u>65,540</u>	<u>660,000</u>	<u>250,000</u>	
<b><u>CAPITAL OUTLAY</u></b>								
7102033	Tablet Computers	681	-	2,540	2,540	-	-	
8103011	Replacement Vehicle	36,100	-	40,000	40,000	70,000	-	
8103013	4x4 Skip and Drag Tractor Replacement	-	-	115,000	100,000	-	-	
8104082	New Skid Steer Tractor	-	-	-	-	-	85,000	
8103013	New CCTV Inspection Truck	-	-	-	-	275,000	-	
8602213	Lift Stations 4, 11, 14, & 15 Generator Projects (PSPS)	-	75,933	404,070	-	-	500,000	
8104005	Aerator Replacement Program	-	-	41,000	18,920	20,000	20,000	
8106011	Fencing	-	-	20,780	20,770	-	-	

DEPARTMENT BUDGETS  
Wastewater

FUND 527		FUNCTION Public Works					CODE 827	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b><u>CAPITAL OUTLAY (continued)</u></b>								
8107816	Lift Station Equipment Replacement	\$ -	\$ 15,430	\$ 134,570	\$ 17,000	\$ 75,000	\$ 75,000	
8107815	Emergency Bypass Portable Pump	-	65,438	-	-	-	-	
8600145	Treatment Plant Master Plan	-	-	-	-	175,000	-	
8601141	Lift Station #2 Replacement/Redesign	754,372	1,037,728	286,980	9,900	5,000	-	
8601401	Dredge Pipe Replacement	-	-	38,200	38,200	-	-	
8601940	Raise Manhole Covers 41 Realignment	9,435	666	-	-	-	-	
8602038	Traffic Way Sewer Improvements	110,834	3,188,293	501,140	206,500	-	-	
8602042	Various Locations Sewer Condition Improvements	496,860	171,850	-	-	-	-	
8602053	Lift Stations 4, 7, 9, 11 & 15 Rehabilitation and Improvements	24,237	6,197	424,560	100,000	550,000	-	
8600478	Lift Station #13 Force Main Realignment	11,171	173,612	1,350,220	350,000	6,900,000	-	
8602172	Water Reclamation Facility Process Improvements and Updates	16,489	90,415	6,998,100	150,000	750,000	2,000,000	
8xxxxxx	Pavement Projects Sanitary Sewer Improvements	-	-	-	-	500,000	500,000	
8xxxxxx	Lift Station #6 and Force Main Improvements	-	-	-	-	-	175,000	
8601488	Treatment Plant Reclamation Well #2	-	2,732	147,270	91,270	-	-	
	Total Capital Outlay	<u>1,460,179</u>	<u>4,828,294</u>	<u>10,504,430</u>	<u>1,145,100</u>	<u>9,320,000</u>	<u>3,355,000</u>	
<b>ACTIVITY TOTAL</b>		<u>\$ 3,365,898</u>	<u>\$ 6,809,025</u>	<u>\$ 13,304,420</u>	<u>\$ 3,168,520</u>	<u>\$ 12,443,920</u>	<u>\$ 6,175,090</u>	

DEPARTMENT BUDGETS  
Wastewater

FUND		FUNCTION		CODE	
527		Public Works		827	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5100000	Salaries	Salaries for permanent staff	Estimated	\$ 424,810	\$ 457,820
5400000	Other Pay	Stand-by and call-out pay	Estimated	16,430	16,430
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	277,010	285,700
6050000	Office Expense	Printing costs for community education material for the Fats, Oils and Grease (FOG) Program	Estimated	7,000	7,500
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	48,240	49,170
6200000	Insurance	Allocated portion of liability coverage and property insurance for treatment facility	Allocated	59,200	62,130
6250000	Occupancy	Allocated portion of building maintenance costs	Allocated	42,320	42,540
6300000	Utilities	Water, electricity and natural gas for treatment plant and pump stations	Estimated	505,000	506,000
6350000	Communications	Telephone and cell phone services, radio repairs, batteries	Estimated	10,650	10,650
6400000	Operating Supplies	Line supplies, field tools, custodial supplies, building maintenance supplies, landscaping supplies, other operating supplies and permits	Estimated	134,600	139,050
6450000	Vehicle & Equipment Operating Costs	Vehicle and equipment repair and maintenance costs, gasoline, diesel and oil costs	Estimated	143,750	145,000
6500000	Contract Services	Infiltration basin maintenance, routine pipeline maintenance/repair, electrician support services, lab and testing services, underground service alert services and other contract services	Estimated	212,250	220,250
6600000	Professional Development	California Water Environment Federation training and conferences, various safety, equipment and process training classes, memberships, subscriptions, books and other training materials	Estimated	14,000	14,000

DEPARTMENT BUDGETS  
Wastewater

FUND		FUNCTION			CODE	
527		Public Works			827	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT	
6650000	Recruitment	Cost of employee recruitment including advertising and processing charges	Estimated	\$ 1,700	\$ 1,700	
6850000	Franchise Fees	Franchise fees paid to the City's General Fund	Contract	94,160	112,050	
6900000	Department Service Allocation	Allocation of services provided by Public Works Administration Department to this division	Allocated	166,720	173,510	
6910000	Administrative Charges	Allocation of support services including legal services, finance services, personnel services, managerial services and legislative services	Allocated	296,080	316,590	
6990000	Contingency	Reserve for unexpected expenditures which arise during the fiscal year	Estimated	10,000	10,000	
7401627	Inflow and Infiltration Study	Collect and analyze flow data to determine Inflow and infiltration in the sanitary collection system	Estimated	-	75,000	
7280950	Manhole Repairs and Sewer Line/Trench Settlement Repairs	Repair of manholes at various locations throughout the City	Estimated	150,000	150,000	
7282041	Asset Management Program and Work Order System	Procurement of an infrastructure asset management software program and work order system	Estimated	125,000	25,000	
7401421	Wastewater Fee Study	Wastewater rate study and wastewater customer user classifications volumetric analysis	Estimated	125,000	-	
7402235	Customer Database Audit	Hire a consultant to perform audit of existing customer database to ensure appropriate user classification and rates are applied	Estimated	25,000	-	
7700954	Sewer System Management Plan and Audit	Hire a consultant to update and audit the SSMP per State regulations. The SSMP update and audit occurs every 5 and 2 years, respectively	Estimated	45,000	-	
7402246	Collection System Expansion Feasibility Study	Preliminary engineering and implementation planning for expansion of collection system to five areas identified in the Local Agency Management Plan (LAMP)	Estimated	190,000	-	



DEPARTMENT BUDGETS  
Wastewater

FUND		FUNCTION		CODE	
527		Public Works		827	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
8103011	Replacement Vehicle	Purchase of truck to replace existing wastewater division truck	Estimated	\$ 70,000	\$ -
8104082	New Skid Steer Tractor	Purchase of a skid steer tractor to add to fleet.	Estimated	-	85,000
8103013	New CCTV Inspection Truck	Purchase a sewer main video inspection vehicle and equipment to perform video inspection of the sewer mains and service connections	Estimated	275,000	-
8602213	Lift Stations 4, 11, 14, & 15 Generator Projects (PSPS)	Purchase and installation of four permanent generators for mitigating Public Safety Power Shutoffs (PSPS)	Estimated	-	500,000
8104005	Aerator Replacement Program	Purchase aerators	Estimated	20,000	20,000
8107816	Lift Station Equipment Replacement	Replacement of various equipment at Lift Stations as needed, including pumps, controls, instrumentation, or odor control	Estimated	75,000	75,000
8600145	Treatment Plant Master Plan	Hire a consultant to update the 2015 Wastewater Master plan	Estimated	175,000	-
8601141	Lift Station #2 Replacement/Redesign	Redesign lift station #2 to include a greater detention time to decrease the number of sanitary sewer overflows	Estimated	5,000	-
8602053	Lift Stations 4, 7, 9, 11 & 15 Rehabilitation and Improvements	Upgrades, repairs, and rehabilitation work for Lift Stations 4, 7, 9, 11, and 15	Estimated	550,000	-
8600478	Lift Station #13 Force Main Realignment	Improvements to Lift Station 13 and associated force main	Estimated	6,900,000	-
8602172	Water Reclamation Facility Process Improvements and Updates	Preconstruction costs of a new treatment process to meet current wastewater demands as well as General Plan buildout	Estimated	750,000	2,000,000
8xxxxxx	Pavement Projects Sanitary Sewer Improvements	Repairs and improvements to the sanitary sewer system in association with pavement projects	Estimated	500,000	500,000
8xxxxxx	Lift Station #6 and Force Main Improvements	Design and construction of new lift station #6 and force main to increase capacity	Estimated	-	175,000

**FUND ANALYSIS**  
**Wastewater Fund**

FUND							TYPE
527							Enterprise
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b>REVENUES</b>							
Permits and Fees	\$ 307,448	\$ 262,373	\$ 263,090	\$ 300,380	\$ 301,670	\$ 303,280	
Charges for Services	2,879,841	3,386,326	3,446,290	4,006,410	4,759,110	5,654,650	
Revenue from Use of Money	24,608	(301,418)	63,480	194,540	204,110	94,590	
Total Revenues	<u>3,211,897</u>	<u>3,347,281</u>	<u>3,772,860</u>	<u>4,501,330</u>	<u>5,264,890</u>	<u>6,052,520</u>	
<b>EXPENSES</b>							
Employee Services	(655,388)	(596,021)	(827,070)	(560,650)	(718,250)	(759,950)	
Operations	(1,198,452)	(1,349,212)	(1,318,710)	(1,397,230)	(1,745,670)	(1,810,140)	
Special Projects	(51,879)	(35,498)	(654,210)	(65,540)	(660,000)	(250,000)	
Capital Outlay	(1,460,179)	(4,828,294)	(10,504,430)	(1,145,100)	(9,320,000)	(3,355,000)	
Total Expenses	<u>(3,365,898)</u>	<u>(6,809,025)</u>	<u>(13,304,420)</u>	<u>(3,168,520)</u>	<u>(12,443,920)</u>	<u>(6,175,090)</u>	
<b>Net Income</b>	<b>(154,001)</b>	<b>(3,461,744)</b>	<b>(9,531,560)</b>	<b>1,332,810</b>	<b>(7,179,030)</b>	<b>(122,570)</b>	
Increase / (Decrease) in Leave Liability	2,995	(21,954)	-	-	-	-	
<b>BEGINNING AVAILABLE BALANCE</b>	<u>12,078,329</u>	<u>11,927,323</u>	<u>9,589,870</u>	<u>8,443,630</u>	<u>9,776,440</u>	<u>2,597,410</u>	
<b>ENDING AVAILABLE BALANCE</b>	<u>\$ 11,927,323</u>	<u>\$ 8,443,625</u>	<u>\$ 58,310</u>	<u>\$ 9,776,440</u>	<u>\$ 2,597,410</u>	<u>\$ 2,474,840</u>	

**SUMMARY OF REVENUES**  
**Transit Fund**

<b>FUND</b>								<b>SECTION</b>
529								E
<b>ACCOUNT NUMBER</b>	<b>REVENUE DESCRIPTION</b>	<b>2020-2021 ACTUAL</b>	<b>2021-2022 ACTUAL</b>	<b>2022-2023 BUDGETED</b>	<b>2022-2023 PROJECTED</b>	<b>2023-2024 ESTIMATED</b>	<b>2024-2025 ESTIMATED</b>	
<b><u>TRANSIT FUND (529)</u></b>								
<b>Revenues from Other Agencies</b>								
43401.2020	Federal Funds- CARES Act Operating	\$ 373,645	\$ 223,593	\$ 130,330	\$ -	\$ -	\$ -	
43401.6221	Federal Funds- ARPA Operating	-	131,006	-	-	-	-	
43422.0000	Article 3- Audit	-	1,500	1,500	5,440	3,000	3,000	
43424.0000	Article 4- Transit	-	-	208,500	87,970	139,420	135,310	
43426.0000	Article 6.5- STA Discretionary	-	61,917	91,860	156,340	159,470	162,660	
43427.0000	Article 6.5- STA Operator	-	2,219	2,500	3,180	3,200	3,300	
43429.0000	Article 8- Transit Cap	-	1,500	-	-	-	-	
43616.0000	Federal- Section 5307 Operating	-	64,060	159,020	239,420	283,590	303,270	
43616.8011	Capital 5307- Van	-	-	-	-	72,000	-	
43616.8583	Capital 5307- Radio Repeater	-	-	50,000	50,000	-	-	
43616.8033	Capital 5307- Tablet Replacement	-	-	-	-	3,520	-	
43616.8586	Capital 5307- Dispatch Radio Console	-	-	-	-	6,800	-	
<b>Charges for Services</b>								
44810.8291	Transit Fares	13,879	30,477	25,470	15,800	30,500	35,000	
44811.8291	Special Fares	1,266	4,419	10,500	4,640	4,700	4,700	
<b>Revenue from Use of Money</b>								
46110.0000	Investment Earnings	(1,688)	(883)	(2,500)	(1,000)	(1,000)	(1,000)	
<b>Other Revenues</b>								
47890.8281	Miscellaneous Revenue	1,500	1,500	-	-	-	-	
49101.0000	Proceeds from Sale of Fixed Assets	9,525	-	-	-	-	-	
<b>Total Transit Fund</b>		<b>\$ 398,127</b>	<b>\$ 521,308</b>	<b>\$ 677,180</b>	<b>\$ 561,790</b>	<b>\$ 705,200</b>	<b>\$ 646,240</b>	

**DEPARTMENT BUDGETS**  
**Transit**

<b>FUND</b>	<b>FUNCTION</b>	<b>CODE</b>
529	Public Works	829

**DESCRIPTION**

The City of Atascadero has been providing high quality, reliable transit service since 1979. Atascadero Dial-A-Ride provides demand response curb-to-curb service, additionally to the medical corridor in Templeton.

**GOALS AND OBJECTIVES**

- \* Increase ridership while maintaining the current high level of on-time performance
- \* Provide safe, reliable, high-quality transportation services to the citizens of Atascadero

	<u>2020-2021 ACTUAL</u>	<u>2021-2022 ACTUAL</u>	<u>2022-2023 BUDGETED</u>	<u>2022-2023 ESTIMATED</u>	<u>2023-2024 REQUESTED</u>	<u>2024-2025 REQUESTED</u>
<b><u>SUMMARY OF SERVICE PROGRAMS</u></b>						
Dial-A-Ride Service	\$ 387,087	\$ 519,977	\$ 677,180	\$ 561,790	\$ 705,200	\$ 646,240
Total	<u>\$ 387,087</u>	<u>\$ 519,977</u>	<u>\$ 677,180</u>	<u>\$ 561,790</u>	<u>\$ 705,200</u>	<u>\$ 646,240</u>

	<u>2020-2021 ACTUAL</u>	<u>2021-2022 ACTUAL</u>	<u>2022-2023 BUDGETED</u>	<u>2022-2023 ESTIMATED</u>	<u>2023-2024 ESTIMATED</u>	<u>2024-2025 ESTIMATED</u>
<b><u>PERFORMANCE/WORKLOAD MEASURES</u></b>						
Passengers Served	4,567	10,352	12,000	7,000	10,000	12,000
Miles Traveled	14,000	44,400	40,000	37,000	40,000	40,000
Revenue Hours	2,215	4,109	4,000	3,100	4,000	4,000
Farebox Revenue	\$ 15,067	\$ 30,766	\$ 38,000	\$ 25,000	\$ 38,000	\$ 40,000
Passenger per Revenue Hour	2.6	2.6	2.9	2.5	2.9	2.9
Farebox Ratio	4%	7%	10%	5%	7%	10%

DEPARTMENT BUDGETS

Transit

FUND		FUNCTION					CODE	
529		Public Works					829	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b><u>EMPLOYEE SERVICES</u></b>								
5200000	Wages	\$ 34,906	\$ 36,914	\$ 40,170	\$ 32,360	\$ 41,370	\$ 42,200	
5800000	Benefits, Insurance & Taxes	7,434	8,053	10,010	8,740	8,120	9,220	
	Total Employee Services	<u>42,340</u>	<u>44,967</u>	<u>50,180</u>	<u>41,100</u>	<u>49,490</u>	<u>51,420</u>	
<b><u>OPERATIONS</u></b>								
6050000	Office Expense	486	309	1,710	760	900	900	
6070000	Advertising	-	575	1,650	600	1,650	1,650	
6100000	Computer Maintenance & Replacement	23,720	25,159	26,010	26,830	27,580	28,780	
6200000	Insurance	6,314	9,289	10,150	10,750	10,380	10,650	
6250000	Occupancy	2,270	3,290	3,410	3,410	10,320	3,460	
6350000	Communications	1,336	1,408	2,500	2,500	2,500	2,500	
6400000	Operating Supplies	116	679	910	860	1,740	910	
6450000	Vehicle & Equipment Operating Costs	27,937	59,804	90,130	60,990	92,440	94,750	
6500000	Contract Services	118,124	196,742	236,670	160,810	239,520	274,290	
6600000	Professional Development	60	-	680	-	680	680	
6650000	Recruitment	324	25	770	770	770	770	
6900000	Department Service Allocation	77,080	91,700	98,180	98,180	89,680	95,610	
6910000	Administrative Charges	86,980	86,030	91,730	91,730	74,650	79,870	
	Total Operations	<u>344,747</u>	<u>475,010</u>	<u>564,500</u>	<u>458,190</u>	<u>552,810</u>	<u>594,820</u>	

DEPARTMENT BUDGETS  
Transit

FUND		FUNCTION					CODE	
529		Public Works					829	
OBJECT NUMBER	EXPENSE CLASSIFICATION	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b><u>CAPITAL OUTLAY</u></b>								
8103011	Vehicle Replacement	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	
7102033	Tablet Replacement	-	-	-	-	4,400	-	
8102583	Radio Repeater Project	-	-	62,500	62,500	-	-	
8102586	Dispatch Console Upgrade	-	-	-	-	8,500	-	
	Total Capital Outlay	-	-	62,500	62,500	102,900	-	
<b>ACTIVITY TOTAL</b>		<b>\$ 387,087</b>	<b>\$ 519,977</b>	<b>\$ 677,180</b>	<b>\$ 561,790</b>	<b>\$ 705,200</b>	<b>\$ 646,240</b>	

DEPARTMENT BUDGETS  
Transit

FUND		FUNCTION		CODE	
529		Public Works		829	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT
5200000	Wages	Wages for part-time (non-benefited) staff	Estimated	\$ 41,370	\$ 42,200
5800000	Benefits, Insurance & Taxes	Medicare, workers' compensation insurance and fringe benefits	Estimated	8,120	9,220
6050000	Office Expense	Postage, printing, copying, office supplies, office equipment maintenance and small office equipment	Estimated	900	900
6070000	Advertising	Cost of advertising Transit services	Estimated	1,650	1,650
6100000	Computer Maintenance & Replacement	Allocated portion of computer and telephone support costs	Allocated	27,580	28,780
6200000	Insurance	Allocated portion of liability coverage	Allocated	10,380	10,650
6250000	Occupancy	Allocated portion of building maintenance costs, and costs to repair Transit Drivers' office	Allocated/ Estimated	10,320	3,460
6350000	Communications	Telephone and cell phone services and radio repairs	Estimated	2,500	2,500
6400000	Operating Supplies	Miscellaneous operating supplies	Estimated	1,740	910
6450000	Vehicle & Equipment Operating Costs	Vehicle repairs, parts, maintenance and inspections; gas and oil; bus washing services	Estimated	92,440	94,750
6500000	Contract Services	Transit driving services and audit services	Estimated	239,520	274,290
6600000	Professional Development	Conferences, books, memberships and subscriptions	Estimated	680	680
6650000	Recruitment	Cost of employee recruitment including advertising, pre-employment testing, physicals and other processing charges	Estimated	770	770
6900000	Department Service Allocation	Allocation of services provided by the Public Works Department to this division	Allocated	89,680	95,610
6910000	Administrative Charges	Allocation of support services including legal services, finance services, personnel services, managerial services and legislative services	Allocated	74,650	79,870
8103011	Vehicle Replacement	Replace one Dial-a-Ride Bus with 7-passenger Class V 350 van	Estimated	90,000	-

DEPARTMENT BUDGETS  
Transit

FUND		FUNCTION			CODE	
529		Public Works			829	
OBJECT NUMBER	EXPENSE CLASSIFICATION	DESCRIPTION	BASIS	2023-2024 AMOUNT	2024-2025 AMOUNT	
7102033	Tablet Replacement	Replacement of four tablets for use in the buses, one for each of the three buses and one back-up tablet	Estimated	\$ 4,400	\$ -	-
8102586	Dispatch Console Upgrade	Upgrade of Dial-a-Ride dispatch console	Estimated	8,500	-	-



**FUND ANALYSIS**  
**Transit Fund**

FUND							TYPE
529							Enterprise
	2020-2021 ACTUAL	2021-2022 ACTUAL	2022-2023 BUDGETED	2022-2023 ESTIMATED	2023-2024 REQUESTED	2024-2025 REQUESTED	
<b>REVENUES</b>							
Revenues from Other Agencies	\$ 373,645	\$ 485,795	\$ 643,710	\$ 542,350	\$ 671,000	\$ 607,540	
Charges for Services	15,145	34,896	35,970	20,440	35,200	39,700	
Revenue from Use of Money	(1,688)	(883)	(2,500)	(1,000)	(1,000)	(1,000)	
Other Revenues	11,025	1,500	-	-	-	-	
Total Revenues	<u>398,127</u>	<u>521,308</u>	<u>677,180</u>	<u>561,790</u>	<u>705,200</u>	<u>646,240</u>	
<b>EXPENSES</b>							
Employee Services	(42,340)	(44,967)	(50,180)	(41,100)	(49,490)	(51,420)	
Operations	(344,747)	(475,010)	(564,500)	(458,190)	(552,810)	(594,820)	
Capital Outlay	-	-	(62,500)	(62,500)	(102,900)	-	
Total Expenses	<u>(387,087)</u>	<u>(519,977)</u>	<u>(677,180)</u>	<u>(561,790)</u>	<u>(705,200)</u>	<u>(646,240)</u>	
<b>Net Income</b>	<b>11,040</b>	<b>1,331</b>	-	-	-	-	
<b>OTHER CASH SOURCES / (USES)</b>							
Increase / (Decrease) of Deferred Revenue	107,186	51,379	-	-	-	-	
Net (Increase) / Decrease in Cash Deficit	234,127	(188,169)	-	-	-	-	
Loaned from / (Repaid to) General Fund	(234,127)	188,169	-	-	-	-	
<b>BEGINNING AVAILABLE BALANCE</b>	<u>44,869</u>	<u>163,095</u>	<u>44,870</u>	<u>215,810</u>	<u>215,810</u>	<u>215,810</u>	
<b>ENDING AVAILABLE BALANCE</b>	<u>\$ 163,095</u>	<u>\$ 215,805</u>	<u>\$ 44,870</u>	<u>\$ 215,810</u>	<u>\$ 215,810</u>	<u>\$ 215,810</u>	