



**City of Atascadero
Community Development Department**

PUBLIC INFORMATION - BUILDING SERVICES

Community Development Department 6500 Palma Avenue Atascadero, CA 93422 (805) 461-5035 fax (805) 461-7612

Commercial HVAC New Systems and Replacement Units

SEISMIC DESIGN CATEGORY C, D or E - CLIMATE ZONE 4 - WIND ZONES 85 M.P.H - EXPOSURE ZONE "B" OR "C"
ZONING ORDINANCE - NATIVE TREE ORDINANCE - ATASCADERO MUNICIPAL CODE - 2019 CBC - 2019 CRC - 2019 CEC
2019 CPC - 2019 CMC - 2019 CGBC - ENGINEERING STANDARDS - CALIFORNIA STATE ENERGY COMPLIANCE (TITLE 24)

PERMIT SUBMITTALS ACCEPTED MONDAY – FRIDAY BETWEEN 8:30 A.M. - 4:30 P.M.

Incomplete submittals will not be accepted at the permit counter

Express HVAC Permit:

What projects qualify?

All commercial, new, resized, relocated units or projects that require major ducting work/replacement.

Submittal Checklist:

- Standard Building Application
- Plans: Plans are to be legible, scalable and reproducible. Must include Title sheet defining the following: Scope of work (include all details of the project description), owner & contractor information, and code references. Details of complaint access and working space to be defined.
- Duct Diagram: Ducting is to be sized according to ACCA (Air Conditioning Contractors Association) Manual D or other approved methods.
- Cooling loads are to be included for all new cooling systems.
- Floor plan (if applicable): New equipment installations in attics shall comply with applicable codes and the floor plan must detail compliance with dead and live load requirements.
- All new units, or if replacement unit is heavier or will be located differently than the existing unit, a structural engineer shall provide framing details with calculations.
- Permit fee \$536.88 cash/check only.