



**APPROVED**

PSA MAY 3 2022

**CITY OF ATASCADERO  
PLANNING**

**CITY OF ATASCADERO  
PLANNING COMMISSION**

## **MINUTES**

**Regular Meeting – Tuesday, April 19, 2022 – 6:00 P.M.  
City Hall (Teleconference)  
6500 Palma Avenue, Atascadero, California**

### **CALL TO ORDER - 6:00 p.m.**

Chairperson van den Eikhof called the meeting to order at 6:01 p.m. and Commissioner Anderson led the Pledge of Allegiance.

### **ROLL CALL**

**Present:** **By Teleconference** - Commissioners Anderson, Carranza, Heath, Hughes, Schmidt, and Chairperson van den Eikhof

**Absent:** Vice Chairperson Keen (unexcused absence)

**Vacant:** None

**Others Present:** **By Teleconference** - Recording Secretary, Annette Manier

**Staff Present:** **By Teleconference** –  
Community Development Director, Phil Dunsmore  
Senior Planner, Kelly Gleason

### **APPROVAL OF AGENDA**

**MOTION:** **By Commissioner Schmidt and seconded by Commissioner Heath to approve the Agenda.**

***Motion passed 6:0 by a roll-call vote.  
(Vice Chairperson Keen absent)***

### **PUBLIC COMMENT**

None

***Chairperson van den Eikhof closed the Public Comment period.***

## CONSENT CALENDAR

### 1. APPROVE THE DRAFT MINUTES OF MARCH 15, 2022

- Recommendation: Commission approve the March 15, 2022 Minutes.

**MOTION:** By Commissioner Anderson and seconded by Commissioner Carranza to approve the Consent Calendar.

*Motion passed 6:0 by a roll-call vote.  
(Vice Chairperson Keen absent)*

## PLANNING COMMISSION BUSINESS

None.

## COMMUNITY DEVELOPMENT STAFF REPORTS

None.

## PUBLIC HEARINGS

### 2. ADMINISTRATIVE USE PERMIT FOR 7705 / 7707 SAN GABRIEL ROAD

The proposed project includes an Administrative Use Permit to build an oversized accessory structure which was referred to the Planning Commission by the Administrative Hearing Officer. The project is exempt from the California Environmental Quality Act (CEQA), under Categorical Exemption §15303, Class 3 Construction of Small Structure Projects.

Recommendation: Staff's recommendation is to approve the project with conditions. (USE21-0113).

## EX PARTE COMMUNICATIONS

Commissioner Carranza called the Collins family to confirm to see if they would be attending tonight's meeting, and to see if they had received the public comments.

Planner Gleason presented the staff report, and she and Director Dunsmore answered questions from the Commission.

## PUBLIC COMMENT

The following members of the public spoke: Troy Schneiderwind, Chris Collins, Anna Hiligus, Lee Collins, Carla Wingenbach, Phil Wingenbach and Shirley Willis.

**MOTION:** By Commissioner Anderson and seconded by Commissioner Hughes to adopt PC Resolution approving Use Permit (minor CUP) USE21-0113, allowing the construction

of an oversized accessory structure at 7705/07 San Gabriel Road, that will serve as a workshop on the applicant's property based on findings and subject to Conditions of Approval.

***Motion passed 6:0 by a roll-call vote.***  
*(Vice Chairperson Keen absent)*

Director Dunsmore stated that this action could be appealed within 14-days.

**COMMISSIONER COMMENTS AND REPORTS**

None

**DIRECTOR'S REPORT**

Director Dunsmore gave an update on the General Plan Update, Del Rio Marketplace, Barrel Creek, the Dove Creek site, SB9 and ADU's.

Commissioner Carranza stated she would like more information, possibly bullet points on the upcoming GPA.

Director Dunsmore stated that Woods Humane Society will be on the next agenda.

**ADJOURNMENT – 7:19 p.m.**

The next regular meeting is scheduled for May 3, 2022, at City Hall, Council Chambers, 6500 Palma Avenue, Atascadero.

**MINUTES PREPARED BY:**

*Annette Manier*  
Annette Manier, Recording Secretary  
Administrative Assistant

Adopted May 3, 2022