## CITY OF ATASCADERO

In accordance with City Council Resolution No. 2022-064 and the requirements of AB 361, the Design Review Committee Meeting will not be physically open to the public and Committee Members will be teleconferencing into the meeting.

INTERESTED INDIVIDUALS are invited to participate through the Zoom platform using the link below and will be given an opportunity to speak in favor or opposition to the project or may call 669-900-6833 to listen and provide public comment via phone.

## HOW TO SUBMIT PUBLIC COMMENT:

To provide written public comment, please email comments to: drccomments@atascadero.org by 5:00 p.m. the day before the meeting. Email comments must identify the Agenda Item Number in the subject line of the email. Comments will be forwarded to the Design Review Committee and made a part of the administrative record. If a comment is received after the deadline for submission but before the close of the meeting, the comment will still be included as part of the record of the meeting. Please note, email comments will not be read into the record. All comments received may become part of the public record and are subject to the Public Records Act.

To join the virtual meeting:
Zoom Link
https://us02web.zoom.us/j/81712225756
Meeting ID: 81712225756

## AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Design Review Committee agendas and minutes may be viewed on the City's website: www.atascadero.org.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the Community Development Department and are available for public inspection on our website, www.atascadero.org. All documents submitted by the public during Design Review Committee meetings that are either read into the record or referred to in their statement will be noted in the Minutes and available for review by contacting the Community Development Department. All documents will be available for public inspection by appointment during City Hall business hours.

## CITY OF ATASCADERO DESIGN REVIEW COMMITTEE AGENDA

Committee Meeting<br>Thursday, August 25, 2022<br>2:00 P.M.<br>City Hall<br>6500 Palma Avenue<br>Atascadero, California

## CALL TO ORDER

Roll Call: Chairperson Heather Newsom
Vice Chairperson Susan Funk
Committee Member Emily Baranek
Committee Member Dennis Schmidt
Committee Member Jeff van den Eikhof

APPROVAL OF AGENDA

## PUBLIC COMMENT

## CONSENT CALENDAR

1. APPROVAL OF THE JULY 28, 2022 DRAFT MINUTES.

## DEVELOPMENT PROJECT REVIEW

2. DESIGN AND NEIGHBORHOOD COMPATIBILITY REVIEW OF A NEW MULTI-FAMILY PROJECT AT 6855 ATASCADERO AVE. (CONTINUED FROM JULY 28, 2022)

The proposed project includes a request to construct a new 8-unit multi-family building and associated improvements on a lot with an existing single-family residence on APN 030-282-015.

Recommendation: Staff requests the DRC review and make design recommendations for the proposed project. (PRE22-0056)

## COMMITTEE MEMBER COMMENTS AND REPORTS

## DIRECTOR'S REPORT

## ADJOURNMENT

The next DRC meeting is tentatively scheduled for Thursday, September 15, 2022, at 2:00 p.m.

> Agendas, Minutes and Staff Reports are available online at www.atascadero.org under City Officials \& Commissions, Design Review Committee.


## CITY OF ATASCADERO DESIGN REVIEW COMMITTEE

## DRAFT MINUTES

Regular Meeting - Thursday, July 28, 2022 - 2:00 P.M. City Hall (Teleconference)
6500 Palma Avenue, Atascadero, CA 93422

CALL TO ORDER - 2:00 p.m.
Chairperson Newsom called the meeting to order at 2:01 p.m.

## ROLL CALL

| Present: | By Teleconference <br> Committee Member Emily Baranek Committee Member Dennis Schmidt Committee Member van den Eikhof Vice Chairperson Susan Funk Chairperson Newsom |
| :---: | :---: |
| Absent: | None |
| Others Present: | By Teleconference - Recording Secretary, Annette Manier |
| Staff Present: | By Teleconference <br> Senior Planner, Kelly Gleason Associate Planner, Mariah Gasch Assistant Planner, Bailey Sullivan |
| Staff Absent: | None |
| Others Present: | By Teleconference <br> Preston Jones (PJ Designs) <br> Thomas Zaldivar <br> Devon Haggie <br> Ana Plotkin <br> Trista <br> Madeline Zalvidar <br> John Neil (Atascadero Mutual Water Co.) <br> Don McAdam (Southpaw Design) |

MOTION: By Vice Chairperson Funk and seconded by Committee Member van den Eikhof to approve the Agenda.

Motion passed 5:0 by a roll call vote.

## PUBLIC COMMENT

The following members of the public spoke during public comment: Devon Haggie and Thomas Zaldivar.

Staff and Chairperson Newsom addressed the comments made during public comment.

## Chairperson Newsom closed the Public Comment period.

## CONSENT CALENDAR

## 1. APPROVAL OF THE JUNE 16, 2022 DRAFT MINUTES

MOTION: By Committee Member Schmidt and seconded by Committee Member van den Eikhof to approve the Consent Calendar.

Motion passed by 5:0 by a roll call vote.

## DEVELOPMENT PROJECT REVIEW

## 2. DESIGN AND NEIGHBORHOOD COMPATIBILITY REVIEW OF A NEW 8-UNIT MULTI-FAMILY BUILDING AT 6855 ATASCADERO AVE.

The proposed project includes a request to construct a new 8 -unit multi-family building and associated improvements for Michael Hawkins on APN 030-282-015.

Recommendation: Staff requests the DRC approve the request. (PRE22-0056).
Planner Gleason presented the staff report, and answered questions from the Committee. Planner Gleason stated that this project will not move forward to the Planning Commission, and if approved today, could move straight to building permits.

Chairperson Newsom asked if a ministerial action by the DRC could be appealed (a project that does not go to Planning Commission) and Director Dunsmore replied that yes, this is an appealable action. Any appealed action would be based on design.

Chairperson Newsom asked about the radius on noticing on this project. Planner Gleason stated it was noticed at 300 -feet, and that we would need Council direction to do a larger radius mailing.

Chairperson Newsom stated for the record, that there is an emergency housing area that houses at-risk children nearby and she wants them to be notified of the project, and asked Director Dunsmore to look into this. She believes that if at-risk housing is near a proposed project, then a 1,000 -foot radius should be used. She asked staff to ensure that this particular property gets notified.

## PUBLIC COMMENT

The following members of the public spoke during public comment: Preston Jones (who shared a landscape plan as Exhibit A), Thomas Zaldivar, Devon Haggie, Ana Plotkin, Trista (no last name given), and Madeline Zaldivar.

## Chairperson Newsom closed the Public Comment period.

The Committee recommended the applicant return with revised plans to include the following changes:

## Site Design

- Bollards requirement will be a useful addition to provide protection.
- Move trash enclosure to new location as shown on Exhibit A.
- Solid fencing all the way around, no chain link.
- Designate patio area as a no smoking area.
- Developer, Contractor, and sub-contractors must follow City standards for construction noise and hours.
- If the applicant does two-bedroom units, then they can keep the two extra spaces.


## Architectural Design

- $2^{\text {nd }}$ story siding should wrap all sides of the building. Break up the long elevation.
- Recommend articulation in material and color.
- Curbs at the north side of the property line, or some barrier.
- At the back elevation, add laundry room window (shower-style) for ventilation.
- Stucco could be a sand finish or cantrel.
- Units 4 and 8 could lose the office space if the applicant chooses not to do a 2 bedroom unit, and move the laundry room closer to those units (gain 10 feet on the site, while losing accessory space). Could modify one or two units. If they do all two-bedroom apts., we could keep the spaces.
- Move building to come away from the two side property lines; lose one parking space.
- Not remove the two parking spaces near Navajoa to allow for the building to move up.


## Landscaping

- Install additional vertical trees along northerly property line.
- Trees could be placed in the neighbor's yard for privacy as a good faith effort.
- Valley oak to be box-sized tree or similar.
- Solid fencing should be installed.
- Work with the neighbors as a good faith effort.

MOTION:
By Committee Member Schmidt and seconded by Vice Chairperson Funk to continue the item to a date certain in August, re-notify the neighbors, expand the noticing to 1,000 feet, and request that the applicant (Mike Hawkins) be present for the next meeting.

Motion passed by 4:1 by a roll call vote.
(van den Eikhof voted no)

## 3. DESIGN AND NEIGHBORHOOD COMPATIBILITY REVIEW OF AN RV STORAGE LOT AT 6805 SYCAMORE ROAD.

The proposed project includes a request to add an RV Storage Lot to an existing site for VSM Leasing \& Rentals, LLC on APN 028-121-001.

Recommendation: Staff requests the DRC review plans for a new business that includes outdoor Recreational Vehicle (RV) storage and direct the applicant to make any modifications to the site as necessary prior to proceeding to the Planning Commission for a review of a Conditional Use Permit. (USE21-0107)

Planner Gasch presented the staff report, and answered questions from the Committee. Planning Gasch stated that the DeAnza Trail will be realigned in Phase 1.

## PUBLIC COMMENT

The following members of the public spoke during public comment: John Neil and Don McAdam.

## Chairperson Newsom closed the Public Comment period.

The Committee agreed with staff's recommendations and added the following new recommendations:

- Interior landscape does not need to be installed. Landscape along frontage should be installed past the Raminha Construction site.
- Trail must remain suitable for equestrian use.
- The existing vinyl coated chain link fence may be relocated to the back of the site, along the Salinas River side.
- Angled barbed wire on top of the fence is appropriate for this site
- A low fence shall be added between the proposed De Anza Trail location and Sycamore Road. This fence shall be split rail or welded pipe fencing with a maximum height of 4 feet tall.
- Work together to ensure the front of the site has a better visual appearance to include staff working with the applicant to determine what species of plants will go on the site.
- Have a good buffer for security and ensure no hiding areas so as to deter an encampment.

This project will move forward to the Planning Commission.

## COMMITTEE MEMBER COMMENTS AND REPORTS

Committee Member Schmidt made a statement regarding the State's position paper on SB9.

## DIRECTOR'S REPORT

Director Dunsmore stated that we are moving forward with SB9 and ADU's on Tuesday to the Planning Commission. That project will then move on to City Council.

ADJOURNMENT- 5:33 p.m.
The next regular meeting of the DRC is scheduled for Thursday, August 11, 2022.
MINUTES PREPARED BY:

Annette Manier, Recording Secretary
Administrative Assistant

Adopted

## Atascadero Design Review Committee

## Staff Report - Community Development Department Residential Apartment Development

| MEETING <br> DATE PRO | PROJECT PLANNER | APPLICANT CONTACT |  | PLN NO. |
| :---: | :---: | :---: | :---: | :---: |
| 8/25/2022 Kelly | Kelly Gleason | Michael Hawkins |  | PRE22-0056 |
| PROJECT ADDRESS | GENERAL PLAN DESIGNATION | ZONING DISTRICT | ASSESOR PARCEL NUMBER(S) | SITE AREA |
| 6855 Atascadero Ave | High Density Residential (HDR) | RMF-24 | 030-282-015 | Approximately 0.44 acres |
| RECOMMENDATION |  |  |  |  |
| Staff Requests the Design Review Committee: <br> 1. Review the proposed design for a high-density multi-family residential project on a property with one existing residence. |  |  |  |  |
| PROJECT DESCRIPTION |  |  |  |  |
| The applicant proposes the construction of a new, 2 -story, 8 -unit, multi-family building behind an existing single-family residence on a 0.44 -acre site at 6855 Atascadero Ave. Multi-family dwelling units will be for rent, and parking is accommodated via surface parking. The project is requesting a number of concessions and waivers based on State Density Bonus Law. |  |  |  |  |
| ENVIRONMENTAL DETERMINATION |  |  |  |  |
| The City of Atascadero's environmental review process incorporates the requirements in implementing the California Environmental Quality Act. Persons, agencies, or organizations interested in obtaining more information regarding the environmental process should contact the Community Development Department. |  |  |  |  |
| $\square$ EIR / MND / ND / Statutory Exemption to be circulated | $\square$ Prior CEQA Revie | $\square$ $\square$ Categorical <br>  Exemption Class 32, <br>  In-Fill Development <br>  Projects |  | o Project - § 15268 sterial Project |



## City of Atascadero

## COMMUNITY DEVELOPMENT DEPARTMENT

Aerial Map



## DISCUSSION:

## Project Description / Summary

The subject site is approximately 0.44 acres in size, located at the corner of Atascadero Ave and Navajoa Ave. The applicant proposes a new, 2-story, multi-family building behind an existing single-family residence fronting Atascadero Ave. The minimum site density is 9 units with a maximum base density of 11 units. The project is proposing a total of 9 units ( 8 new units +1 existing residence). The new multi-family dwelling units will be for rent and surface parking is to be provided accessed off Navajoa Ave. State Density Bonus concessions and waivers are proposed in exchange for dedicating 1 unit for low-income households in accordance with State Law. In addition to prescribed maximum parking standards, Government Code Section 65915(d)(2)(B) allows a developer to receive one incentive or concession for including an affordable unit. Per State statute, the applicant can also request waivers of any development standards that preclude development of the site to the densities prescribed by State Law. The applicant is requesting concessions and waivers as discussed below.

## Background



## City of Atascadero

## COMMUNITY DEVELOPMENT DEPARTMENT

The project was reviewed by the DRC at the July 28, 2022 meeting. The item was continued with a request from the DRC to explore architectural design enhancements. Specific requests included:

- 4-sided architectural façade treatment with vertical elements along the rear façade (see discussion below)
- Bollards between the parking spaces and property to the north (included in the revised plan)
- Clarification on unit bedroom count (see discussion below)
- High windows in the laundry rooms (included in the revised plan)
- Eliminate office in units $4 \& 8$ and move laundry room over (applicant has retained all units as 2-bedroom units)
- Create a greater setback along the South property line (per State law, applicant is retaining his ability to request a waiver of the rear setback and maintain the code allowed minimum side setback)
- Darker earth toned colors (included in revised plan)
- Consistent windows (applicant has retained sliders to meet egress standards and is using consistent windows on all elevations)
- Solid fencing (conditioned)

Analysis

## Architectural Changes

The applicant has updated the architectural elevations to include sand finished stucco exterior and painted a darker grey color. Gable roof elements and contrasting vertical façade elements have been added to the rear elevation to provide architectural interest.



## City of Atascadero

## COMMUNITY DEVELOPMENT DEPARTMENT



## Site Design

The site design has been updated to include bollards adjacent to the parking spaces along the north property line. The landscape plan includes shade trees and benches throughout the common open space areas. A condition has been included to provide upgraded landscaping around the existing residence. The project has also been conditioned to provide vines or similar landscaping along the south property line.

The units have been reconfigured to include a full 2 bedrooms, requiring a total of 14 spaces per State Density Bonus Law. The proposed plan includes 14 parking spaces with a request for a setback waiver along Navajoa Ave to allow the parking spaces to encroach into the required 10 -foot landscape area.

The DRC also reviewed building setbacks at the July $28^{\text {th }}$ meeting. The applicant is requesting a waiver of the rear setback along the north property line to allow for the encroachment of the corner of the building up to 5 feet from the property line. This request is within the parameters allowed by State Law.

## Trash Enclosure

The shared trash enclosure is included toward the end of the parking lot adjacent to the upper floor stairs. A roof has been added for aesthetics and security.

## DRC DISCUSSION ITEMS:

1. Site Design
2. Architectural Design
3. Landscaping


## City of Atascadero COMMUNITY DEVELOPMENT DEPARTMENT

## ATTACHMENTS:

1. Updated Project Design Package
2. Updated Project renderings
3. DRAFT DRC Notice of Action


## City of Atascadero <br> COMMUNITY DEVELOPMENT DEPARTMENT

Attachment 1: Updated Project Design Package PRE22-0056

See Attached


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REPLACEMENT

DESIGNER NOT PLANS PREPARED BY: PJ DESIENS
BowAR
TEWPLITTO









JOB DESCRIPTION
3.

STRUCTURE CALCS

bldg code data


PROJECT DATA

VICINITY MAP
atascapjero, ch



HAWKINS MULTIFAMIL RESIDENCE

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## SHEET



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VIEW FROM PARKING LOT


REAR VIEW


## P pesions Prutafyaur  MULTIFAMILY RESIDENCE



WEST ELEVATION (FACING NAVAJOA AVE \& DRIVEWAY/PARKING AREA)


SOUTH ELEVATION (FACING ATASCADERO AVE.)



HAWKINS MULTIFAMILY RESIDENCE


EAST ELEVATION (FACING REAR COMMON AREA)



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ELEVATIONS



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## City of Atascadero <br> COMMUNITY DEVELOPMENT DEPARTMENT

## Attachment 2: Updated Project Renderings PRE22-0056



## City of Atascadero <br> COMMUNITY DEVELOPMENT DEPARTMENT



## City of Atascadero

COMMUNITY DEVELOPMENT DEPARTMENT

Attachment 3: DRAFT DRC Notice of Action
PRE22-0056


## CITY OF ATASCADERO <br> Community Development Department

6500 Palma Avenue | Atascadero, CA 93422 | Phone: (805) 461-5035 | www.atascadero.org

## DRC Action Form

Project \#: PRE22-0056
Project Title: Atascadero Ave Multi-Family
Planner/ Project Manager: Kelly Gleason
DRC Review Date(s): 8/25/22
Final Action:
चDRC
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$\square \mathrm{cc}$

## Conditions \& Recommendations:

1. Parking Spaces shall be reduced in length to 15 -feet as allowed by the Atascadero Municipal Code. Landscaping within the 3-foot overhang area shall be low growing plant materials.
2. Street trees shall be provided along Atascadero Ave and Navajoa Ave. Existing trees may count toward this requirement.
3. Shade trees shall be located adjacent to parking areas and within open space areas. All landscaping shall be low-water rated and meet all requirements of the State's water efficiency standards.
4. Narrow shrubs or vines shall be installed along the southern property line that extend beyond the top of the fence line when mature.
5. Frontage improvements shall be installed per the requirements of the municipal code.
6. Solid fencing shall be installed around the perimeter of the site. Fencing shall meet AMC standards for height. Fencing shall be high quality and include a top rail. No dog-eared fencing is permitted.
7. Landscaping shall be installed along Atascadero Ave in the front yard area of the existing residence.
