



HOW TO OBSERVE AND PARTICIPATE IN THE MEETING:

To observe and/or participate in the Finance Committee Special Meeting, residents can attend the meeting and provide public comment in Room 106 in City Hall.

HOW TO SUBMIT PUBLIC COMMENT:

Individuals who wish to provide public comment may attend the meeting in Room 106 in City Hall. Individuals who wish to comment but not in-person may email public comments to cityclerk@atascadero.org. The comments will be forwarded to the Finance Committee, posted on the City's website, and made a part of the administrative record.

To ensure distribution to the Finance Committee prior to consideration of the agenda, the public is encouraged to submit comments no later than 12:00 p.m. the day of the meeting.

AMERICAN DISABILITY ACT ACCOMMODATIONS:

Any member of the public who needs accommodations should contact the City Clerk's Office at cityclerk@atascadero.org or by calling 805-470-3400 at least 48 hours prior to the meeting or time when services are needed. The City will use their best efforts to provide reasonable accommodations to afford as much accessibility as possible while also maintaining public safety in accordance with the City procedure for resolving reasonable accommodation requests.

Finance Committee agendas and minutes may be viewed on the City's website: www.atascadero.org/agendas.

Copies of the staff reports or other documentation relating to each item of business referred to on the Agenda are on file in the office of the City Clerk and are available for public inspection on our website, www.atascadero.org. Contracts, Resolutions and Ordinances will be allocated a number once they are approved by the Finance Committee. The Minutes of this meeting will reflect these numbers. All documents submitted by the public during Finance Committee meetings that are made a part of the record or referred to in their statement will be noted in the Minutes and available for review by contacting the City Clerk's office. All documents will be available for public inspection by appointment during City Hall business hours.



CITY OF ATASCADERO FINANCE COMMITTEE Special Meeting

AGENDA

Thursday, May 4, 2023
4:00 p.m.

Atascadero City Hall – Room 106
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

ROLL CALL:

Chairperson:	Charles Bourbeau
Vice-Chairperson:	Heather Newsom
Committee Member:	Gere Sibbach
Committee Member:	Rachelle Rickard
Committee Member:	Jeri Rangel

A. CONSENT CALENDAR:

- Citizens' Sales Tax Oversight Committee/Finance Committee Special Joint Meeting Draft Action Minutes – February 23, 2023; and Finance Committee Special Meeting Draft Action Minutes – April 27, 2023**
 - Recommendation:** Committee:
 - Approve Draft Action Minutes of the February 23, 2023 Special Joint Meeting of the Citizens' Sales Tax Oversight Committee and the Finance Committee; and
 - Approve Draft Action Minutes of the April 27, 2023 Special Meeting of the Finance Committee. [City Clerk]

PUBLIC COMMENT: At this time members of the public may address the Committee regarding any items within the subject matter jurisdiction of the Committee whether or not the item appears on the agenda. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation. Following Public Comment, the floor will be closed to public participation and open for business.

- B. BUSINESS:** This portion of the agenda is for all matters where staff and public participation is anticipated. Individual audience participation is limited to three minutes per speaker. Please state your name for the record before making your presentation.

1. Review of General Fund Revenues

C. INDIVIDUAL DETERMINATIONS:

1. Chair
2. Vice Chair
3. Treasurer
4. City Staff

ADJOURN



**CITY OF ATASCADERO FINANCE COMMITTEE
AND CITIZENS' SALES TAX OVERSIGHT COMMITTEE
SPECIAL JOINT MEETING**

DRAFT MINUTES

Thursday, February 23, 2023, 4:00 P.M.

Atascadero City Hall – Council Chambers, 4th Floor
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

Chairperson Bourbeau called the meeting to order at 4:02 P.M.

ROLL CALL:

PRESENT:

Chairperson Charles Bourbeau
Committee Member Heather Newsom
Committee Member Rachelle Rickard
Committee Member Jeri Rangel
Committee Member Robert “Grigger” Jones
Committee Member Geoff Auslen
Committee Member Gary Elliott
Committee Member Erik Rodriguez
Committee Member Sharon Turner

ABSENT:

Committee Member Gere Sibbach
Committee Member Gaby Romo
Committee Member Max Zappas (arrived at 4:05 P.M.)

STAFF PRESENT:

Public Works Director Nick DeBar
Police Chief Jerel Haley
Fire Chief Casey Bryson
Deputy City Manager – IT Luke Knight
Administrative Assistant/Deputy City Clerk Dillon James

DISCUSSION:

1. 2022 Sales Tax Measure D-20 Annual Report

- Fiscal Impact: Distribution of the 2022 Measure D-20 Annual Report is estimated to cost about \$5,000 in budgeted General Funds.
- Recommendation: Citizens’ Sales Tax Oversight Committee and Finance Committee approve the 2022 Sales Tax Measure D-20 Annual Report. [City Staff]

MOTION: By Committee Member Auslen and seconded by Committee Member Jones to approve the Consent Calendar.
Motion passed 10:0 by a roll call vote (Sibbach, Romo absent)

ADJOURNMENT:

Chairperson Bourbeau adjourned the meeting at 4:42 P.M.

MINUTES PREPARED BY:

Dillon Dean James
Deputy City Clerk

APPROVED:



CITY OF ATASCADERO FINANCE COMMITTEE SPECIAL MEETING

DRAFT MINUTES

Thursday, April 27, 2023, 4:00 P.M.

Atascadero City Hall – Room 106
6500 Palma Avenue, Atascadero, California

CALL TO ORDER:

Chairperson Bourbeau called the meeting to order at 4:00 P.M.

ROLL CALL:

PRESENT:

Chairperson Charles Bourbeau
Vice Chairperson Heather Newsom
Committee Member Gere Sibbach
Committee Member Rachelle Rickard
Committee Member Jeri Rangel

ABSENT:

None

STAFF PRESENT:

Public Works Director Nick Debar
Fire Chief Casey Bryson
Deputy Administrative Services Director Cindy Chavez

A. CONSENT CALENDAR

1. Draft Action Minutes – 05.27.2021, 07.15.2021, and 04.20.2023

- Recommendation: Committee approve the Draft Action Minutes of the May 27, 2021, July 15, 2021 and April 20, 2023 Finance Committee Meetings. [City Clerk]

MOTION: By Committee Member Sibbach and seconded by Vice Chairperson Newsom to approve the Consent Calendar.
Motion passed 5:0 by a roll call vote.

PUBLIC COMMENT: This portion of the meeting is reserved for persons wanting to address the Board on any matter not on this agenda and over which the Board has jurisdiction. Speakers are limited to three minutes. Please state your name for the record before making your presentation. The Board may take-action to direct the staff to place a matter of business on a future agenda. A maximum of 30 minutes will be allowed for Public Comment, unless changed by the Board.

Chairperson Bourbeau opened the Public Comment period.

The following citizens provided public comment: None.

Chairperson Bourbeau closed the Public Comment period.

B. BUSINESS:

1. Review of Capital Projects

Committee Member Jeri Rangel gave the presentation for this item and answered questions from the Committee.

C. INDIVIDUAL DETERMINATIONS:

1. Chair
2. Vice Chair
3. Treasurer
4. City Staff

D. ADJOURNMENT

Chairperson Bourbeau adjourned the meeting at 4:56 P.M.

MINUTES PREPARED BY:

Dillon Dean James
Deputy City Clerk

APPROVED: