



## **CITY OF ATASCADERO CITY COUNCIL AGENDA**

### **HYBRID MEETING INFORMATION:**

In accordance with City Council Resolution No. 2022-064 and the requirements of AB 361, the City Council Meeting will be available via teleconference for those who wish to participate remotely. The City Council meeting will also be held in the City Council Chambers and in-person attendance will be available at that location.

### **HOW TO OBSERVE THE MEETING REMOTELY:**

To participate remotely, residents can livestream the meeting on [Zoom](#), SLO-SPAN.org, on Spectrum cable Channel 20 in Atascadero, and listen live on KPRL Radio 1230AM and 99.3FM. The video recording of the meeting will repeat daily on Channel 20 at 1:00 am, 9:00 am, and 6:00 pm and will be available through the City's website and on the City's YouTube Channel. To participate remotely using the Zoom platform please visit [https://us02web.zoom.us/webinar/register/WN\\_ZwJ7a031S3KXauEym9ehaA](https://us02web.zoom.us/webinar/register/WN_ZwJ7a031S3KXauEym9ehaA).

### **HOW TO SUBMIT PUBLIC COMMENT:**

Individuals who wish to provide public comment in-person may attend the meeting in the City Council Chambers. Individuals who wish to participate remotely may call **(669) 900-6833** (Meeting ID: 889 2347 9018) to listen and provide public comment via phone or via the [Zoom](#) platform using the link above.

If you wish to comment but not via a live platform, please email public comments to [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org). Such email **comments must identify the Agenda Item Number in the subject line of the email**. The comments will be forwarded to the City Council and made a part of the administrative record. ***To ensure distribution to the City Council prior to consideration of the agenda, the public is encouraged to submit comments no later than 12:00 p.m. the day of the meeting.*** Those comments, as well as any comments received after that time, but before the close of the item, will be distributed to the City Council, posted on the City's website, and will be made part of the official public record of the meeting. ***Please note, email comments will not be read into the record.***

### **AMERICAN DISABILITY ACT ACCOMMODATIONS:**

Any member of the public who needs accommodations should contact the City Clerk's Office at [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org) or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

City Council agendas and minutes may be viewed on the City's website: [www.atascadero.org/agendas](http://www.atascadero.org/agendas).

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, [www.atascadero.org](http://www.atascadero.org). Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the City Council. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Council meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



# CITY OF ATASCADERO CITY COUNCIL

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## AGENDA

Tuesday, August 9, 2022

City Hall Council Chambers, 4th floor  
6500 Palma Avenue, Atascadero, California

<b><u>City Council Regular Session:</u></b>	<b>6:00 P.M.</b>
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**REGULAR SESSION – CALL TO ORDER: 6:00 P.M.**

**PLEDGE OF ALLEGIANCE:** Boy Scout Troop 51

**ROLL CALL:**  
Mayor Moreno  
Mayor Pro Tem Newsom  
Council Member Bourbeau  
Council Member Dariz  
Council Member Funk

**APPROVAL OF AGENDA:** Roll Call

Recommendation: Council:

1. Approve this agenda; and
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

**A. CONSENT CALENDAR:** (All items on the consent calendar are considered to be routine and non-controversial by City staff and will be approved by one motion if no member of the Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the Consent Calendar and will be considered in the listed sequence with an opportunity for any member of the public to address the Council concerning the item before action is taken.)

**1. City Council Draft Action Minutes – July 12, 2022**

- Recommendation: Council approve the July 12, 2022 Draft City Council Regular Meeting Minutes. [City Clerk]

**2. June 2022 Accounts Payable and Payroll**

- Fiscal Impact: \$3,181,047.06.
- Recommendation: Council approve certified City accounts payable, payroll and payroll vendor checks for June 2022. [Administrative Services]

**3. Virtual Meetings – AB 361 Requirements**

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution making findings consistent with the requirements of AB 361 to continue to allow for the conduct of virtual meetings. [City Manager]

**4. Designation of Voting Delegate – League of California Cities’ Annual Conference**

- Fiscal Impact: None.
- Recommendation: Council designate Mayor Pro Tem Newsom as the voting delegate for the Annual Business Meeting of the League of California Cities’ Annual Conference in September 2022 and direct the City Clerk to inform the League of this designation. [City Clerk]

**5. Auto Extrication Equipment Replacement**

- Fiscal Impact: \$122,148.37 of budgeted Vehicle & Equipment Replacement funds allocated for fiscal year 2022-2023.
- Recommendation: Council authorize the City Manager to execute a contract with L.N. Curtis for a total cost of \$122,148.37 for the purchase of replacement auto extrication equipment. [Fire Department]

**6. Lift Station No. 13 Motor Control Center Purchase**

- Fiscal Impact: Up to \$310,500 in budgeted Wastewater Funds.
- Recommendation: Council award a contract for \$310,500 with Tesco Controls, Inc. to purchase a new Motor Control Center for the Lift Station No. 13 and Force Main Replacement project. [Public Works]

**7. Temporary Contract for Nighttime Police/Fire Dispatch Services**

- Fiscal Impact: \$94,000.
- Recommendation: Council authorize the City Manager to execute a contract with San Luis Obispo County Sheriff’s Office (SLO Sheriff Office) and California Department of Forestry and Fire Protection (Cal Fire) for temporary dispatch services. [Police Department]

**UPDATES FROM THE CITY MANAGER:** (The City Manager will give an oral report on any current issues of concern to the City Council.)

**COMMUNITY FORUM:** (This portion of the meeting is reserved for persons wanting to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. Comments made during Community Forum will not be a subject of discussion. A maximum of 30 minutes will be allowed for Community Forum, unless changed by the Council. Comments will be allowed for the entire 30-minute period so if the final speaker has finished before the 30 minute period has ended and a member of the public wishes to make a comment after the Council has commenced another item, the member should alert the Clerk within the 30 minute period of their desire to make a comment and the Council will take up that comment upon completion of the item which was commenced. Any members of the public who have questions or need information may

contact the City Clerk's Office, between the hours of 8:30 a.m. and 5:00 p.m. at (805) 470-3400, or [cityclerk@atascadero.org](mailto:cityclerk@atascadero.org).)

**B. PUBLIC HEARINGS:**

**1. Confirming the Cost of Vegetative Growth and/or Refuse Abatement**

- Fiscal Impact: The City will receive \$82,702 from the 2022/2023 property tax rolls in weed abatement/refuse abatement assessments.
- Recommendations: Council adopt the Draft Resolution, confirming the cost of vegetative growth (weeds) and/or refuse (rubbish) abatement. [Fire Department]

**C. MANAGEMENT REPORTS: None.**

**D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:** (On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. The following represent standing committees. Informative status reports will be given, as felt necessary):

Mayor Moreno

1. City Selection Committee
2. County Mayors Round Table
3. Regional Economic Action Coalition (REACH)
4. SLO Council of Governments (SLOCOG)
5. SLO Regional Transit Authority (RTA)

Mayor Pro Tem Newsom

1. City / Schools Committee
2. Design Review Committee
3. League of California Cities – Council Liaison
4. Visit SLO CAL Advisory Committee

Council Member Bourbeau

1. City of Atascadero Finance Committee
2. City / Schools Committee
3. Integrated Waste Management Authority (IWMA)
4. SLO County Water Resources Advisory Committee (WRAC)

Council Member Dariz

1. Air Pollution Control District
2. California Joint Powers Insurance Authority (CJPIA) Board
3. City of Atascadero Finance Committee
4. Community Action Partnership of San Luis Obispo (CAPSLO)

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Design Review Committee
3. Homeless Services Oversight Council

**E. INDIVIDUAL DETERMINATION AND / OR ACTION:** (Council Members may ask a question for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. The Council may take action on items listed on the Agenda.)

1. City Council
  - a. Council Member Funk will request Council to direct staff to draft, and authorize the Mayor to sign, a letter supporting Seneca Services' application for state funds to build a combination youth crisis stabilization unit, crisis residential unit, and 2-bed inpatient unit.
2. City Clerk
3. City Treasurer
4. City Attorney
5. City Manager

**F. ADJOURNMENT**

**Please note:** Should anyone challenge any proposed development entitlement listed on this Agenda in court, that person may be limited to raising those issues addressed at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing. Correspondence submitted at this public hearing will be distributed to the Council and available for review in the City Clerk's office.



# CITY OF ATASCADERO CITY COUNCIL

## DRAFT MINUTES

Tuesday, July 12, 2022

City Hall Council Chambers, 4th floor  
6500 Palma Avenue, Atascadero, California

City Council Regular Session:

6:00 P.M.

### REGULAR SESSION – CALL TO ORDER: 6:00 P.M.

Mayor Moreno called the meeting to order at 6:01 p.m. and Council Member Dariz led the Pledge of Allegiance.

### ROLL CALL:

Present: Council Members Bourbeau, Dariz, and Funk, Mayor Pro Tem Newsom and Mayor Moreno

Absent: None

Others Present: None

Staff Present: City Manager Rachelle Rickard, Community Development Director Phil Dunsmore, Fire Chief Casey Bryson, Police Chief Bob Masterson, Public Works Director Nick DeBar, City Attorney Brian Hamblet, Deputy Director of Administrative Services Cindy Chavez, Deputy Director of Economic & Community Development Loreli Cappel, Senior Planner Kelly Gleason, Deputy City Clerk Dillon Dean James, and IT Manager Luke Knight

### APPROVAL OF AGENDA:

**MOTION:** By Council Member Bourbeau and seconded by Council Member Funk to:

1. Approve this agenda; and,
2. Waive the reading in full of all ordinances appearing on this agenda, and the titles of the ordinances will be read aloud by the City Clerk at the first reading, after the motion and before the City Council votes.

*Motion passed 5:0 by a roll-call vote.*

**PRESENTATIONS:**

**1. Proclamation declaring July as Parks Make Life Better Month.**

The City Council presented a Proclamation to Recreation Supervisor Jennifer Fanning, proclaiming July as Parks Make Life Better Month.

**CLOSED SESSION – REPORT (IF ANY): None.**

**A. CONSENT CALENDAR:**

**1. City Council Draft Action Minutes – June 28, 2022**

- Recommendation: Council approve the June 28, 2022 Draft City Council Regular Meeting Minutes. [City Clerk]

**2. March 2022 Investment Report**

- Fiscal Impact: None.
- Recommendation: Council receive and file the City Treasurer’s report for quarter ending March 31, 2022. [Administrative Services]

**3. Virtual Meetings – AB 361 Requirements**

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution making findings consistent with the requirements of AB 361 to continue to allow for the conduct of virtual meetings. [City Manager]

**4. Conflict of Interest Code – Biennial Review**

- Fiscal Impact: None.
- Recommendation: Council adopt Draft Resolution, updating and amending the Conflict of Interest Code for the City of Atascadero. [City Clerk]

**5. Downtown District Pavement Rehabilitation Project Design Engineering Services Contract**

- Fiscal Impact: \$196,755 in budgeted Local Transportation Funds.
- Recommendation: Council award a professional services agreement for \$196,755 with Rick Engineering Company to provide design engineering and construction plan preparation services for the Downtown District Pavement Rehabilitation Project (Project No. C2021R01). [Public Works]

**MOTION: By Council Member Funk and seconded by Mayor Pro Tem Newsom to approve the Consent Calendar. (#A-3: Resolution No. 2022-064) (#A-4: Resolution No. 2022-065) (#A-5: Contract No. 2022-010).  
*Motion passed 5:0 by a roll-call vote.***

**UPDATES FROM THE CITY MANAGER:**

City Manager Rickard gave an update on projects and events within the City.

**COMMUNITY FORUM:**

The following persons spoke in-person, by telephone or through the webinar: None.

**B. PUBLIC HEARINGS: None.**

**C. MANAGEMENT REPORTS**

**1. Objective Design Standards Project Update**

- Fiscal Impact: State funding from the Local Early Action Planning (LEAP) and Regional Early Action Planning (REAP) will assist in the funding of this work effort. All project costs are fully covered by these secured grant sources.
- Recommendations: Council provide high level direction on key Objective Design policy items. [Community Development]

Community Development Director Phil Dunsmore gave the staff report and answered questions from the Council.

*Mayor Moreno recessed the meeting at 7:31 p.m.*

*Mayor Moreno reconvened the meeting with all present at 7:36 p.m.*

**PUBLIC COMMENT:**

The following citizens spoke in-person, by telephone, or through the webinar on this item: Kimmy Nguyen, Krista Jeffries, and Devin Hagey.

***Mayor Moreno closed the Public Comment period.***

***Council provided high-level direction on key Objective Design Standards.***

**D. COUNCIL ANNOUNCEMENTS AND COMMITTEE REPORTS:**

The following Council Members gave brief update reports on their committees since their last Council meeting:

Mayor Moreno

1. County Mayors Round Table

Council Member Bourbeau

1. Integrated Waste Management Authority (IWMA)

Council Member Funk

1. Atascadero Basin Ground Water Sustainability Agency (GSA)
2. Homeless Services Oversight Council

**E. INDIVIDUAL DETERMINATION AND / OR ACTION: None**

**F. ADJOURNMENT**

Mayor Moreno adjourned the meeting at 8:31 pm.

**MINUTES PREPARED BY:**

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Dillon Dean James  
Deputy City Clerk



# Atascadero City Council

## Staff Report - Administrative Services Department

### June 2022 Accounts Payable and Payroll

**RECOMMENDATION:**

Council approve certified City accounts payable, payroll and payroll vendor checks for June 2022.

**DISCUSSION:**

Attached for City Council review and approval are the following:

**Payroll**

Dated	6/9/22	Checks # 35467-35482	\$ 10,723.47
		Direct Deposits	338,046.62
Dated	6/23/22	Checks # 35483-35493	10,801.48
		Direct Deposits	348,677.21

**Accounts Payable**

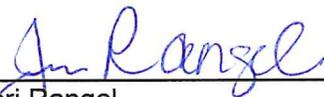
Dated 6/1/22-6/30/22	Checks # 171181-171435 & EFTs 4423-4448	2,472,798.28
	<b>TOTAL AMOUNT</b>	<u><u>\$ 3,181,047.06</u></u>

**FISCAL IMPACT:**

Total expenditures for all funds is \$ 3,181,047.06

**CERTIFICATION:**

The undersigned certifies that the attached demands have been released for payment and that funds are available for these demands.

  
 \_\_\_\_\_  
 Jeri Rangel  
 Director of Administrative Services

**ATTACHMENT:**

June 2022 Eden Warrant Register in the amount of \$ 2,472,798.28

**City of Atascadero**  
Disbursement Listing

For the Month of June 2022

**ITEM NUMBER:**  
**DATE:**  
**ATTACHMENT:**

**A-2**  
**08/09/22**  
**1**

Check Number	Check Date	Vendor	Description	Amount
171181	06/03/2022	2 MEXICANS, LLC	Accounts Payable Check	1,716.00
171182	06/03/2022	A SUPERIOR CRANE, LLC	Accounts Payable Check	1,300.00
171183	06/03/2022	A.P.S. AUTOMOTIVE	Accounts Payable Check	444.24
171184	06/03/2022	ADAMSKI,MOROSKI,MADDEN,	Accounts Payable Check	584.50
171185	06/03/2022	AGP VIDEO, INC.	Accounts Payable Check	5,255.00
171186	06/03/2022	ALLIANT INSURANCE SERVICES INC	Accounts Payable Check	347.00
171187	06/03/2022	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	702.05
171188	06/03/2022	ANTECH DIAGNOSTICS	Accounts Payable Check	106.72
171189	06/03/2022	AT&T	Accounts Payable Check	289.92
171190	06/03/2022	AT&T	Accounts Payable Check	818.65
171191	06/03/2022	ATASCADERO BABE RUTH BASEBALL	Accounts Payable Check	30.00
171192	06/03/2022	ATASCADERO HAY & FEED	Accounts Payable Check	1,405.96
171193	06/03/2022	ATASCADERO UNIFIED SCHOOL DIST	Accounts Payable Check	530.00
171194	06/03/2022	ATASCADERO YOUTH FOOTBALL	Accounts Payable Check	3,540.00
171195	06/03/2022	AVILA TRAFFIC SAFETY	Accounts Payable Check	137.29
171196	06/03/2022	BASSETT'S CRICKET RANCH,INC.	Accounts Payable Check	558.37
171197	06/03/2022	ROBERTA BAUTISTA	Accounts Payable Check	84.00
171198	06/03/2022	BELL'S PLUMBING REPAIR, INC.	Accounts Payable Check	185.00
171199	06/03/2022	KEITH R. BERGHER	Accounts Payable Check	405.00
171200	06/03/2022	BERRY MAN, INC.	Accounts Payable Check	1,885.80
171201	06/03/2022	BOUND TREE MEDICAL, LLC	Accounts Payable Check	311.90
171202	06/03/2022	BRANCH SMITH PROPERTIES	Accounts Payable Check	374.00
171203	06/03/2022	BREZDEN PEST CONTROL, INC.	Accounts Payable Check	266.00
171204	06/03/2022	MAREN E. BROWN	Accounts Payable Check	120.00
171205	06/03/2022	BURKE,WILLIAMS, & SORENSON LLP	Accounts Payable Check	11,429.23
171206	06/03/2022	LORELI CAPPEL	Accounts Payable Check	5.17
171207	06/03/2022	CARQUEST OF ATASCADERO	Accounts Payable Check	92.19
171208	06/03/2022	CASEY PRINTING, INC.	Accounts Payable Check	6,449.99
171209	06/03/2022	CC DYNASTY FUTBOL CLUB	Accounts Payable Check	1,870.00
171210	06/03/2022	CERTIFIED FOLDER DISPLAY SVC	Accounts Payable Check	350.00
171211	06/03/2022	CG VISUAL SOLUTIONS CORP.	Accounts Payable Check	457.52
171212	06/03/2022	CHARTER COMMUNICATIONS	Accounts Payable Check	7,647.17
171213	06/03/2022	CITY OF ATASCADERO	Accounts Payable Check	1,454.00
171214	06/03/2022	CLEVER CONCEPTS, INC.	Accounts Payable Check	47.95
171215	06/03/2022	CUESTA POLYGRAPH & INVEST. LLC	Accounts Payable Check	7,150.00
171216	06/03/2022	SHARON J. DAVIS	Accounts Payable Check	409.50
171217	06/03/2022	NICHOLAS DEBAR	Accounts Payable Check	300.00
171218	06/03/2022	HYRUM C. DEL CASTILLO	Accounts Payable Check	90.00
171219	06/03/2022	VOID	Accounts Payable Check	0.00
171220	06/03/2022	ELECTRICRAFT, INC.	Accounts Payable Check	897.21
171221	06/03/2022	ESCUELA DEL RIO	Accounts Payable Check	1,260.00
171222	06/03/2022	FGL ENVIRONMENTAL	Accounts Payable Check	243.00
171223	06/03/2022	GAS COMPANY	Accounts Payable Check	1,176.86

**City of Atascadero**  
Disbursement Listing

For the Month of June 2022

**ITEM NUMBER:**  
**DATE:**  
**ATTACHMENT:**

**A-2**  
**08/09/22**  
**1**

<b>Check Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
171224	06/03/2022	ROBERT S HAMMER	Accounts Payable Check	190.00
171225	06/03/2022	HENRY VILAS ZOO	Accounts Payable Check	198.11
171227	06/03/2022	HOME DEPOT CREDIT SERVICES	Accounts Payable Check	2,563.64
171228	06/03/2022	INTERWEST CONSULTING GROUP INC	Accounts Payable Check	6,624.66
171229	06/03/2022	J. CARROLL CORPORATION	Accounts Payable Check	2,647.95
171230	06/03/2022	EMILY F. JENNINGS	Accounts Payable Check	30.00
171231	06/03/2022	JK'S UNLIMITED, INC.	Accounts Payable Check	1,071.47
171232	06/03/2022	JOE A. GONSALVES & SON	Accounts Payable Check	3,000.00
171233	06/03/2022	K & M INTERNATIONAL	Accounts Payable Check	3,153.32
171234	06/03/2022	REBECCA N. LILLEY	Accounts Payable Check	164.10
171235	06/03/2022	CRAIG C. LOWRIE	Accounts Payable Check	150.00
171236	06/03/2022	MADRONE LANDSCAPES, INC.	Accounts Payable Check	413.00
171237	06/03/2022	MARK SWITZER EXCAVATING	Accounts Payable Check	540.00
171238	06/03/2022	MBS LAND SURVEYS	Accounts Payable Check	4,000.00
171239	06/03/2022	SAMUEL HENRY MCMILLAN, JR.	Accounts Payable Check	100.00
171240	06/03/2022	MINER'S ACE HARDWARE	Accounts Payable Check	513.70
171241	06/03/2022	MISSION UNIFORM SERVICE	Accounts Payable Check	302.12
171242	06/03/2022	KATIE MULDER	Accounts Payable Check	156.31
171243	06/03/2022	MARC NOBRIGA	Accounts Payable Check	190.00
171244	06/03/2022	ODP BUSINESS SOLUTIONS, LLC	Accounts Payable Check	390.76
171245	06/03/2022	OFFICE DEPOT INC.	Accounts Payable Check	734.91
171246	06/03/2022	O'REILLY AUTOMOTIVE, INC.	Accounts Payable Check	85.01
171247	06/03/2022	PACIFIC CNTRL COAST HLTH CTRS	Accounts Payable Check	3,177.76
171249	06/03/2022	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	11,087.93
171250	06/03/2022	PAPICH CONSTRUCTION CO., INC.	Accounts Payable Check	161,772.60
171251	06/03/2022	FLAVIA PAROTTI	Accounts Payable Check	108.75
171252	06/03/2022	RICARDO PAZ	Accounts Payable Check	250.00
171253	06/03/2022	PC MECHANICAL, INC.	Accounts Payable Check	17,858.94
171254	06/03/2022	PEAKWIFI, LLC	Accounts Payable Check	650.00
171255	06/03/2022	PETERSON U-CART	Accounts Payable Check	22.84
171256	06/03/2022	PHOTO STOP	Accounts Payable Check	97.88
171257	06/03/2022	THE PIN CENTER	Accounts Payable Check	214.50
171258	06/03/2022	JULIA POSMOGA	Accounts Payable Check	117.43
171259	06/03/2022	PROCARE JANITORIAL SUPPLY,INC.	Accounts Payable Check	275.97
171260	06/03/2022	PRO-TOUCH ENGRAVING	Accounts Payable Check	211.00
171261	06/03/2022	PRW STEEL SUPPLY, INC.	Accounts Payable Check	1,841.01
171262	06/03/2022	QUINCY ENGINEERING, INC.	Accounts Payable Check	4,813.04
171263	06/03/2022	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	15,912.00
171264	06/03/2022	JERI RANGEL	Accounts Payable Check	300.00
171265	06/03/2022	READYREFRESH BY NESTLE	Accounts Payable Check	82.63
171266	06/03/2022	SHANENE M. REEVES	Accounts Payable Check	90.00
171267	06/03/2022	RICK ENGINEERING COMPANY	Accounts Payable Check	35,137.88
171268	06/03/2022	RACHELLE RICKARD	Accounts Payable Check	300.00

**City of Atascadero**  
Disbursement Listing

For the Month of June 2022

**ITEM NUMBER:**  
**DATE:**  
**ATTACHMENT:**

**A-2**  
**08/09/22**  
**1**

<b>Check Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
171269	06/03/2022	BRIAN S. RICKS	Accounts Payable Check	100.00
171270	06/03/2022	SANTA MARIA BREWING CO, INC.	Accounts Payable Check	318.00
171271	06/03/2022	SERVICE SYSTEMS ASSC, INC.	Accounts Payable Check	2,500.00
171272	06/03/2022	TRINITY J. SILVA	Accounts Payable Check	60.00
171273	06/03/2022	SLO CIDER LLC	Accounts Payable Check	375.18
171274	06/03/2022	SPEAKWRITE, LLC.	Accounts Payable Check	101.46
171275	06/03/2022	SPECIALIZED EQUIPMENT REPAIR	Accounts Payable Check	1,947.27
171276	06/03/2022	SPECIALTY CONSTRUCTION, INC.	Accounts Payable Check	422,192.14
171277	06/03/2022	SSG STRUCTURAL ENGINEERS, LLP	Accounts Payable Check	1,305.00
171278	06/03/2022	STANLEY CONVERGENT SECURITY	Accounts Payable Check	387.98
171279	06/03/2022	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	1,650.00
171280	06/03/2022	TARGET SOLUTIONS LEARNING, LLC	Accounts Payable Check	93.36
171281	06/03/2022	TEMPLETON UNIFORMS, LLC	Accounts Payable Check	33.78
171282	06/03/2022	TERRA VERDE ENVIRONMENTAL CONS	Accounts Payable Check	157.50
171283	06/03/2022	TESCO CONTROLS, INC.	Accounts Payable Check	1,292.00
171284	06/03/2022	CHRISTOPHER DANIEL THOMAS	Accounts Payable Check	200.00
171285	06/03/2022	ULTREX LEASING	Accounts Payable Check	263.18
171286	06/03/2022	UNITED RENTALS (NORTH AM), INC	Accounts Payable Check	516.56
171287	06/03/2022	MEGAN L. VAN ALLEN	Accounts Payable Check	120.00
171288	06/03/2022	THOMAS F. VELASQUEZ	Accounts Payable Check	100.00
171289	06/03/2022	VICTORIA R. VENABLE	Accounts Payable Check	30.00
171290	06/03/2022	VERIZON WIRELESS	Accounts Payable Check	2,563.81
171291	06/03/2022	VITAL RECORDS CONTROL	Accounts Payable Check	184.09
171292	06/03/2022	WALLACE GROUP	Accounts Payable Check	41,919.55
171293	06/03/2022	WEX BANK - 76 UNIVERSL	Accounts Payable Check	17,648.00
171294	06/03/2022	WEX BANK - WEX FLEET UNIVERSAL	Accounts Payable Check	11,876.84
171295	06/03/2022	WORKBENCH	Accounts Payable Check	15,505.00
171296	06/03/2022	KAREN B. WYKE	Accounts Payable Check	731.70
171297	06/06/2022	ANTHEM BLUE CROSS HEALTH	Payroll Vendor Payment	219,069.87
171298	06/06/2022	BENEFIT COORDINATORS CORP	Payroll Vendor Payment	9,827.20
171299	06/06/2022	LINCOLN NATIONAL LIFE INS CO	Payroll Vendor Payment	2,067.87
171300	06/06/2022	MEDICAL EYE SERVICES	Payroll Vendor Payment	1,882.57
4423	06/09/2022	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	9,689.92
171301	06/09/2022	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	60.00
171302	06/09/2022	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	1,950.00
171303	06/09/2022	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,151.80
171304	06/09/2022	CA FIREFIGHTERS BENEFIT TRUST	Payroll Vendor Payment	1,800.00
171305	06/09/2022	MASS MUTUAL WORKPLACE SOLUTION	Payroll Vendor Payment	6,537.50
171306	06/09/2022	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	812.55
171307	06/09/2022	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,674.10
171308	06/09/2022	SEIU LOCAL 620	Payroll Vendor Payment	810.61
171309	06/09/2022	VANTAGEPOINT TRNSFR AGT 106099	Payroll Vendor Payment	416.88
171310	06/09/2022	VANTAGEPOINT TRNSFR AGT 304633	Payroll Vendor Payment	8,076.50

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<b>Check Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
171311	06/09/2022	VANTAGEPOINT TRNSFR AGT 706276	Payroll Vendor Payment	285.00
4424	06/10/2022	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	536.99
4425	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	22,242.32
4426	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	33,842.93
4427	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	2,166.45
4428	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	2,650.48
4429	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	6,709.33
4430	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	8,869.73
4431	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	11,381.65
4432	06/10/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	17,175.89
4433	06/14/2022	RABOBANK, N.A.	Payroll Vendor Payment	60,387.24
4434	06/14/2022	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	19,016.02
4435	06/14/2022	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,912.39
171312	06/17/2022	13 STARS MEDIA	Accounts Payable Check	1,698.48
171313	06/17/2022	2 MEXICANS, LLC	Accounts Payable Check	6,980.00
171314	06/17/2022	ALL SIGNS AND GRAPHICS, INC.	Accounts Payable Check	261.00
171315	06/17/2022	ALLIANT INSURANCE SERVICES INC	Accounts Payable Check	148.00
171316	06/17/2022	ALTHOUSE & MEADE, INC.	Accounts Payable Check	475.00
171317	06/17/2022	AMERICAN WEST TIRE & AUTO INC	Accounts Payable Check	4,896.20
171318	06/17/2022	KELLY AREBALO	Accounts Payable Check	1,218.75
171320	06/17/2022	AT&T	Accounts Payable Check	1,363.61
171322	06/17/2022	ATASCADERO MUTUAL WATER CO.	Accounts Payable Check	23,852.00
171323	06/17/2022	BAUER COMPRESSORS	Accounts Payable Check	407.79
171324	06/17/2022	CHRIS BELAND	Accounts Payable Check	300.00
171325	06/17/2022	BELL'S PLUMBING REPAIR, INC.	Accounts Payable Check	530.00
171326	06/17/2022	BOUND TREE MEDICAL, LLC	Accounts Payable Check	182.95
171327	06/17/2022	CARQUEST OF ATASCADERO	Accounts Payable Check	85.61
171328	06/17/2022	CCI OFFICE TECHNOLOGIES	Accounts Payable Check	204.04
171329	06/17/2022	CENTRAL NEBRASKA PACKING, INC.	Accounts Payable Check	9,261.16
171330	06/17/2022	CERTIF-A-GIFT COMPANY	Accounts Payable Check	1,194.24
171331	06/17/2022	CHARTER COMMUNICATIONS	Accounts Payable Check	3,215.17
171332	06/17/2022	CHILINA LAW FIRM, A PROF CORP.	Accounts Payable Check	54.00
171333	06/17/2022	COASTAL COPY, INC.	Accounts Payable Check	245.70
171334	06/17/2022	MIGUEL A. CORDERO GALARZA	Accounts Payable Check	275.00
171335	06/17/2022	CRYSTAL SPRINGS WATER	Accounts Payable Check	20.00
171336	06/17/2022	DESTINY CUELLAR	Accounts Payable Check	240.00
171337	06/17/2022	CULLIGAN/CENTRAL COAST WTR TRT	Accounts Payable Check	70.00
171338	06/17/2022	DCS TESTING & EQUIPMENT, INC.	Accounts Payable Check	3,550.50
171339	06/17/2022	DEPARTMENT OF JUSTICE	Accounts Payable Check	211.00
171340	06/17/2022	DEPT. OF INDUSTRIAL RELATIONS	Accounts Payable Check	675.00
171341	06/17/2022	DOOMSDAY SKATE, LLC	Accounts Payable Check	357.00
171342	06/17/2022	ECONOMIC & PLANNING SYSTEM INC	Accounts Payable Check	5,432.50
171343	06/17/2022	EL CAMINO CAR WASH	Accounts Payable Check	44.99

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<b>Check Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
171344	06/17/2022	EMERGENCY VEHICLE SPECIALISTS	Accounts Payable Check	2,590.00
171345	06/17/2022	FARM SUPPLY COMPANY	Accounts Payable Check	54.04
171346	06/17/2022	FERRELL'S AUTO REPAIR	Accounts Payable Check	102.20
171347	06/17/2022	FGL ENVIRONMENTAL	Accounts Payable Check	81.00
171348	06/17/2022	FIESTA MAHAR MANUFACTURNG CORP	Accounts Payable Check	570.83
171349	06/17/2022	FILIPPIN ENGINEERING, INC.	Accounts Payable Check	30,847.50
171350	06/17/2022	GAS COMPANY	Accounts Payable Check	15.78
171351	06/17/2022	KATHLEEN GROGAN	Accounts Payable Check	194.38
171352	06/17/2022	SCOTT GROOMER	Accounts Payable Check	1,600.00
171353	06/17/2022	HANSEN BRO'S CUSTOM FARMING	Accounts Payable Check	17,499.94
171354	06/17/2022	HART IMPRESSIONS PRINTING	Accounts Payable Check	165.30
171355	06/17/2022	HIGH COUNTRY OUTDOOR, INC.	Accounts Payable Check	450.00
171356	06/17/2022	HINDERLITER, DE LLAMAS	Accounts Payable Check	2,197.24
171357	06/17/2022	HOT FOCUS, INC.	Accounts Payable Check	601.00
171358	06/17/2022	IRON MOUNTAIN RECORDS MGMNT	Accounts Payable Check	139.38
171359	06/17/2022	J. CARROLL CORPORATION	Accounts Payable Check	1,686.55
171360	06/17/2022	ZACHARIAH JACKSON	Accounts Payable Check	500.00
171361	06/17/2022	DILLON DEAN JAMES	Accounts Payable Check	332.50
171362	06/17/2022	JK'S UNLIMITED, INC.	Accounts Payable Check	18,916.08
171363	06/17/2022	KEY TERMITE & PEST CONTROL,INC	Accounts Payable Check	555.00
171364	06/17/2022	KPRL 1230 AM	Accounts Payable Check	320.00
171365	06/17/2022	COLETTE LAYTON	Accounts Payable Check	206.68
171366	06/17/2022	LEE WILSON ELECTRIC CO. INC	Accounts Payable Check	1,655.52
171367	06/17/2022	LIFE ASSIST, INC.	Accounts Payable Check	1,989.69
171368	06/17/2022	LINDE GAS & EQUIPMENT INC.	Accounts Payable Check	61.58
171369	06/17/2022	LOS ANGELES CO SHERIFF'S DEPT.	Accounts Payable Check	35.00
171370	06/17/2022	CRAIG C. LOWRIE	Accounts Payable Check	75.00
171371	06/17/2022	MATTHEW MADRIGAL	Accounts Payable Check	1,600.00
171372	06/17/2022	MARBORG INDUSTRIES	Accounts Payable Check	285.00
171373	06/17/2022	SAMUEL HENRY MCMILLAN, JR.	Accounts Payable Check	100.00
171374	06/17/2022	SAMUEL H. MCMILLAN, SR.	Accounts Payable Check	125.00
171375	06/17/2022	MEDINA LIGHT SHOW DESIGNS	Accounts Payable Check	1,350.00
171376	06/17/2022	MICHAEL K. NUNLEY & ASSC, INC.	Accounts Payable Check	9,682.68
171377	06/17/2022	MIG	Accounts Payable Check	1,198.75
171378	06/17/2022	MINER'S ACE HARDWARE	Accounts Payable Check	452.09
171379	06/17/2022	MISSION UNIFORM SERVICE	Accounts Payable Check	421.54
171380	06/17/2022	MOBILE SMALL ENGINE REPAIR	Accounts Payable Check	400.00
171381	06/17/2022	MV TRANSPORTATION, INC.	Accounts Payable Check	26,463.68
171382	06/17/2022	NORTH COAST ENGINEERING INC.	Accounts Payable Check	165.00
171383	06/17/2022	OILFIELD ENVIRONMENTAL & COMP	Accounts Payable Check	203.00
171384	06/17/2022	RON OVERACKER	Accounts Payable Check	122.09
171385	06/17/2022	PACIFIC GAS AND ELECTRIC	Accounts Payable Check	42,099.47
171386	06/17/2022	PAPICH CONSTRUCTION CO., INC.	Accounts Payable Check	67,463.98

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<b>Check Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
171387	06/17/2022	PARADISE SHAVED ICE	Accounts Payable Check	300.00
171388	06/17/2022	RICARDO PAZ	Accounts Payable Check	125.00
171389	06/17/2022	PETERSON U-CART	Accounts Payable Check	2,442.00
171390	06/17/2022	PHOTO STOP	Accounts Payable Check	195.75
171391	06/17/2022	PROCARE JANITORIAL SUPPLY,INC.	Accounts Payable Check	115.71
171392	06/17/2022	R3 CONSULTING GROUP	Accounts Payable Check	471.25
171393	06/17/2022	RAINSCAPE, A LANDSCAPE SVC CO.	Accounts Payable Check	10,477.74
171394	06/17/2022	READYREFRESH BY NESTLE	Accounts Payable Check	205.14
171395	06/17/2022	REVENUE & COST SPECIALISTS LLC	Accounts Payable Check	7,000.00
171396	06/17/2022	RICK ENGINEERING COMPANY	Accounts Payable Check	5,000.00
171397	06/17/2022	BRIAN S. RICKS	Accounts Payable Check	275.00
171398	06/17/2022	BRANDON ROBERTS	Accounts Payable Check	16.00
171399	06/17/2022	ROLSON MUSIC & SOUND	Accounts Payable Check	500.00
171400	06/17/2022	SAM'S TREE 805, INC.	Accounts Payable Check	7,000.00
171401	06/17/2022	SAN LUIS OBISPO CO ARTS COUNCL	Accounts Payable Check	5,000.00
171402	06/17/2022	SIGN HERE	Accounts Payable Check	1,126.12
171403	06/17/2022	SLO COUNTY SHERIFF'S OFFICE	Accounts Payable Check	131.00
171404	06/17/2022	SOUTH COAST EMERGENCY VEH SVC	Accounts Payable Check	1,712.77
171405	06/17/2022	SOUZA CONSTRUCTION, INC.	Accounts Payable Check	534,212.02
171406	06/17/2022	JOHN D. SPALDING	Accounts Payable Check	350.00
171407	06/17/2022	BAILEY SULLIVAN	Accounts Payable Check	20.48
171408	06/17/2022	SUNLIGHT JANITORIAL, INC.	Accounts Payable Check	3,200.00
171409	06/17/2022	THOMSON REUTERS - WEST	Accounts Payable Check	180.35
171414	06/17/2022	U.S. BANK	Accounts Payable Check	17,535.92
171415	06/17/2022	ULTREX BUSINESS PRODUCTS	Accounts Payable Check	137.83
171416	06/17/2022	UNDERGROUND SERVICE ALERT OF	Accounts Payable Check	488.92
171417	06/17/2022	VERDIN	Accounts Payable Check	19,024.91
171418	06/17/2022	VERIZON WIRELESS	Accounts Payable Check	268.72
171419	06/17/2022	VINO VICE, INC.	Accounts Payable Check	481.00
171420	06/17/2022	VITAL RECORDS CONTROL	Accounts Payable Check	184.09
171421	06/17/2022	WCJ PROPERTY SERVICES	Accounts Payable Check	895.50
171422	06/17/2022	WEST COAST AUTO & TOWING, INC.	Accounts Payable Check	160.00
171423	06/17/2022	YOUTH EVOLUTION SOCCER	Accounts Payable Check	3,045.60
4436	06/23/2022	ANTHEM BLUE CROSS HSA	Payroll Vendor Payment	10,249.92
4437	06/24/2022	STATE DISBURSEMENT UNIT	Payroll Vendor Payment	536.99
4438	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	22,002.98
4439	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	32,868.98
4440	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	2,145.94
4441	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	2,650.48
4442	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	6,587.15
4443	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	9,622.86
4444	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	11,404.96
4445	06/24/2022	CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEI	Payroll Vendor Payment	17,938.87

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171424	06/24/2022	ATASCADERO MID MGRS ORG UNION	Payroll Vendor Payment	60.00
171425	06/24/2022	ATASCADERO POLICE OFFICERS	Payroll Vendor Payment	2,078.75
171426	06/24/2022	ATASCADERO PROF. FIREFIGHTERS	Payroll Vendor Payment	1,151.80
171427	06/24/2022	CA FIREFIGHTERS BENEFIT TRUST	Payroll Vendor Payment	1,800.00
171428	06/24/2022	UNITED STATES TREASURY INTERNAL REVENUE	Payroll Vendor Payment	2,263.85
171429	06/24/2022	MASS MUTUAL WORKPLACE SOLUTION	Payroll Vendor Payment	6,599.71
171430	06/24/2022	NATIONWIDE RETIREMENT SOLUTION	Payroll Vendor Payment	1,237.98
171431	06/24/2022	NAVIA BENEFIT SOLUTIONS	Payroll Vendor Payment	1,674.10
171432	06/24/2022	SEIU LOCAL 620	Payroll Vendor Payment	831.88
171433	06/24/2022	VANTAGEPOINT TRNSFR AGT 106099	Payroll Vendor Payment	416.88
171434	06/24/2022	VANTAGEPOINT TRNSFR AGT 304633	Payroll Vendor Payment	7,673.36
171435	06/24/2022	VANTAGEPOINT TRNSFR AGT 706276	Payroll Vendor Payment	185.00
4446	06/28/2022	RABOBANK, N.A.	Payroll Vendor Payment	61,024.41
4447	06/28/2022	EMPLOYMENT DEV DEPARTMENT	Payroll Vendor Payment	19,045.31
4448	06/28/2022	EMPLOYMENT DEV. DEPARTMENT	Payroll Vendor Payment	2,998.54
				<u>\$2,472,798.28</u>



# ***Atascadero City Council***

## ***Staff Report - City Manager***

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### **Virtual Meetings – AB 361 Requirements**

#### **RECOMMENDATION:**

Council adopt Draft Resolution making findings consistent with the requirements of AB 361 to continue to allow for the conduct of virtual meetings.

#### **DISCUSSION:**

On March 4, 2020, Governor Newsom declared a state of emergency due to the novel coronavirus COVID-19. That declaration is still in effect. Since March 12, 2020, Executive Orders from the Governor relaxed various Brown Act meeting requirements relating to teleconferencing rules, temporarily suspending the Brown Act provisions requiring the physical presence of council, board and commission members at public meetings. The most recent extension of those Orders expired on September 30, 2021.

On Friday, September 17, 2021, the Governor signed AB 361. AB 361 amends Government Code section 54953 to provide more clarity on the Brown Act's rules and restrictions surrounding the use of teleconferencing to conduct meetings. The newly enacted Government Code Section 54953(e) creates alternate measures to protect the ability of the public to appear before local legislative bodies.

With the passage of AB 361, local agencies are allowed to continue to conduct virtual meetings during a declared state of emergency, provided local agencies comply with specified requirements. The City Council previously adopted Resolution No. 2021-066 on September 28, 2021, finding that the requisite conditions exist for the legislative bodies of the City of Atascadero to conduct remote teleconference meetings in compliance with AB 361. (Government Code Section 54953(e).) AB 361 requires the City Council to reconsider the circumstances of the state of emergency not later than 30 days after teleconferencing for the first time pursuant to AB 361 and every 30 days thereafter in order to continue to conduct remote teleconference meetings. The City Council previously adopted Resolution No. 2021-069 on October 26, 2021, Resolution No. 2021-073 on November 23, 2021, Resolution No. 2021-074 on December 14, 2021, Resolution No. 2022-001 on January 11, 2022, Resolution No. 2022-003 on February 8, 2022, Resolution No. 2022-010 on March 8, 2022, Resolution No. 2022-010 on April 12, 2022, Resolution No. 2022-032 on May 10, 2022, Resolution No. 2022-038 on May 26, 2022, Resolution No. 2022-044 on June 14, 2022, and Resolution No. 2022-064 on July 12, 2022, making the requisite findings to continue remote teleconferencing.

Circumstances have not changed since the Council's adoption of Resolution No. 2022-038.

In order to continue remote teleconferencing, the City Council must make the following findings (Gov. Code § 52953(e)(3)):

- The City Council has reconsidered the circumstances of the state of emergency.
- Any of the following circumstances exist:
  - The state of emergency continues to directly impact the ability of the members to meet safely in person.
  - State or local officials continue to impose or recommend measures to promote social distancing.

Social distancing is the term used for measures that reduce physical contact between infectious and susceptible people during a disease outbreak. While local and state mask mandates have been lifted, and the San Luis Obispo County local health emergency has been terminated, there are still some remaining social distancing measures in place to reduce the spread of COVID.

- The California Department of Public Health continues to strongly recommend masks for all persons, regardless of vaccine status, in indoor public settings and businesses.
- The City remains subject to the State Occupational Safety and Health Administration (CalOSHA) regulations which, among other requirements, continues to obligate an employer to provide training to employees on COVID-19 transmission and risk reduction, including "The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19, but are most effective when used in combination." (CCR Section 3205(c)5(D).)
- CDC continues to have quarantine and isolation recommendations for those that have tested positive for COVID, those that have symptoms of COVID and for those that have been exposed to COVID. These isolation and quarantine requirements continue to often prevent employees and community members from attending meetings in person.

Should the Draft Resolution not be adopted, and the City Council (or an individual Council Member) elects to attend virtually, the City must comply with the provisions of Government Code Section 54953(3)(b):

- Agendas shall be posted at all teleconferencing locations
- Each teleconference location shall be identified on the agenda
- Each teleconference location shall be accessible to the public
- At least a quorum of the Council shall participate from locations with the boundaries of the City
- The public shall be provided an opportunity to address the Council directly at each teleconference location

Adoption of the Draft Resolution does not prohibit the conduct of a traditional or hybrid meeting in accordance with state and local regulations. At Council's direction on March 8, 2022, and because CDC measures are still in place that could prevent a member of the public from participating in the meeting in person, if the Draft Resolution were not adopted staff will continue to conduct hybrid City Council meetings that allow public participation both virtually and in-person. At this time, there is not staff available to conduct all advisory body meetings (such as Planning Commission, Design Review Committee, ATBID, CSTOC) in a hybrid fashion and adoption of the Draft Resolution allows these meetings to continue to be conducted virtually. If the Draft Resolution was not adopted, these advisory bodies would need to return to the traditional in-person meeting model, effective immediately.

**FISCAL IMPACT:**

None.

**ATTACHMENT:**

Draft Resolution

**DRAFT RESOLUTION**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF ATASCADERO, CALIFORNIA,  
PROCLAIMING THE CONTINUING NEED TO MEET BY  
TELECONFERENCE PURSUANT TO  
GOVERNMENT CODE SECTION 54953(e)**

**WHEREAS**, all meetings of the City of Atascadero legislative bodies are open and public as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963); and

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, Government Code section 54953(e) was added by AB 361, signed by Governor Newsom on September 17, 2021; and

**WHEREAS**, on March 4, 2020, Governor Newsom declared a State of Emergency as a result of the COVID-19 pandemic; and

**WHEREAS**, on March 17, 2020, the City of Atascadero declared a State of Emergency as a result of the COVID-19 pandemic; and

**WHEREAS**, such State of Emergency remains in effect; and

**WHEREAS**, COVID-19 continues to threaten the health and lives of City of Atascadero residents; and

**WHEREAS**, the Delta and Omicron variants are highly transmissible in indoor settings and breakthrough cases are more common; and

**WHEREAS**, state officials have imposed or recommended measures to promote social distancing to include the wearing of masks indoors, regardless of vaccination status; and

**WHEREAS**, the City Council previously adopted Resolution No. 2021-066 on September 28, 2021, Resolution No. 2021-069 on October 26, 2021, Resolution No. 2021-073 on November 23, 2021, Resolution No. 2021-074 on December 14, 2021, Resolution No. 2022-001 on January 11, 2022, Resolution No. 2022-003 on February 8, 2022, Resolution No. 2022-006 on March 8, 2022, Resolution No. 2022-010 on April 12, 2022, Resolution No. 2022-032 on May 10, 2022, Resolution No. 2022-038 on May 26, 2022, Resolution No. 2022-044 on June 14, 2022, and Resolution No. 2022-064 on July 12, 2022, finding that the requisite conditions exist and continue to exist for the legislative bodies of the City of Atascadero to conduct remote teleconference meetings in compliance with Government Code Section 54953(e); and

**WHEREAS**, Government Code Section 54953(e) requires that the City Council must reconsider the circumstances of the state of emergency every 30 days in order to continue to conduct remote teleconference meetings in compliance with AB 361.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Atascadero:

**SECTION 1. Recitals.** The above recitals are true and correct and are incorporated into this Resolution by this reference.

**SECTION 2. Findings.** The City Council does hereby find that:

1. The City Council has reconsidered the circumstances of the state of emergency declared as a result of the COVID-19 pandemic.
2. The state of emergency continues to directly impact the ability of the members to meet safely in person.
3. State or local officials continue to impose or recommend measures to promote social distancing.

**SECTION 3. Compliance with Government Code Section 54953(e).** The City Council and other legislative bodies will continue to meet by teleconference in accordance with Government Code section 54953(e).

**SECTION 4. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days from the date of adoption of this Resolution, or (ii) such time the City Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the City of Atascadero may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED AND ADOPTED** at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

On motion by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

AYES:  
NOES:  
ABSENT:  
ADOPTED:

CITY OF ATASCADERO

\_\_\_\_\_  
Heather Moreno, Mayor

ATTEST:

\_\_\_\_\_  
Lara K. Christensen, City Clerk



# ***Atascadero City Council***

## ***Staff Report – City Clerk***

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### **Designation of Voting Delegate - League of California Cities' Annual Conference**

#### **RECOMMENDATION:**

Council designate Mayor Pro Tem Newsom as the voting delegate for the Annual Business Meeting of the League of California Cities' Annual Conference in September 2022 and direct the City Clerk to inform the League of the designation.

#### **DISCUSSION:**

This year's League of California Cities' Annual Conference is scheduled for Wednesday, September 7 through Friday, September 9, 2022 in Long Beach. One very important aspect of the Annual Conference is the Annual Business Meeting when the membership takes action on conference resolutions. Annual Conference resolutions guide cities and the League in their efforts to improve the quality, responsiveness and vitality of local government in California.

Each City Council is asked to designate a voting representative who will be present at the Annual Business Meeting. The Council may also appoint an alternate for the voting delegate, if they desire. League bylaws provide that each city is entitled to one vote in matters affecting municipal or League policy. Council Member Funk will be attending the annual conference and would be available to serve as delegate.

#### **FISCAL IMPACT:**

None.

#### **ATTACHMENTS:**

None.



# ***Atascadero City Council***

## ***Staff Report – Fire Department***

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### **Auto Extrication Equipment Replacement**

#### **RECOMMENDATION:**

Council authorize the City Manager to execute a contract with L.N. Curtis for a total cost of \$122,148.37 for the purchase of replacement auto extrication equipment.

#### **DISCUSSION:**

The Fire Department carries auto extrication equipment on each of the three Type 1 (structure firefighting, medical and rescue) Engines. Each set, also known as the Jaws of Life, includes a gas power unit and four heavy duty tools used for cutting, pulling, pushing and spreading metal that has been crushed during an automobile accident. The tools include a spreader, two sizes of cutters and a ram. They are “tethered” to the fire engine and gasoline power unit by hydraulic lines kept on a reel. The tools are carried to the scene of a vehicle accident and used in conjunction with each other to cut and tear the car apart to rescue a trapped car accident victim.

The current tools we carry are manufactured by Amkus. The newest set was purchased in 2007 after receiving an Office of Traffic Safety Grant. The other two sets were purchased in the late 90’s or early 2000. These sets have served our community well over the years however vehicle technology has increased drastically during that time. Cars are currently made with much stronger metals and designed to “crumple” around and protect the passengers. Our current tools can still complete the extrication; however the rescue can take longer as we work creatively to get through the metal.

As the safety technology of vehicles has increased over the decades, extrication tools have had to also increase capabilities to match. The newest tools are battery operated and roughly three times stronger than older hydraulic tools. The tools to be purchased are manufactured by Hurst which designed the original Jaws of Life 45 years ago.

Hurst electric extrication tools are now the industry standard. They are faster, stronger, smaller and lighter than the other brands. Hurst is used by our neighboring fire agencies, meaning batteries can be interchanged. Another advantage is that there is no separate power unit and no hydraulic lines. These tools can be carried anywhere, making them a rescue tool for not only auto accidents, but other technical rescues such as inside confined spaces, trenches or even water rescues. Many fire departments are using them as forcible entry tools to open locked doors or barred windows during building fires.

We received a grant from Office of Traffic Safety in 2021 for \$80,000 for auto extrication tools and took delivery recently of two partial Hurst sets. These sets include two cutters and a spreader for each. This requested purchase will include the third Hurst set and a ram for each of the three sets. By receiving the grant, we are also able to expand our capabilities and purchase equipment used to stabilize a vehicle before it can be worked on as well as two smaller “combi” tools (combines a spreader and cutter in one tool) that will be placed on the two Type 3 (wildland firefighting) engines. We recognize that the future replacement may not include this expanded capability without further grants or other funding assistance.

The replacement of auto extrication equipment was included in the 2021-2023 adopted budget for fiscal year 2022-2023. The budget designated \$180,000 from the Vehicle and Equipment Replacement Fund. Staff is requesting the amount of \$122,148.37 because a portion of the equipment was funded and purchased in October 2021 from an Office of Traffic Safety Grant. The 2021 OTS purchase of \$80,000 followed the City purchasing policy and included an evaluation of multiple extrication equipment manufacturers. At that time Hurst was determined to be the best product for Atascadero.

In accordance with the City of Atascadero Purchasing Policy Section 2 (3.1), the City will be purchasing through the use of a governmental contract in lieu of the formal bid process. Atascadero is a member of a nation-wide buying consortium called NPPGov. NPPGov solicits bids from manufacturers for all types of products, including fire equipment. They receive pricing from fire equipment manufacturers, publish the costs and allow members to buy at that cost. Purchasing through a consortium allows Atascadero to follow the City Purchasing Policy and receive the negotiated price of a nationwide solicited bid without using an independent formal bid process.

### **FISCAL IMPACT:**

The total cost of the equipment is \$122,148.37 of budgeted Vehicle & Equipment Replacement funds allocated for fiscal year 2022-2023.

### **ATTACHMENT:**

Quote from L.N. Curtis

ITEM NUMBER: A-5  
 DATE: 08/09/22  
 ATTACHMENT: 1

Ph: 510-839-5111  
 TF: 800-443-3556  
 Fax: 510-839-5325  
 oaksales@Incurtis.com  
 UE#: DDLSADSWN7U7



Pacific North Division  
 6723 Sierra Court, Suite C  
 Dublin, CA 94568  
 www.LNCurtis.com  
 Quotation No. 230202

# Quotation

**CUSTOMER:**  
 Atascadero City Fire  
 Department  
 6500 Palma Avenue  
 Atascadero CA 93422

**SHIP TO:**  
 Atascadero Fire Department  
 6500 Palma Avenue  
 Atascadero CA 93422

QUOTATION NO.	ISSUED DATE	EXPIRATION DATE
230202	06/30/2022	08/31/2022

SALESPERSON	CUSTOMER SERVICE REP
Randy Royal rroyal@Incurtis.com 831-535-9541	Randy Royal rroyal@Incurtis.com 831-535-9541

REQUISITION NO.	REQUESTING PARTY	CUSTOMER NO.	TERMS	OFFER CLASS
	Jack Light	C36157	Net 30	NPP-FFE

F.O.B.	SHIP VIA	DELIVERY REQ. BY
FTSP	Standard Shipping	

**SPECIAL INSTRUCTIONS**  
 \* Pricing per L.N. Curtis NPPGov Contract #PS20015 (Firefighting Equipment)

**NOTES & DISCLAIMERS**

Thank you for this opportunity to quote. We are pleased to offer requested items below. If you have any questions, need additional information, or would like to place an order, please contact your Customer Service Rep as noted above.

**Safety Warning Notice:** Products offered, sold, or invoiced herewith may have an applicable Safety Data Sheet (SDS) as prepared by the manufacturer of the product. Any handlers or users of product should refer to applicable SDS prior to handling or utilizing the product. Applicable SDS are included with shipment of products. For other important product notices and warnings, or to request an SDS, please contact Curtis or visit <https://www.Incurtis.com/product-notices-warnings>

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	1	EA	272878000-9 HURST	S378 E-3 Cutter 9Ah Package, Includes: - 1ea. S378 E3 Cutter - 2ea. 9Ah Batteries - 1ea. 110V Charger	\$12,522.60	\$12,522.60
2	1	EA	272889000-9 HURST	S789 E3 eDraulic Cutter 9Ah Package, Includes: - 1ea. S789 E3 Cutter - 2ea. 9Ah Batteries - 1ea. 110V Charger	\$13,356.00	\$13,356.00

ITEM NUMBER:  
DATE:  
ATTACHMENT:

A-5  
08/09/22  
1

Ph: 510-839-5111  
TF: 800-443-3556  
Fax: 510-839-5325  
oaksales@Incurtis.com  
UE#: DDLSADSWN7U7



Pacific North Division  
6723 Sierra Court, Suite C  
Dublin, CA 94568  
www.LNCurtis.com  
Quotation No. 230202

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
3	1	EA	271877000-9 HURST	SP777 E3 Spreader 9Ah Package, Includes: - 1ea. SP777 E3 Spreader - 2ea. 9Ah Batteries - 1ea. 110V Charger	\$15,143.40	\$15,143.40
4	3	EA	274886000-9 HURST	R522 E3 Ram 9Ah Package, Includes: - 1ea. R522 E3 Ram - 2ea. 9Ah Batteries - 1ea. 110V Charger	\$10,591.20	\$31,773.60
5	2	EA	273823000-9 HURST	SC358 E3 Combi 9Ah Package, Includes: - 1ea. SC358 E3 Combi Tool - 2ea. 9Ah Batteries - 1ea. 110V Charger	\$15,062.40	\$30,124.80
6	1	EA	CTC6001LL RESCUE 42	Engine kit modified, consisting of: 2 - Long strut with combi-head & baseplate 2 - 27' straps 1 - Screw-jack head 1 - Hook cluster 1 - Cinch ring 5 - Yellow strut pins 3 - Base pins 1 - Accessory bag and instructional dvd	\$3,529.00	\$3,529.00
7	3	PR	SRK-JR RESCUE 42	(2) Shark Junior Collapsible Step Chocks with (1) Shoulder Strap	\$869.00	\$2,607.00
8	3	EA	81-67-20 HURST	KSV11 Chain Set with Clevis Lock And Hook, Consists of: 2 - 6Ft Chains with Hook 2 - Shackle with Bolt	\$997.50	\$2,992.50

ITEM NUMBER: A-5  
 DATE: 08/09/22  
 ATTACHMENT: 1

Ph: 510-839-5111  
 TF: 800-443-3556  
 Fax: 510-839-5325  
[oaksales@lncurtis.com](mailto:oaksales@lncurtis.com)  
 UE#: DDLSADSWN7U7



Pacific North Division  
 6723 Sierra Court, Suite C  
 Dublin, CA 94568  
[www.LNCurtis.com](http://www.LNCurtis.com)  
 Quotation No. 230202

LN	QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL PRICE
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Small Business  
 CAGE Code: 5E720  
 DUNS Number: 009224163  
 SIC Code: 5099  
 Federal Tax ID: 94-1214350

This pricing remains firm until 08/31/2022. Contact us for updated pricing after this date.

Due to market volatility and supply shortages, we recommend contacting your local L.N. Curtis and sons office prior to placing your order to confirm pricing and availability. This excludes our GSA Contract and other Fixed Price Contracts which are governed by contract-specific prices, terms, and conditions.

<b>Subtotal</b>	\$112,048.90
<b>Tax Total</b>	\$9,804.28
<b>Transportation</b>	\$295.19
<b>Total</b>	<b>\$122,148.37</b>

[View Terms of Sale and Return Policy](#)



# ***Atascadero City Council***

## ***Staff Report – Public Works Department***

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### **Lift Station No. 13 Motor Control Center Purchase**

#### **RECOMMENDATION:**

Council award a contract for \$310,500 with Tesco Controls Inc. to purchase a new Motor Control Center for the Lift Station No. 13 and Force Main Replacement project.

#### **DISCUSSION:**

##### Background

Staff is currently in the design phase for the Lift Station No. 13 and Force Main Replacement Project. Project design is expected to be completed in late fall, the project bid in spring 2023, and construction anticipated to begin in late spring or early summer 2023. The Lift Station No. 13 Replacement Project is included in the FY 2021-2023 adopted budget.

As part of this project, the design team has been coordinating with the City's vendor, Tesco Controls, Inc., to establish exact needs for the new Motor Control Center (MCC). The MCC is the operational control system for the lift station and part of the Supervisory Control and Data Acquisition (SCADA) system, which is the computer control system that operates, monitors, and controls the entire wastewater collection and treatment systems. SCADA systems are proprietary and the City's existing system is provided by Tesco Controls, Inc (Tesco). In order for the MCC to work with the existing SCADA system, it needs to be compatible with Tesco products.

Historically, the MCC would either be procured near the time of construction or included as part of the bid package to be purchased by the contractor. However, with current supply chain issues, the lead time for the MCC is 65 weeks. Subsequently, City staff has worked with the design engineer and Tesco to specify the requirements for the MCC and order the equipment at this time. This MCC is able to be procured early because it is nearly identical (with modifications for different pump sizes) to the Lift Station #2 MCC procured and installed in 2021.

##### Analysis

Pursuant to the City Purchasing Policy, Section III, Proprietary Equipment and Goods, purchases larger than \$100,000 shall be awarded by City Council and involve a formal product evaluation. In accordance with the Purchasing Policy, Staff is requesting an

exception to formal bid/evaluation of this product under Section 3.1, which allows for bypassing of the formal bid process “When there are extenuating circumstances that would make formal bidding not the most cost effective approach. This often relates to qualitative, artistic or proprietary software/technological issues.”

Staff has evaluated and determined that utilizing a standardized motor control platform at the City’s lift stations is most efficient and cost-effective for the following reasons:

1. Tesco is the leader in SCADA technology and has been the City’s selected vendor for MCCs on all new lift stations for more than a decade.
2. Due to limited staffing, use of a single standardized system is extremely important. Additionally, familiarity with a single system during routine maintenance or emergency situations improves response outcomes and minimizes risks.
3. Communication with central control. All lift stations within the City communicate and integrate with the SCADA system to allow for communications with the Master Control Center located at the Water Reclamation Facility (WRF). This Master Control Center is also a Tesco product, allowing for seamless communication between each of the lift station Motor Control Centers and the Master Control Center.
4. Quality of product and single point of contact if issues arise. Tesco has provided reliable and quality products, as well as prompt design engineering services and product support as needed.

Tesco’s quote for a not-to-exceed amount of \$310,500 is attached and includes MCC engineering design, fabrication and delivery, communications integration and programming, as well as post-construction product startup services and onsite functional training for staff. The City’s design engineering consultant (MKN) reviewed the submitted MCC cost relative to similar MCC’s, including those by other manufacturers, installed on other projects they have worked on. While the configuration and components of different agency MCCs makes it difficult to do a true apples-to-apples comparison, MKN and City staff agreed that the cost is reasonable and within the range expected for an MCC of this size and type.

The Motor Control Center is included in the current budget for FY22/23 as a component of the Lift Station No. 13 and Force Main Replacement project. The following tables summarize the proposed expenditures and funding for the MCC purchase.

<b>ESTIMATED EXPENDITURES</b>	
Lift Station #13 Motor Control Center (Tesco Controls, Inc.)	\$ 310,500
Lift Station #13 Design and Bid Phase (includes R/W acquisition)	\$ 342,500
Lift Station #13 Construction Costs (includes 20% contingency)	\$ 5,347,000
<b>Total Estimated Expenditures:</b>	<b>\$ 6,000,000</b>

<b>BUDGET FUNDS</b>	
Lift Station #13 Replacement Project (Wastewater Funds)	\$ 6,000,000
<b>Total Funding</b>	<b>\$ 6,000,000</b>
Budget Surplus/(Shortfall) Estimate	\$ 0

**FISCAL IMPACT:**

Authorization of the purchase of a new Motor Control Center from Tesco Controls Inc. for the Lift Station No. 13 and Force Main Replacement project will result in the expenditure of up to \$310,500 in budgeted Wastewater Funds.

**ALTERNATIVES:**

The City Council may direct staff to obtain additional product quotes from alternate vendors. This alternative is not recommended as this is likely to result in higher costs, ongoing additional costs for wastewater operator training, and delays to Lift Station No. 13 project construction.

**ATTACHMENT:**

Tesco Controls, Inc. Motor Control Center Quote



Corporate Office  
8440 Florin Road, Sacramento, CA 95828  
P.O. Box 299007, Sacramento, CA 95829  
PH: 916.395.8800 FX: 916.429.2817

To: City of Atascadero  
Attn: Timm Cleaver  
Re: City of Atascadero  
Lift Station 13 Upgrade

Quote Date: 6/27/2022  
Quote No.: 21C206Q04

Dear Timm:

Thank you for your continued interest in TESCO products, services, and solutions. We are pleased to quote the following scope of work pertaining to the above-referenced project.

### Project Background

The City of Atascadero is planning on upgrading their Lift Station 13. This station will be moved down the street about 500 ft from its current location and will include all new motor controls and pumps. The City has requested a quotation from Tesco Controls, Inc. to provide the MCC and PLC Control Panel for the new site.

### Project Objective & Understanding

It is understood that the City is planning on building the new lift station identical to Lift Station 2, with the only exception being that Lift Station 2 has a 400 Amp service and Lift Station 13 will have a 200 Amp service. Tesco provided the MCC lineup with PLC control for Lift Station 2 under Tesco job number 51105. The City would like Tesco to provide identical equipment for Lift Station 13 that was provided for the Lift Station 2 project, with the only change being rated for 200 Amp service.

### Scope of Work

Tesco Controls, Inc. will provide the City with the same equipment for Lift Station 13 that was provided for Lift Station 2 but with 200 Amp service. This will include a new MCC lineup with metered power section, VFDs, PLC, and Instrumentation.

The MCC lineup will begin with a seven-sectioned weather wrapped enclosure custom built by Tesco. The enclosure will be powder coated ranch green. There will be a generator receptacle with interlocked breakers as well as an automatic transfer switch.

There will be three VFD's included within this project. Each will be sized for the 60HP Pumps that will be installed. The VFD sections will have the VFD keypad mounted to the door as well as manual switches and indicator lights for operator control.

One section will have a step-down transformer and a power distribution panelboard. The panelboard will be populated with circuit breakers as required.

The last section will house the PLC, a Tesco L3000. The PLC will have two HDIO cards and terminal boards. The PLC will also have a small Tesco OIT for operator control. A Tesco PLC Programming Engineer will program this PLC to control the site in the same way as Lift Station 2. The programming changes for this site will also be modified within the existing SCADA application by a Tesco SCADA Programming Engineer.

Tesco will provide a radio study as part of this project. This study will confirm the viability and antenna height requirement of the radio path from the new location. This study will culminate in a findings summary.

Quotation

**TESCO CONTROLS, INC.**

Lift Station 2 also had a sump termination panel that was provided by Tesco. Tesco will provide one for Lift Station 13 as well. This sump termination panel will be designed and built identical to LS 2.

Tesco will also provide the required instrumentation for this project. The instrumentation will include two Opti-Floats with Transceiver, an ultrasonic level transducer with controller, and a flow meter. All instrumentation to be installed by others.

Once the MCC lineup is built and programming is complete, Tesco will perform inhouse testing of the lineup. Upon successful testing the lineup will be shipped to the City to be installed by the City or others. Once installed, a Tesco Field Service Engineer will perform product startup. At Startup, the Engineer will ensure proper installation, power up the equipment, make adjustments as required, perform instrumentation signal spanning, perform function test, and commission the lineup. O&M manuals will be provided for all Tesco supplied equipment.

### Arc Flash Risk Assessment

The City has requested that Tesco provide an Arc Flash Risk Assessment (AFRA) on this MCC lineup. Tesco will conduct a site assessment of the electrical equipment in regard to arc flash hazards and gather the data required for arc flash calculations. In order to complete the calculations, the City will be required to obtain the utility short circuit contribution for the service location. After gathering the necessary data, TESCO will utilize simulation/modeling software to perform an Arc Flash Risk Assessment (AFRA) in accordance with IEEE 1584 and NFPA 70E 2018 Standards. As part of the assessment, TESCO will provide an AFRA report (*both hard and electronic copies*) for the facility/site(s) that are analyzed and affix appropriate arc flash and shock hazard labels on the electrical equipment and power distribution panels involved. A detailed listing and description of each project deliverable is provided in the Scope of Supply below.

***Please Note: Although application of safety labels on the electrical equipment is meant to inform and warn personnel operating within the facility of electrical hazards involved, it does not serve as an absolute form of protection against arc flash or shock hazards. The Owner is responsible for providing the appropriate Personal Protective Equipment (PPE) and training to employees as directed by OSHA, in reference to NFPA 70E Standards. The Owner is also responsible for developing a company electrical safety plan as directed by the NFPA 70E 2018 Handbook.***

Quotation

TESCO CONTROLS, INC.

Scope of Supply

Item	Qty	Description
1	1	<p><b>Tesco Customer Motor Control Center to Include:</b></p> <ul style="list-style-type: none"> <li>▪ Seven-Section NEMA 3R Enclosure               <ul style="list-style-type: none"> <li>▪ Powder Coated Ranch Green</li> <li>▪ Weather Wrapped</li> </ul> </li> <li>▪ Power Meter Socket (200 Amp)</li> <li>▪ Main Service Disconnect Circuit Breaker (200 Amp)</li> <li>▪ Generator Disconnect Circuit Breaker (200 Amp)</li> <li>▪ Manual Transfer Switch</li> <li>▪ Generator Receptacle (200 Amp)</li> <li>▪ Main Disconnect Circuit Breaker</li> <li>▪ Automatic Transfer Switch (200 Amp)</li> <li>▪ Power Distribution Blocks</li> <li>▪ Power Distribution Transformer</li> <li>▪ Panelboard with Power Distribution Circuit Breakers as Required</li> <li>▪ Qty. of Three (3): 60HP VFDs               <ul style="list-style-type: none"> <li>▪ Line Reactors as Required</li> <li>▪ Remote Keypad Mounting Kit</li> </ul> </li> <li>▪ Qty of Three (3): Pump Controls to Include               <ul style="list-style-type: none"> <li>▪ Push Buttons</li> <li>▪ Indicator Lights</li> <li>▪ HOA Switches</li> <li>▪ Elapsed Time Meters</li> </ul> </li> <li>▪ Rack Mount Tesco L3000 PLC to Include:               <ul style="list-style-type: none"> <li>▪ Power Supply</li> <li>▪ L3000 CPU</li> <li>▪ Qty. of Two (2): HDIO Cards</li> <li>▪ Qty. of Two (2): HDIO Terminal Boards</li> <li>▪ Qty. of Two (2): HDIO Cables</li> <li>▪ Small Tesco OIT</li> </ul> </li> <li>▪ Ethernet Switch</li> <li>▪ Power Supply</li> <li>▪ Radio</li> <li>▪ Surge Suppression Device</li> <li>▪ Antenna</li> <li>▪ Coax Antenna Cable</li> <li>▪ Uninterruptible Power Supply</li> <li>▪ RACO Verbatim Alarm Autodialer</li> <li>▪ Panel Lights with Switches</li> <li>▪ Panel Heaters with Thermostats</li> <li>▪ Panel Fans with Filtered Louvers</li> <li>▪ Nameplates, Din Rails, Fuses, Relays, Terminal Blocks, Ground Bus Bar, Wires, and Labels as Required</li> </ul>
2	1	<p><b>Sump Termination Panel (STP) to Include:</b></p> <ul style="list-style-type: none"> <li>▪ NEMA 3RX STP Powder Coated Ranch Green</li> <li>▪ Circuit Breaker as Required</li> <li>▪ Terminal Blocks as Required</li> <li>▪ Power Distribution Block as Required</li> <li>▪ Power Supply as Required</li> <li>▪ Ground Bus Bar, Wires, and Nameplates as Required</li> </ul>

Quotation

TESCO CONTROLS, INC.

Item	Qty	Description
3	1	<b>Instrumentation to Include:</b> <ul style="list-style-type: none"> <li>▪ Opti-Float System                             <ul style="list-style-type: none"> <li>▪ Power Supply</li> <li>▪ Dual Transceiver</li> <li>▪ Qty. of Two (2): Opti-Floats                                     <ul style="list-style-type: none"> <li>▪ 100 Ft Cable</li> <li>▪ External Weight</li> </ul> </li> </ul> </li> <li>▪ Ultrasonic Level Indicator                             <ul style="list-style-type: none"> <li>▪ Pulsar Ultra 3 Controller                                     <ul style="list-style-type: none"> <li>▪ 4-20mA Output</li> </ul> </li> <li>▪ Pulsar Ultrasonic Level Transducer                                     <ul style="list-style-type: none"> <li>▪ 20 Meter Cable</li> </ul> </li> </ul> </li> <li>▪ Flow Meter                             <ul style="list-style-type: none"> <li>▪ 6" Rosemount Magnetic Flow Meter</li> <li>▪ Remote Transmitter with Keypad</li> <li>▪ 50 Ft Cable</li> <li>▪ 6" Grounding Rings</li> </ul> </li> </ul>
4	Lot	<b>Arc Flash Risk Assessment</b> to include: <ul style="list-style-type: none"> <li>▪ Site Assessment and Data Collection</li> <li>▪ Arc Flash Report                         <ul style="list-style-type: none"> <li>▪ One-Line Diagram(s)</li> <li>▪ Fault Analysis Input Report</li> <li>▪ Equipment Evaluation Report</li> <li>▪ Overcurrent Protection Device Coordination Study</li> <li>▪ Arc Flash Evaluation Report per IEEE 1584</li> <li>▪ Electrical Hazards Mitigation Report</li> </ul> </li> <li>▪ Site Application of Electrical Safety Labels</li> </ul>
5	Lot	<b>Professional Services:</b> <ul style="list-style-type: none"> <li>▪ Project Management</li> <li>▪ Engineering – engineered shop drawings, equipment schematics, engineered submittals, technical data, as-built documentation, and project records</li> <li>▪ Manufacturing Services – fabrication, manufacturing, assembly, equipment wiring, and factory testing</li> <li>▪ PLC Programming</li> <li>▪ OIT Programming</li> <li>▪ SCADA Programming</li> <li>▪ Networking/Communications/Telemetry – radio study, radio configuration</li> <li>▪ Product Startup Services – product quality review, verification of product installation, product parameter adjustments, product programming, software upload/download as required, instrument/device signal spanning, product/equipment reconfiguration as required, product function checks, and product startup.</li> <li>▪ Onsite Training</li> <li>▪ O&amp;M Manuals</li> </ul>
		<b>TOTAL (including applicable sales tax):      \$310,500.00</b>

Quotation

TESCO CONTROLS, INC.

## Project Clarifications

- Unless otherwise indicated by the Scope of Work above, quote is to **furnish only** and does not include any trade labor, trade work, construction work, site improvement, contractor services, or any trade installation services. Any trade labor and/or related trade work shall be performed by others/contractor.
- Unless otherwise indicated by the Scope of Work above, the following is **not** included within this quotation:
  - Conduit, field wire, tubing, or basic trade installation materials (brackets, screws, bolts, j-box, stanchions, pull-box, etc.)
  - Instrumentation mounting components, brackets, stanchions, sunshields, etc.
  - Local control stations and/or field mounted disconnects.
  - Instrumentation, devices, components, or equipment not specifically identified in the above quotation.
  - Fiber optic patch panels, cable, splicing or terminations.
  - Networking infrastructure or architecture modifications to existing facilities.
  - Any 3<sup>rd</sup> party testing, harmonic testing/analysis, protective device coordination study, short-circuit analysis, or Arc-Flash Risk Assessment (AFRA) services.
  - Electrical interconnection diagrams for equipment not furnished by TESCO
  - ISA process control loop diagrams.
  - Signal loop diagrams for equipment not furnished by TESCO.

## Clauses, Terms and Conditions

- Quote is firm for 30 days unless otherwise stated.
- Intellectual Property and Confidentiality Notice: The scope of work and price quotation shall not be construed as a formal design or recommendations on design for the related project. All content contained within this quotation is the intellectual property under the proprietorship of Tesco Controls, Inc. and is subject to applicable copyright laws. Such intellectual property shall not be duplicated, replicated, copied, or shared without explicit written consent from Tesco Controls, Inc., as it contains confidential information and work product developed exclusively for use by Tesco Controls, Inc.
- Submittals: to be provided approximately **12-20** weeks after receipt of purchase order, written notice of intent, or notice to proceed; however, generation of submittal(s) will be contingent on supply-chain availability and variability for material components which may impact material item selections affecting submittal lead-times, therefore lead-times are subject to change without notice.
- Delivery: to be scheduled approximately **35-45** weeks minimum after submittal approval; however, delivery schedule(s) will be contingent on supply-chain availability and variability for material components, therefore, lead-times are subject to change without notice.
- Lead-Time & Supply Chain Impacts: Due to the supply chain impacts imposed by the pandemic, all quoted lead-times are subject to change without notice.
- Unless otherwise stated above, price does not include any sales tax, use tax, or applicable fees; please apply any taxes and/or fees as appropriate. Please note that all invoices will include sales tax where applicable.
- TESCO price is FOB factory, full freight allowed.
- TESCO warranties against defect in design, workmanship, and materials for a period of one year from date of installation; and does not exceed 18 months from the date of shipment from the factory.
- TESCO carries liability insurance, with full workman's compensation coverage.
- Terms are net 30 days on approved credit accounts.
- Interest will be applied to all past due invoices.
- All merchandise sold is subject to lien laws.
- Final retention to be paid within 10 days after the project notice of completion.

Please feel free to contact us at (916) 395-8800 to discuss any questions or comments you may have regarding this quotation.

Sincerely,

TESCO CONTROLS, INC.

Quotation

**TESCO CONTROLS, INC.**



Caleb Ernst  
Technical Sales Estimator  
cernst@tescocontrols.com



# ***Atascadero City Council***

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## ***Staff Report – Police Department***

### **Temporary Contract for Nighttime Police/Fire Dispatch Services**

#### **RECOMMENDATION:**

Council authorize the City Manager to execute a contract with San Luis Obispo County Sheriff's Office (SLO Sheriff Office) and California Department of Forestry and Fire Protection (Cal Fire) for temporary dispatch services.

#### **DISCUSSION:**

Due to staffing shortages, staff is proposing contracting with SLO Sheriff's Office and Cal Fire Dispatch to temporarily provide nighttime dispatch services. The Atascadero Police Department currently operates an emergency communications center that provides services for the Atascadero Police Department and the Atascadero Fire Department. Services include answering 911 emergency calls and non-emergency calls on a 24-hour basis, dispatching police and fire to emergency and non-emergency calls and responding to radio traffic for self-initiated activity. Annual combined calls for service for both police and fire totals over 36,000 calls for service.

Current allotted dispatch staff is eight full-time dispatchers. During the last year and one half, the dispatch center has worked with only four fully certified dispatchers. This is half of the full allotted positions. This low staffing for such a prolonged period of time is beginning to show its toll on staff. If one person is sick or needs time off all the remaining three dispatchers by necessity are required to work overtime to cover the vacancy. Our current staff in dispatch have done this with no complaint and a pride of service even though it creates a hardship to them and their families.

Staff have been diligently searching for and testing candidates for dispatch. The testing process is rigorous and even though recent pay increases have resulted in increased applications, the testing and background process results in few persons being hired.

Most recently the dispatch center staffing has decreased to three full-time dispatchers, as one staff member has transitioned to another position in the City. The dispatch center currently has two dispatch trainees, one nearing completion of training and one having just started. The City is in the process of hiring one additional trainee and is actively seeking to hire the remaining two vacant positions.

Staff have been looking for ways to temporarily ease the burden on the current dispatch center, and due to recent Covid infections we needed an entire night of emergency coverage of the dispatch center. As the SLO Sheriff Office is designated by the State as our back-up Public Safety Answering Point (PSAP), all incoming Atascadero 911 calls were transferred to the SLO Sherriff for an overnight period. During that single night the SLO Sheriff Office routed calls needing fire assistance to Cal Fire, and dispatched our patrol units. The transfer of the calls worked smoothly for the night.

Although staff has been exploring a temporary system with another agency, the ease of this transfer on an emergency basis proved seamless, as all components are currently in place.

Staff is proposing contracting with SLO Sheriff's Office and Cal Fire Dispatch to cover the Atascadero Dispatch Center at night, from 7:00pm to 7:00am, seven days a week for an approximately three-month period. Daytime calls would continue to be dispatched by the City during the contract period.

Contracting with the San Luis County Sheriff's Office and Cal Fire Dispatch centers would both give the current dispatchers much needed time off and allow the training dispatchers more valued time to properly train the dispatcher trainees currently working and those we expect to hire. It is anticipated that at the end of the approximate three-month period, the Atascadero Dispatch Center will be better staffed and nighttime calls will resume being handled by the City.

### **FISCAL IMPACT:**

The total estimated cost of the contract services for the three-month period is estimated to be \$94,000. This is a non-budgeted item—however it may be covered by salary savings from vacant positions.

### **ALTERNATIVE:**

1. Council could choose not to approve the City Manager to enter into a temporary contract for nighttime dispatch service. This would leave our current staffing extremely short and vulnerable to increased staffing shortage and errors in our 911 services.
2. Council could direct staff to pursue other avenues for covering services for 911; however this would delay implementation and possibly create additional hardship on the existing dispatch staff.

### **ATTACHMENT:**

None



# ***Atascadero City Council***

## ***Staff Report – Fire Department***

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### **Confirming the Cost of Vegetative Growth and/or Refuse Abatement**

#### **RECOMMENDATION:**

Council adopt the Draft Resolution, confirming the cost of vegetative growth (weeds) and/or refuse (rubbish) abatement.

#### **DISCUSSION:**

On April 12, 2022 Council adopted Resolution No. 2022-009 declaring vegetative growth and/or refuse a public nuisance, and authorized the Fire Chief to proceed with the abatement process. On April 20, 2022 notices were mailed to property owners, informing them of the City’s abatement requirements.

A total of 39 parcels were abated by the City this year. Our goal is to have zero parcels needing the City’s mowing services. A review of the table below shows the results of our efforts over the last five years:

Year	Number of Parcels Abated by the City
2018	25
2019	19
2020	21
2021	53
2022	39

Initial weed inspection was conducted in the month of March and the list of parcels determined to be an existing, future or “potential” hazard was posted in the City Clerk’s Office and at Atascadero Fire & Emergency Services, Fire Station 1. On May 10, 2022, a public hearing was held to hear objections to the vegetative growth and refuse abatement. A final inspection was conducted in June and an itemized list of those properties with abatement assessments were posted with the City Clerk and at Fire Station 1 on July 27, 2022.

**ITEM NUMBER:**  
**DATE:**

**B-1**  
**08/09/22**

**FISCAL IMPACT:**

The City will receive \$82,702 from the 2022/2023 property tax rolls in weed abatement/refuse abatement assessments.

**ATTACHMENTS:**

1. Draft Resolution
2. Abatement Assessments County Tax Roll 22/23

**DRAFT RESOLUTION**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ATASCADERO, CALIFORNIA, CONFIRMING THE COST OF VEGETATIVE GROWTH/REFUSE ABATEMENT**

**WHEREAS**, the Government Code of the State of California, Section 39500, et seq., provides that cities may declare vegetative growth (weeds) and refuse (rubbish) a public nuisance for the purpose of vegetative growth (weeds) and refuse (rubbish) abatement; and

**WHEREAS**, Atascadero Fire & Emergency Services did abate said nuisances within the provision of the Government Code, Section 39500, et seq.; and

**WHEREAS**, the cost of the work of abatement, plus the administrative fee, as shown on the Preliminary Special Tax Listing for 2022/2023 Tax Roll was submitted in accordance with Government Code Section 39574; and

**WHEREAS**, the Council of the City of Atascadero received the cost report and held a hearing to receive objections of any property owners liable to be assessed for the work of abatement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Atascadero

**SECTION 1.** That the report of abatement costs is confirmed as presented; and

**SECTION 2.** That the costs of abatement constitutes a special assessment against the described parcels and shall be a lien on the property in accordance with Government Code Section 39577; and

**SECTION 3.** That the City Clerk is hereby directed to transmit to the proper officials of the County, a certified copy of the report for filing.

On motion by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_, the foregoing Resolution is hereby adopted in its entirety on the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

CITY OF ATASCADERO  
\_\_\_\_\_  
Heather Moreno, Mayor

ATTEST:  
\_\_\_\_\_  
Lara K. Christensen, City Clerk

Abatement Date	APN	Contractor Cost	Admin Fee	Total Cost of Abatement	County Fee	Total Assessed
<b>Book 28</b>						
7/8/2022	028-192-032	\$ 162.79	\$ 530.23	\$ 693.02	\$ 2.00	\$ 695.02
7/8/2022	028-322-015	\$ 406.98	\$ 935.58	\$ 1,342.56	\$ 2.00	\$ 1,344.56
6/30/2022	028-401-001	\$ 406.98	\$ 935.58	\$ 1,342.56	\$ 2.00	\$ 1,344.56
	<b>Total (Book 28)</b>	<b>\$ 976.75</b>	<b>\$ 2,401.39</b>	<b>\$ 3,378.14</b>	<b>\$ 6.00</b>	<b>\$ 3,384.14</b>
<b>Book 29</b>						
6/30/2022	029-105-035	\$ 976.74	\$ 1,881.38	\$ 2,858.12	\$ 2.00	\$ 2,860.12
7/1/2022	029-171-003	\$ 976.74	\$ 1,881.38	\$ 2,858.12	\$ 2.00	\$ 2,860.12
7/9/2022	029-262-034	\$ 569.77	\$ 1,205.81	\$ 1,775.58	\$ 2.00	\$ 1,777.58
	<b>Total (Book 29)</b>	<b>\$ 2,523.25</b>	<b>\$ 4,968.57</b>	<b>\$ 7,491.82</b>	<b>\$ 6.00</b>	<b>\$ 7,497.82</b>
<b>Book 30</b>						
7/7/2022	030-011-004	\$ 406.98	\$ 935.58	\$ 1,342.56	\$ 2.00	\$ 1,344.56
7/7/2022	030-051-044	\$ 813.95	\$ 1,611.15	\$ 2,425.10	\$ 2.00	\$ 2,427.10
7/12/2022	030-172-019	\$ 162.79	\$ 530.23	\$ 693.02	\$ 2.00	\$ 695.02
6/28/2022	030-491-021	\$ 1,976.73	\$ 3,541.37	\$ 5,518.10	\$ 2.00	\$ 5,520.10
7/1/2022	030-233-008	\$ 406.98	\$ 935.58	\$ 1,342.56	\$ 2.00	\$ 1,344.56
6/29/2022	030-511-001	\$ 244.19	\$ 665.35	\$ 909.54	\$ 2.00	\$ 911.54
	<b>Total (Book 30)</b>	<b>\$ 4,011.62</b>	<b>\$ 8,219.26</b>	<b>\$ 12,230.88</b>	<b>\$ 12.00</b>	<b>\$ 12,242.88</b>
<b>Book 31</b>						
7/8/2022	031-114-001	\$ 325.58	\$ 800.46	\$ 1,126.04	\$ 2.00	\$ 1,128.04
6/27/2022	031-161-033	\$ 895.35	\$ 1,746.27	\$ 2,641.62	\$ 2.00	\$ 2,643.62
	<b>Total (Book 31)</b>	<b>\$ 1,220.93</b>	<b>\$ 2,546.73</b>	<b>\$ 3,767.66</b>	<b>\$ 4.00</b>	<b>\$ 3,771.66</b>
<b>Book 45</b>						
7/14/2022	045-302-009	\$ 1,220.93	\$ 2,286.73	\$ 3,507.66	\$ 2.00	\$ 3,509.66
	<b>Total (Book 45)</b>	<b>\$ 1,220.93</b>	<b>\$ 2,286.73</b>	<b>\$ 3,507.66</b>	<b>\$ 2.00</b>	<b>\$ 3,509.66</b>
<b>Book 50</b>						
6/8/2022	050-081-001	\$ 1,302.32	\$ 2,421.84	\$ 3,724.16	\$ 2.00	\$ 3,726.16
6/24/2022	050-111-023	\$ 1,383.72	\$ 2,556.98	\$ 3,940.70	\$ 2.00	\$ 3,942.70
7/12/2022	050-141-054	\$ 162.79	\$ 530.23	\$ 693.02	\$ 2.00	\$ 695.02
7/13/2022	050-202-013	\$ 1,383.72	\$ 2,556.98	\$ 3,940.70	\$ 2.00	\$ 3,942.70
7/9/2022	050-121-017	\$ 162.79	\$ 530.23	\$ 693.02	\$ 2.00	\$ 695.02
7/9/2022	050-211-001	\$ 162.79	\$ 530.23	\$ 693.02	\$ 2.00	\$ 695.02
7/5/2022	050-231-005	\$ 1,453.48	\$ 2,672.78	\$ 4,126.26	\$ 2.00	\$ 4,128.26
6/22/2022	050-331-011	\$ 406.98	\$ 935.58	\$ 1,342.56	\$ 2.00	\$ 1,344.56
	<b>Total (Book 50)</b>	<b>\$ 6,418.59</b>	<b>\$ 12,734.85</b>	<b>\$ 19,153.44</b>	<b>\$ 16.00</b>	<b>\$ 19,169.44</b>
<b>Book 54</b>						
7/11/2022	054-151-039	\$ 569.77	\$ 1,205.81	\$ 1,775.58	\$ 2.00	\$ 1,777.58
7/6/2022	054-162-009	\$ 1,302.32	\$ 2,421.84	\$ 3,724.16	\$ 2.00	\$ 3,726.16
6/22/2022	054-262-005	\$ 325.58	\$ 800.46	\$ 1,126.04	\$ 2.00	\$ 1,128.04
	<b>Total (Book 54)</b>	<b>\$ 2,197.67</b>	<b>\$ 4,428.11</b>	<b>\$ 6,625.78</b>	<b>\$ 6.00</b>	<b>\$ 6,631.78</b>
<b>Book 55</b>						
7/11/2022	055-081-016	\$ 813.95	\$ 1,611.15	\$ 2,425.10	\$ 2.00	\$ 2,427.10
7/12/2022	055-161-020	\$ 325.58	\$ 800.46	\$ 1,126.04	\$ 2.00	\$ 1,128.04
6/9/2022	055-161-032	\$ 813.95	\$ 1,611.15	\$ 2,425.10	\$ 2.00	\$ 2,427.10
6/9/2022	055-161-033	\$ 976.74	\$ 1,881.38	\$ 2,858.12	\$ 2.00	\$ 2,860.12
6/13/2022	055-161-035	\$ 1,058.14	\$ 2,016.50	\$ 3,074.64	\$ 2.00	\$ 3,076.64
6/17/2022	055-181-022	\$ 244.19	\$ 665.35	\$ 909.54	\$ 2.00	\$ 911.54
6/17/2022	055-242-014	\$ 976.74	\$ 1,881.38	\$ 2,858.12	\$ 2.00	\$ 2,860.12
7/14/2022	055-311-021	\$ 488.37	\$ 1,070.69	\$ 1,559.06	\$ 2.00	\$ 1,561.06
7/14/2022	055-361-009	\$ 406.98	\$ 935.58	\$ 1,342.56	\$ 2.00	\$ 1,344.56
6/20/2022	055-442-004	\$ 1,058.14	\$ 2,016.50	\$ 3,074.64	\$ 2.00	\$ 3,076.64
6/21/2022	055-451-019	\$ 732.56	\$ 1,476.04	\$ 2,208.60	\$ 2.00	\$ 2,210.60
6/21/2022	055-451-020	\$ 651.16	\$ 1,340.92	\$ 1,992.08	\$ 2.00	\$ 1,994.08
	<b>Total (Book 55)</b>	<b>\$ 8,546.50</b>	<b>\$ 17,307.10</b>	<b>\$ 25,853.60</b>	<b>\$ 24.00</b>	<b>\$ 25,877.60</b>
<b>Book 56</b>						
6/29/2022	056-071-016	\$ 162.79	\$ 530.23	\$ 693.02	\$ 2.00	\$ 695.02
	<b>Total (Book 56)</b>	<b>\$ 162.79</b>	<b>\$ 530.23</b>	<b>\$ 693.02</b>	<b>\$ 2.00</b>	<b>\$ 695.02</b>
	<b>Grand Total</b>	<b>\$27,279.03</b>	<b>\$55,422.97</b>	<b>\$82,702.00</b>	<b>\$78.00</b>	<b>\$82,780.00</b>