

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PLANNING		
26-001	ADMINISTRATIVE USE PERMIT REVIEW	Non-commercial wall mural - No charge Minor Outdoor Amplified Music - \$115 per application (subsidized) Other - \$2,212 per application
26-001-Sign	SIGNAGE ADMINISTRATIVE USE PERMIT REVIEW	\$115 per application, inclusive of noticing and label generation fees (subsidized)
26-002	MINOR CONDITIONAL USE PERMIT REVIEW	\$3,220 per application
26-003	MAJOR CONDITIONAL USE PERMIT REVIEW	Standard (less than 5 acres) - \$6,861 per application Major (5 acres or greater) - \$11,130 per application
26-004	VARIANCE APPLICATION	\$3,434 per application
26-006	DEVELOPMENT AGREEMENT	\$17,283 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses
26-006A	PLANNING AGREEMENT PREPARATION	\$190 per agreement
26-007	SPECIFIC PLAN	\$13,826 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses
26-008	GENERAL PLAN/ZONING MAP AMENDMENT	\$6,631 per application
26-010	GENERAL PLAN/ZONING TEXT AMENDMENT	Minor - \$2,754 per application Major - \$7,219 per application Combined with a map and/or master plan of development (CUP) - 50% of these fees
26-011	TENTATIVE PARCEL MAP	\$5,997 per application
26-012	TENTATIVE TRACT MAP	\$8,480 per map plus \$109 per lot over 10 lots

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Ref #	Fee Name	Adopted Fees
PLANNING (continued)		
26-013	CONDOMINIUM CONVERSION TENTATIVE MAP	\$7,334 per map plus \$121 per unit over 15 units Commercial - \$3,272 per map
26-014	PRECISE PLAN	\$2,276 per application
26-015	MAP/CONDITIONAL USE PERMIT RECONSIDERATION/AMENDMENT REVIEW	\$2,978 per application
26-015A	PLANNED DEVELOPMENT REPEAL	\$1,337 per application
26-016	ENVIRONMENTAL IMPACT REPORT REVIEW	10% of contract consultant amount for City staff review
26-016A	ENVIRON MITIGATION NEGATIVE DECLARATION	Standard - \$3,503 per application in addition to other application fees where applicable Expanded - \$5,842 per application in addition to other application fees where applicable
26-016B	ENVIRONMENTAL CATEGORICAL EXEMPTION	\$248 per application Class 32 - \$1,164 per application Plus any filing fees
26-016C	ENVIRONMENTAL IMPACT REPORT/MITIGATED NEGATIVE DECLARATION ADDENDUM	\$3,025 per application in addition to other application fees where applicable
26-017	ANNEXATION	\$23,044 deposit with staff charges at the fully allocated hourly rates plus any outside or legal expenses
26-018	LOT LINE ADJUSTMENT REVIEW	Historic Conflict Lot Line Adjustment - \$1,728 per application (subsidized) Other - \$2,310 per application
26-018A	MINISTERIAL SUBDIVISIONS	Urban Lot Split- \$2,961 per application Small Lot Subdivision - \$2,961 per application
26-019	VOLUNTARY LOT MERGER	\$1,014 per application

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Ref #	Fee Name	Adopted Fees
PLANNING (continued)		
26-022	SUBSTANTIAL CONFORMANCE FINDING	\$686 per application
26-023	FINDING OF CONVENIENCE & NECESSITY	\$570 per application
26-025	ADMINISTRATIVE TIME EXTENSION REVIEW	\$645 per application
26-026	PLANNING COMMISSION TIME EXTENSION REVIEW	\$1,066 per application
26-027	CONTINUANCE	\$346 per application
26-028	APPEAL TO PLANNING COMMISSION	\$1,763 per application for 70% cost recovery
26-029	APPEAL TO CITY COUNCIL	\$1,982 per application for 70% cost recovery
26-030	NATIVE TREE REMOVAL PERMIT	Dead/Diseased Tree - No Charge Non-Heritage Tree - \$282 per permit Heritage Tree - \$1,342 per permit
26-031	TREE PROTECTION PLAN / INSPECTION FOR BUILDING PERMIT	Minor (No Arborist Required) - No charge if done in conjunction with Planning Plan Check fee or \$92 per review if done independently Major - \$374 per application Fee includes one inspection and one re-inspection
26-032	RE-INSPECT TREE PROTECTION	\$190 per inspection Fee imposed on the third and any subsequent inspections

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Ref #	Fee Name	Adopted Fees
PLANNING (continued)		
26-037	BUILDING ADDRESS ASSIGNMENT PROCESSING	SFR/Duplex - \$92 per application 3-10 Units - \$138 per application 11-20 Units - \$421 per application Each Additional Unit over 20 - \$29
26-038	REAL ESTATE/PROPERTY INFO LETTER	\$265 per letter
26-039	CONSTRUCTION OPERATION AFTER-HOURS	\$605 per application
26-040	PLANNING REVIEW OF ENCROACHMENT PERMT	\$236 per permit
26-040A	PLANNING REVIEW / APPROVAL OF BUILDING PERMIT	Base Fee - 15% of the Building Permit Fee CUP/PD Compliance - \$657 per application DRC Review - \$565 per application + 7.5% Community Development Technology Surcharge
26-040B	PLANNING INSPECTION	\$190 per inspection
26-040C	PLANNING- EXTRA PLAN CHECK/INSPECTION	\$190 per hour OR 1.3 times the actual cost of contract consultant
26-040D	PLANNING BUSINESS LICENSE REVIEW	Commercial Zoning Clearance - \$92 per application Home Occupation - \$92 per application Change of Owner - \$81 per application
26-040F	COMMUNITY DEVELOPMENT MISCELLANEOUS SERVICES	Charge all staff at the fully allocated hourly rates plus any outside legal expenses
26-040G	COMMUNITY DEVELOPMENT TECHNOLOGY SURCHARGE	7.5% of fees as detailed in the individual services
26-069A	DISTRICT FORMATION PROCESSING	\$5,427 per district plus any outside consultant or legal costs
26-069B	COMMUNITY FACILITY DISTRICT ANNEXATION	\$1,567 per district plus any outside consultant or legal costs

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Ref #	Fee Name	Adopted Fees
BUILDING		
26-041	BUILDING PLAN CHECK	Plan Check - 65% of Building Permit Fee Disabled Access - Additional 10% of Building Permit Fee Energy Efficiency - Additional 10% of Building Permit Fee OR Outside Plan Check - 1.3 times the cost of outside consultant + 7.5% Community Development Technology Surcharge
26-041A	BUILDING PERMIT/INSPECTION	Building Permit - The current International Code Council (ICC) Building Valuation Tables including inflation indexing, plus 25%. Plumbing Permits-10% of Building Permit Fee (\$100 minimum) Mechanical Permits-10% of Building Permit Fee (\$100 minimum) Electrical Permits-10% of Building Permit Fee (\$100 minimum) + 7.5% Community Development Technology Surcharge
26-041C	OVER THE COUNTER MISCELLANEOUS BUILDING PERMIT	Water Heater - \$109 Minor (1 inspection) - \$282 per permit Major (2 inspections) - \$490 per permit + 7.5% Community Development Technology Surcharge
26-041D	EXPRESS BUILDING PERMIT	Residential Rooftop Solar Systems under 10 KW - \$518 per permit (subsidized) Other - \$691 per permit + 7.5% Community Development Technology Surcharge

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Ref #	Fee Name	Adopted Fees
BUILDING (continued)		
26-041D-Sign	EXPRESS SIGN PERMIT	Sign Permit - \$86 per permit (subsidized) Exclusive of Monument Signs and Pole Signs
26-041F	PERMIT APPLICATION EXTENSION FEES	\$191 Permit extension for 1-3 permits (same project) \$292 Permit extension for 4-5 permits (same project) \$439 Permit extension for 6 or more permits (same project)
26-041G	ISSUED PERMIT EXTENSION FEES	\$191 Single permit extension
26-048	PLAN REVISION CHECKING	\$236 plus actual cost of City staff at the fully allocated hourly rates or actual cost of consultant
26-024	TEMPORARY OCCUPANCY REVIEW	Commercial/Industrial/Multi-Family - \$1,308 per application Single Family Residential - \$576 per application
26-040E	BUILDING BUSINESS LICENSE INSPECTION	\$207 per business
26-049	BUILDING - EXTRA PLAN CHECK/INSPECTION	Plan Check - \$40 plus \$207 per hour, 1 hour minimum or the actual cost of contract consultant Inspection - \$248 per extra inspection
26-050	RESTAMPING OF APPROVED PLANS	Single Family Residential - \$225 per plan Commercial/Industrial/Multi-Family - \$409 per plan
26-051	LOST INSPECTION CARD	\$144 per card
26-051A	CHANGE OF CONTRACTOR OR RESPONSIBLE PARTY	\$225 per application
26-052	APPEAL TO BOARD OF APPEALS	\$1,504 per appeal for 70% cost recovery
26-068	GENERAL PLAN MAINTENANCE	7% of all building permits, which includes new structures and additions
26-117	CHANGE OF OCCUPANCY	\$282 per application

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Ref #	Fee Name	Adopted Fees
FIRE DEVELOPMENT		
26-042	FIRE BUILDING PLAN CHECK/INSPECTION	30% of Building Plan Check Fees + 7.5% Community Development Technology Surcharge
26-042A	FIRE SPRINKLER PLAN CHECK	New Residential Plan Check - \$213 plus actual cost of consultant Tenant Improvement Residential Remodel Plan Check - \$213 plus actual cost of consultant Commercial Plan Check - \$213 plus actual cost of City staff at the fully allocated hourly rates or actual cost of consultant + 7.5% Community Development Technology Surcharge
26-042B	FIRE SPRINKLER INSPECTION	Residential - \$311 Commercial - Charges at the fully allocated hourly rates plus any outside expenses + 7.5 Community Development Technology Surcharge
26-042C	EXTRA FIRE PLAN CHECK/INSPECTION	\$225 per hour extra plan check or inspection OR Charge 130% of Actual Contract Costs for projects that use contract services Fee to be assessed after initial plan check/inspection and one re-check/inspection
26-042D	SPRINKLER EXPRESS PLAN CHECK/INSPECTION	\$248 per permit + 7.5% Community Development Technology Surcharge
26-043A	FIRE ALARM PLAN CHECK	\$213 plus actual cost of consultant + 7.5% Community Development Technology Surcharge

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Ref #	Fee Name	Adopted Fees
FIRE DEVELOPMENT (continued)		
26-043B	FIRE ALARM INSPECTION	Single Family Residential - \$253 Other - Charges at the fully allocated hourly rates plus any outside expenses + 7.5% Community Development Technology Surcharge
26-044A	NEW FIRE HOOD/SUPPRESSION PLAN CHECK	\$133 plus actual cost of consultant + 7.5% Community Development Technology Surcharge
26-044B	NEW FIRE HOOD/SUPPRESSION INSPECTION	\$144 per project + 7.5% Community Development Technology Surcharge
26-045	PRIVATE HYDRANT SYSTEM PC/INSPECTION	\$663 per system plus actual cost of consultant + 7.5% Community Development Technology Surcharge

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Ref #	Fee Name	Adopted Fees
PUBLIC WORKS		
26-053	ON-SITE GRADING PLAN CHECK - BUILDING	Minor (Less than 50 CY/1,000 sq ft of disturbed soil) - \$86 Single Family Residence/Accessory: 50-100 CY of disturbed soil - \$363 101-500 CY of disturbed soil - \$449 501+ CY/1 acre or more of disturbed soil - \$691 Commercial/Industrial/Multifamily - \$760 plus \$179 per each 5,000 sq ft of disturbed soil after the first 5,000 sq ft Rough Grading - \$547 + 7.5% Community Development Technology Surcharge
26-053C	ENGINEERING PLAN CHECK/INSPECTION	\$40 per plan/inspection plus \$173 per hour per plan check or inspection OR Charge 130% of actual contract costs for projects that use contract services Fee to be assessed after initial plan check/inspection and one re-check/inspection
26-053D	TEMPORARY STOCKPILE PERMIT	\$461 per permit
26-053E	PLOT PLAN REVIEW	Single Family - \$86 per lot Commercial/Industrial/Multi-Family - \$173 per lot
26-053F	ENGINEERING COMMERCIAL MODIFICATION REVIEW	\$156 per application
26-053G	ON-SITE STORMWATER MANAGEMENT PLAN CHECK	Tier 3 - \$760 Tier 4 - \$1,175 Tiers 1 and 2 are included in grading plan check fees + 7.5% Community Development Technology Surcharge

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Ref #	Fee Name	Adopted Fees
PUBLIC WORKS (continued)		
26-053H	SWPPP PLAN CHECK/INSPECTION	Plan Check - \$415 Inspection - \$346 per quarter per site + 7.5% Community Development Technology Surcharge
26-053W	OWTS (SEPTIC SYSTEM) PLAN CHECK	New/Modified (associated with a structure) - \$455 per plan Replacement (not associated with a structure) - \$628 per plan + 7.5% Community Development Technology Surcharge
26-054	ON-SITE GRADING INSPECTION	Minor (Less than 50 CY/1,000 sq ft of disturbed soil) - \$133 Single Family Residence/Accessory: 50-100 CY of disturbed soil - \$334 101-500 CY of disturbed soil - \$472 501+ CY/1 acre or more of disturbed soil - \$893 Commercial/Industrial/Multi-Family - \$582 plus \$282 per each 5,000 sq ft of disturbed soil after the first 5,000 sq ft + 7.5% Community Development Technology Surcharge
26-054B	ON-SITE STORMWATER MGMT INSPECTION	\$421 per drainage facility + 7.5% Community Development Technology Surcharge
26-054W	OWTS (SEPTIC SYSTEM) INSPECTION	\$409 per permit + 7.5% Community Development Technology Surcharge

FEE SCHEDULE

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Ref #	Fee Name	Adopted Fees
PUBLIC WORKS (continued)		
26-055	PUBLIC IMPROVEMENT PLAN CHECK	\$0 - \$50,000 - 8.50% of the Engineer's Estimate (\$1,152 minimum) \$50,000 - \$100,000 - \$4,250 plus 4.50% of the Engineer's Estimate over \$50,000 \$100,000 - \$500,000 - \$6,500 plus 1.60% of the Engineer's Estimate over \$100,000 \$500,000 - \$1,000,000 - \$12,900 plus 1.10% of the Engineer's Estimate over \$500,000 \$1,000,000+ - \$18,400 plus 0.50% of the Engineer's Estimate over \$1,000,000 + 7.5% Community Development Technology Surcharge
26-055A	PUBLIC IMPROVEMENT INSPECTION	\$0 - \$50,000 - 4.50% of the Engineer's Estimate (\$1,152 minimum) \$50,000 - \$100,000 - \$2,250 plus 4.30% of the Engineer's Estimate over \$50,000 \$100,000 - \$500,000 - \$4,400 plus 1.00% of the Engineer's Estimate over \$100,000 \$500,000 - \$1,000,000 - \$8,400 plus 0.90% of the Engineer's Estimate over \$500,000 \$1,000,000+ - \$12,900 plus 0.50% of the Engineer's Estimate over \$1,000,000 + 7.5% Community Development Technology Surcharge

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PUBLIC WORKS (continued)		
26-055B	ENGINEERING AGREEMENTS	Public or Subdivision Improvements (Tract Map) - \$807 per agreement Deferral of Improvements (Parcel Map) - \$444 per agreement Sewer Extension Reimbursement - \$645 per agreement Oversizing Improvements Reimbursement - \$1,267 per agreement Maintenance of Stormwater Facilities - \$351 per agreement plus \$188 annually OWTS (Septic) Pre-Treatment Systems - \$351 per agreement plus \$200 annually
26-056	TEMPORARY ENCROACHMENT PERMIT	Short Term - \$121 Long Term - Minor - \$225 Long Term - Major - \$870 Outdoor Dining - New - \$415 (subsidized) Outdoor Dining - Annual - \$190 (subsidized) Overhead Structure - \$179 Miscellaneous Minor Use - \$121 Special Event Minor - \$150 Special Event Standard - \$375 Special Event Major - \$750
26-057	STANDARD ENCROACHMENT PERMIT - IMPROVEMENT	Driveway Approach: New - \$507 Replacement - \$213 New Curb/Gutter - \$507 plus \$5 for each linear foot New Sidewalk - \$351 plus \$5 for each linear foot Miscellaneous Minor - \$179 Sidewalk and Curb/Gutter Repairs- \$0 (subsidized) Non-City Maintained Road Repairs - \$0 (subsidized) Downtown Street Tree Installation/Replacement - \$0 (subsidized) Public Improvements - See 24-055 and 24-055A

FEE SCHEDULE

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Ref #	Fee Name	Adopted Fees
PUBLIC WORKS (continued)		
26-058	STANDARD ENCROACHMENT PERMIT - UTILITY	Sewer Main Connection Inspection: SFR - \$294 per connect Commercial/Industrial/Multi-Family - \$467 per connect Trenching: Under 4 ft. depth - \$778 plus \$2 per linear foot 4 to 8 ft. depth - \$778 plus \$5 per linear foot Over 8 ft. depth - \$778 plus \$9 per linear foot Boring - \$778 plus \$5 per each 10 linear feet Overhead - \$778 plus \$2 per each 10 linear feet Obstructions: Surface - \$351 plus \$98 per obstruction Subsurface - \$351 plus \$69 per obstruction Overhead - \$351 plus \$46 per obstruction Potholing - \$340 per every 10 potholes or fraction thereof Broadband Fiber Installation - \$0 (subsidized)
26-058A	TRAFFIC CONTROL PLAN CHECK	Minor - \$167 per project Standard - \$334 per project Major - \$778 per project
26-058B	TRAFFIC CONTROL INSPECTION	Minor - \$69 plus \$69 per day after the first day Standard - \$150 plus \$69 per day after the first day Major - \$334 plus \$69 per day after the first day
26-058C	SPECIAL EVENT STREET CLOSURE - CITY INSTALLED	Install - \$317 plus the fully allocated hourly rate for all personnel involved after 2 staff hours
26-058D	BLANKET ENCROACHMENT PERMIT	\$5,744 per utility per year plus \$236 per sub-permit in addition to any franchise payments
26-058E	MISCELLANEOUS ENCROACHMENT PERMIT	Request for Time Extension/Renewal of Expired Permit - \$133 per permit Encroachment without a permit - Double fees Illegal Encroachment or Removal/Relocation - Actual Costs Restoration of Right-of-Way and/or Street - Actual Costs
26-059	FINAL PARCEL MAP CHECK	\$3,411 per map plus \$120 plus \$7 per lot GIS fee

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Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PUBLIC WORKS (continued)		
26-060	FINAL TRACT MAP CHECK	\$4,332 per map plus \$47 per lot after 5 lots plus \$120 plus \$7 per lot GIS Fee Affordable Housing - \$755 per application plus \$190 per unit plus outside or legal costs
26-061	CONDOMINIUM CONVERSION FINAL MAP	\$3,549 per map Plus actual contract costs for over 15 units Plus any recording fees
26-062	FINAL MAP AMENDMENT	\$3,589 per application Certificate of Correction - \$536 per application
26-063	STREET/RIGHT OF WAY ABANDONMENT PROCESS	\$5,657 per application
26-064	CERTIFICATE OF COMPLIANCE	\$1,221 per certificate
26-065	FLOOD PLAIN LETTER	\$709 per letter
26-066	TRANSPORTATION PERMIT	\$16 - Single Trip Permit \$90 - Annual/Repetitive Permit <i>Fees are set by the State</i>
26-109	SEWER CONNECTION PROCESSING	\$92 per sewer connection permit
26-110	EMERGENCY SEWAGE SPILL RESPONSE	Charge the fully allocated hourly rates for all personnel involved plus any outside or material costs

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Ref #	Fee Name	Adopted Fees
POLICE		
26-069	CODE ENFORCEMENT	Recover the full costs related to the enforcement of the City's codes at a particular parcel if the parcel is not brought into compliance and court action is necessary. Notice of Non-Compliance - \$287 plus County fees
26-070	NOISE DISTURBANCE RESPONSE CALL-BACK	Full costs of all responding personnel
26-071	POLICE FALSE ALARM RESPONSE	First three responses within a calendar year - No Charge Each subsequent false alarm within a calendar year - \$207 per response
26-072	DUI ACCIDENT RESPONSE INVESTIGATION	Charge the fully allocated hourly rate for all emergency personnel responding, not to exceed \$12,000 per incident by State Law.
26-073	VEHICLE EQUIPMENT CORRECTION INSPECTION	\$81 per inspection
26-074	VIN VERIFICATION	\$92 per request
26-075	STORED/IMPOUNDED VEHICLE RELEASE	\$167 per vehicle
26-076	REPOSSESSED VEHICLE RELEASE	\$15 per vehicle This fee is set by State Law
26-078	RECORDS CHECK/CLEARANCE LETTER	\$40 per letter plus notary fee if applicable
26-079	LIVE SCAN FINGERPRINT PROCESSING	No Charge - Volunteers for Seniors/Youth \$20 per person - community group coaches or leaders \$40 per person - all others
26-080	POLICE REPORT COPY	As this service is covered by the Public Records Act, the fee should match the City's copy charge fee: 1st page - \$0.50 each additional page - \$0.10
26-081	POLICE DIGITAL FILE REPRODUCTION	\$6 per device

FEE SCHEDULE

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Ref #	Fee Name	Adopted Fees
POLICE (continued)		
26-082	CONCEALED CARRY WEAPONS LICENSE	New application administrative fee- \$178 Renewal application administrative fee- \$36 Amended application administrative fee- \$14 Fees set by State Law: Department of Justice initial Livescan- \$93 Department of Justice renewal Livescan- \$52 Psychological testing costs are to be added to the above fee up to \$150 20% of the fee is collected upon filing of the initial application and is non-refundable. The balance of the fee is collected on issuance of the license.
26-083	CIVIL SUBPOENA OF RECORDS	Reasonable Costs as set by State Law Deposit and Travel as set by State Law Fees are set by State Law (Evidence Code §1563 and Government Code §68096.1)
26-084	DUCES TECUM SUBPOENA	Reasonable Costs as set by State Law Fees are set by State Law (Evidence Code §1563)
26-085	POLICE SPECIAL SERVICES	Full costs of all personnel required, plus any actual material or equipment expenses required for the event.
26-088	FIREWORKS SOCIAL HOST ADMINISTRATIVE FINE	\$1,000 administrative fine per violation (maximum of \$10,000 per calendar day) plus applicable response costs pursuant to AMC Title 4, Section 8

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Ref #	Fee Name	Adopted Fees
FIRE		
26-045A	FIRE SPRINKLER SERVICE LETTER	\$58 per letter
26-045B	FIRE CODE POSITION LETTER	\$346 per letter
26-046	FIRE FLOW TEST	\$282 per test
26-086	TEMPORARY TENT/CIRCUS PERMIT	\$248 per permit plus \$109 per day after the first day
26-086A	PERMANENT TENT PERMIT	\$248 per permit
26-089	UNDERGROUND TANK REMOVAL	\$248 per tank - 1st inspection \$133 per tank - each subsequent inspection
26-090	FIRE CODE PERMIT	\$225 per permit
26-091	ENGINE COMPANY INSPECTION	First 2 inspections - no charge 3rd and subsequent inspections - \$225 per inspection
26-091A	SCHOOLS/HOTEL/MOTEL/ASSISTED LIVING FACILITY INSPECTION	\$588 per facility plus \$127 per floor after the first floor Fee includes two inspections
26-091B	DAY CARE/GROUP HOME INSPECTION	Day Care/Group Home Facility Consultation - \$50 (maximum allowed under State law) Day Care Inspection - \$50 per permit (subsidized) Group Home Facility Inspection - \$253 per permit Fee includes two inspections
26-091C	APARTMENT INSPECTION	3-15 units - \$202 16-50 units - \$311 51-100 units - \$536 101+ units - \$760 Fee includes two inspections

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Ref #	Fee Name	Adopted Fees
FIRE (continued)		
26-092	FIRE FALSE ALARM RESPONSE	First 3 responses in a calendar year - No Charge Each subsequent response in a calendar year - \$438 per response
26-092A	NURSING HOME LIFT ASSIST	First 3 responses in a calendar year - No Charge Each subsequent response in a calendar year - \$507 per response
26-093	WEED ABATEMENT PROGRAM	Actual costs plus 166% Administrative Fee plus \$308 flat fee if lot must be cleared by the City This program is designed to only recover the cost of the properties that do not comply.
26-094	HAZARDOUS MATERIALS RESPONSE	Charge the fully allocated hourly rates for all personnel involved.
26-095	NEGLIGENT INCIDENT RESPONSE	Charge double the fully allocated hourly rates for all personnel involved.
26-096	FIRE/ARSON INVESTIGATION	Charge the fully allocated hourly rates for all personnel involved.
26-098	FIRE INCIDENT REPORT COPY	As this service is covered by the Public Records Act, the fee should match the City's copy charge fee: 1st page - \$0.50 each additional page - \$0.10
26-098A	FIRE CODE OCCUPANCY LETTER	\$253 per letter
26-098B	FIRE MISCELLANEOUS SERVICES	Charge all staff at the fully allocated hourly rates plus any outside or legal expenses

FEE SCHEDULE

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Ref #	Fee Name	Adopted Fees
RECREATION		
26-099	ADULT SPORTS	The City Manager or Designee may set and change Adult Sports Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: Adult Basketball: \$516 per team + \$6 per nonresident player or additional 10% if 8 or more nonresident players Adult Kickball: \$462 per team + \$6 per nonresident player or additional 10% if 8 or more nonresident players Adult Drop-in Programs: \$3 per person Light Fee: \$27 per hour Late Fee: After registration \$66 per team Forfeit Fee: \$32 per team Protest Fee: \$27 per team
26-100	YOUTH SPORTS	The City Manager or Designee may set and change Youth Sports Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: Jr. Volleyball - \$109 per resident participant or \$120 for nonresident participants (\$5 discount for each additional family member) Youth Basketball - \$121 per participant or \$133 per nonresident participant (\$5 discount for each additional family member) T-Ball - \$109 per resident participant or \$120 for nonresident participant (\$5 discount for each additional family member) \$12 late fee per participant or family

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Ref #	Fee Name	Adopted Fees
RECREATION (continued)		
26-101	AQUATICS	The City Manager or Designee may set and change Aquatics Fees according to cost recovery guidelines and local trends. This authorization is intended to allow the Community Services Department to offer new and revised programs between fee updates. Current Fees are as follows: Rec Swim: \$5 Lap Swim: \$5 Swim Pass: \$46 for 10 Swim Lessons: \$88 Group lesson for residents \$191 Private/semi-private for residents
26-103	CONTRACT RECREATION CLASSES	City Contract Instructors receive 70% of the class fee and the City receives the remaining 30% for off-site classes and/or existing instructors. City Contract Instructors receive 60% of the class fee and the City receives the remaining 40% for on-site classes and/or new instructors.
26-104	CITY SPECIAL EVENTS	The City Manager or Designee may set and change Special Events according to cost recovery guidelines and local trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: 1st Banner Position - No charge Additional Banner Positions - \$63 each per week according to policy A temporary banner removal fee of \$32 will be charged if banner is left up more than one day after the event.

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Ref #	Fee Name	Adopted Fees
RECREATION (continued)		
26-104	CITY SPECIAL EVENTS (continued)	Cruise Night: \$35 per car during pre-registration \$50 per car the night of the event Craft Faire \$71 per inside space for residents \$88 per inside space for nonresidents \$61 per outside space for residents \$77 per outside space for nonresidents Father/Daughter and Mother/Son Dances: \$38 per couple for residents \$44 per couple for nonresidents + \$5 for each additional child Booth Fee (Booths allowed in accordance with City policy at other City-run events) \$0 Nonprofit vendors \$76 For Profit Vendors Other Special Events: Fully allocated cost of required personnel City Events - \$500 vendor cleaning fee will be applied and billed to each vendor that does not leave the vendor area clean.
26-145	SPECIAL EVENT PERMIT	Private Property 1-99 attendees - \$287 per application (subsidized) 100+ attendees - \$922 per application Public Property 1-99 attendees - \$1,262 per application 100+ attendees - \$3,676 per application Still Photography - \$52 per application Film Permit - \$409 per application Plus actual costs as necessary as determined by staff.
26-105	TRIPS AND TOURS	Charge the direct cost of the trip

FEE SCHEDULE

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Ref #	Fee Name	Adopted Fees
RECREATION (continued)		
26-148	ADVERTISING	The City Manager or designee may set and change Advertising Fees according to cost recovery guidelines and local market trends. This authorization is intended to allow the Recreation Division to offer new and revised programs between fee updates. Current Fees are as follows: \$154 1/8 Page Ad \$232 1/4 Page Ad \$345 1/2 Page Ad \$283 Banner Ad \$644 Full Page Ad \$875 Inside Back Cover \$875 Inside Front Cover \$1,591 Back Cover

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Ref #	Fee Name	Adopted Fees
PAVILION		
26-138	PAVILION CLEANING FEE	Security Deposit: All special events require a \$494 security deposit. Security Guards: All events where alcohol is served require one guard per 100 people. \$28 + actual cost of security service (minimum of 4 hours) Application Fee: \$7 each Cleaning Fee: \$28 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)
26-106	PAVILION RENTAL	Rotary Room: Weekdays: \$56 per hour for residents \$63 per hour for nonresidents/commercial \$47 per hour for non-profits Evenings and Sundays: \$78 per hour for residents \$92 per hour for nonresidents/commercial \$47 per hour for non-profits Gronstrand Room: Weekdays: \$50 per hour for residents \$56 per hour for nonresidents/commercial \$41 per hour for non-profits Evenings and Sundays: \$63 per hour for residents \$70 per hour for nonresidents/commercial \$41 per hour for non-profits Community Room: Weekdays: \$43 per hour for residents \$43 per hour for nonresidents/commercial \$34 per hour for non-profits

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PAVILION (continued)		
26-106	PAVILION RENTAL (continued)	Community Room (continued): Evenings and Sundays: \$50 per hour for residents \$50 per hour for nonresidents/commercial \$34 per hour for non-profits Kitchen: Weekdays: \$63 per hour for residents \$70 per hour for nonresidents/commercial \$34 per hour for non-profits Evenings and Sundays: \$77 per hour for residents \$84 per hour for nonresidents/commercial \$34 per hour for non-profits Great Room: Weekdays: \$99 per hour for residents \$113 per hour for nonresidents/commercial \$80 per hour for non-profits Evenings and Sundays: \$134 per hour for residents \$156 per hour for nonresidents/commercial \$80 per hour for non-profits Combined: (Includes Great Room, Community Room, Kitchen and Lobby, Saturday Only) \$3,915 per day + \$241 cleaning fee for residents \$4,350 per day + \$241 cleaning fee for nonresidents/commercial \$80 per hour, 12 hour min for non-profits (Great Room only), additional fees apply for use of any other rooms Lakeside Room: \$50 per hour for residents \$50 per hour for nonresidents/commercial \$34 per hour for non-profits

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PAVILION (continued)		
26-106D	WEEKEND WEDDING PACKAGE	\$7,500 Resident - Friday & Saturday Package \$8,100 Non-Resident - Friday & Saturday Package Includes full rental of the Pavilion on the Lake including the kitchen, all cleaning fees, bridal suite at the Ranger House, Wi-Fi, and gazebo for 100 people from 9:00 am Friday through midnight on Saturday The Community Services Director is authorized to establish and update wedding packages in alignment with cost-recovery guidelines and prevailing trends within the wedding industry. This authorization ensures the Department can introduce new or revised program options between formal fee schedule updates, allowing it to remain responsive to community demand and market conditions.
26-139	PAVILION EQUIPMENT RENTALS	Non-profit organizations may receive a 50% discount on equipment rental fees. Upon approval of the City Manager or Designee, non-profit organizations that have ongoing rental agreements with the Pavilion on the Lake and have made significant donations to the City facilities are eligible to receive a full waiver of rental items. Gazebo Chairs: \$2 per chair + \$50 set-up fee Stage: \$14 per 4' x 8' piece Podium: \$28 per day Sound System: \$141 per day Portable Projector Screens: \$21 per day Electric Projector Screens: \$36 per day LCD Projector: \$141 per day Lattice Screen: \$36 each without lights \$70 each with lights Mirrors: \$2 each Candleholders: \$1 each Wireless Internet: \$36 per day
26-140	GAZEBO RENTALS	\$219 per day
26-141	RANGER HOUSE RENTAL	\$43 per hour for residents \$43 per hour for nonresidents/commercial \$34 per hour for non-profit

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
COLONY PARK COMMUNITY CENTER		
26-150	YOUTH & TEEN SERVICES	Teen Center membership - \$21 per year Teen Center membership card replacement - \$2 per card
26-106A	COLONY PARK COMMUNITY CENTER RENTAL	Non-refundable Deposit: All bookings require a 50% non-refundable deposit. Cancellations will forfeit the deposit Security Deposit: May be required at the discretion of the City Manager or Designee (refundable after event if no damages/extra charges apply). Security Guards: At the discretion of the City Manager or Designee, events require one guard per 100 people. \$28 + actual cost of security service Additional Staff Time: An additional hourly rental charge of \$28 per hour will apply if the City is required to schedule additional personnel in order to accommodate the event Fitness (Dance & Exercise Rooms Combined): Weekdays: \$61 per hour for residents \$68 per hour for nonresidents \$52 per hour for non-profits Fitness (Dance & Exercise Rooms Combined): Evenings, Saturdays and Sundays: \$81 per hour for residents \$88 per hour for nonresidents \$70 per hour for non-profits

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
COLONY PARK COMMUNITY CENTER (continued)		
26-106A	COLONY PARK COMMUNITY CENTER RENTAL (continued)	Conference Room: Weekdays: \$41 per hour for residents \$47 per hour for nonresidents \$32 per hour for non-profits Evenings, Saturdays and Sundays: \$61 per hour for residents \$68 per hour for nonresidents \$52 per hour for non-profits Gymnasium: Weekdays: \$76 per hour for residents \$96 per hour for nonresidents \$67 per hour for non-profits Evenings, Saturdays and Sundays: \$96 per hour for residents \$114 per hour for nonresidents \$86 per hour for non-profits Arts and Crafts Room: Weekdays: \$47 per hour for residents \$54 per hour for nonresidents \$38 per hour for non-profits Evenings, Saturdays and Sundays: \$68 per hour for residents \$74 per hour for nonresidents \$58 per hour for non-profits Cleaning Fee: \$28 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel Teen Center Rental: \$155 per hour for residents (two hour minimum) \$170 per hour for nonresidents (two hour minimum) \$139 per hour for non-profits (two hour minimum) \$630 security deposit

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
COLONY PARK COMMUNITY CENTER (continued)		
26-106B	COMMUNITY CENTER CLEANING FEE	Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.)
26-106C	COLONY PARK COMMUNITY CENTER EQUIPMENT RENTALS	Table and chair set up (groups of 50+): \$54 Scoreboard: \$33 per day Podium: \$33 per day TV/DVD: \$33 per day Sound system: \$135 per day Stage: \$13 per 4' x 8' piece Portable projector screen: \$28 per day

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PARKS & FACILITIES RENTALS		
26-160	CITY HALL RENTALS	Public Meeting Room (M-F 8:00-5:00): \$33 per hour for non-profit \$55 per hour for private resident \$62 per hour for private nonresident If outside of business hours: + Fully allocated hourly rate of all City personnel required \$60 per event cleaning fee for events that serve food City Council Chambers (M-F 8:00-5:00) 2 hour minimum rental \$118 per hour for non-profit \$152 per hour for private resident \$166 per hour for private nonresident \$630 non-refundable security deposit and a separate cleaning fee are required for events that serve food and/or drinks or are longer than 2 hours City Council Chambers (Friday Evenings) 2 hour minimum rental \$515 per hour for non-profit \$628 per hour for private resident \$690 per hour for private non-resident \$630 non-refundable security deposit and a separate cleaning fee are required for events that serve food and/or drinks or are longer than 2 hours City Council Chambers (Saturday & Sunday) \$4,334 per day for non-profit \$6,500 per day for private resident \$7,157 per day for private non-resident \$650 per hour in excess of 10 hours \$1,302 reservation deposit required \$119 per event cleaning fee for events that serve food and/or drinks Event Photography (Saturday & Sunday) 2 hour minimum \$206 per hour for private resident \$277 per hour for private nonresident Outdoor event Ceremony (Saturday & Sunday) \$484 per ceremony

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PARKS & FACILITIES RENTALS (continued)		
26-107A	PARK RENTALS	In case of inclement weather, the applicant may request a refund of usage fees subject to an administrative fee or reschedule the reservation date subject to a reservation modification fee. In addition to the base rental rate listed below, all park facility charges are also subject to the following charges as applicable: \$21 Reservation change or modification fee \$16 Use of utilities fee Security Guards: At discretion of City Manager or Designee, events where alcohol is served require one guard per 100 people. \$28 + actual cost of security service Fully allocated hourly rate of all City personnel required for the event will be charged Barbeque Areas: \$74 per day for Paloma BBQ Areas \$74 per day for Lake Park BBQ Areas \$74 per day for Colony Park BBQ Areas Lake Park Bandstand: \$89 per day for nonprofits \$112 per day for all others

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PARKS & FACILITIES RENTALS (continued)		
26-107A	PARK RENTALS (continued)	Faces of Freedom Veterans Memorial: \$96 per day No fee for veteran's organizations, individual veterans, or families of veterans for services and events. No security deposit will be required for these events. Sunken Gardens: \$130 per day for half park for non-profit \$280 per day for half park for all others \$280 per day for full park for non-profit \$575 per day for full park for all others Plaza at La Plaza: \$227 per day for non-profit \$506 per day for all others Equestrian Arena: \$135 per day private use \$266 security deposit Lake Park Special Event: \$641 per day for non-profits \$1,012 per day for others Stadium Park: \$963 per day for non-profits for a > 150 person event \$2,023 per day for all others for a >150 person event \$271 per day for non-profits for a <= 150 person event \$674 per day for all others for a <= 150 person event

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PARKS & FACILITIES RENTALS (continued)		
26-107A	PARK RENTALS (continued)	Paloma Creek Park Horseshoe Pits: \$17 per hour (2 hour minimum) Paloma Creek Park Sand Volleyball Court: \$17 per hour (2 hour minimum) Colony Park Bocce Ball Courts: \$17 per hour (2 hour minimum) Colony Park Pickleball Courts: \$17 per hour per court \$259 all four courts for the day Colony Park Outdoor Basketball Courts: \$17 per hour Corn Hole Board Set Rental With Bags: \$39 per day plus \$126 refundable security deposit
26-107	BALLFIELD/PARK FACILITY RENTAL	Ballfield and Open Fields fees: in addition to in-kind contributions \$23 per hour for non-profits \$29 per hour for resident use \$33 per hour for formal resident use \$37 per hour for non-resident \$28 per hour for lights \$33 base rental per field (+ \$500 deposit) \$68 for field lining (one time per day) Fully allocated hourly rate of all City personnel as required

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
PARKS & FACILITIES RENTALS (continued)		
26-107B	BALLFIELD FACILITY TOURNAMENT RENTAL	A Non-refundable deposit of 50% required on all bookings (unless a higher deposit is noted). There are no refunds due to bad weather. In addition to the rental rate listed below, all tournaments are also subject to the following charges as applicable: Fully allocated hourly rate of all City personnel required for the event will be charged \$28 per hour for lights \$33 per field per day base rental fee (+\$500 deposit) \$68 facility key replacement fee \$68 field lining fee (one time per day) In addition to in-kind contributions rental fees will be as follows: \$33 per hour per field for resident use \$37 per hour per field for non-resident use or \$539 per day (12 hours max) for two fields \$944 for two days (24 hours max) for two fields Any rental of fields that is 5 or more hours will be treated as a Tournament and Tournament fees and policies will apply.

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
ZOO		
26-108	ZOO SERVICES	Admissions: \$15.50 General (13 and up) \$13.50 Atascadero Residents (ID required) \$13.50 Senior (65 and up- ID required) \$13.50 Military and Families (ID required) \$13.50 Students (ID required) \$10.50 Child (3-12) Group rates for 15 or more visitors (prior booking required): \$13.50 Adults \$8.50 Child Stroller and Wagon Rental: \$6 per day Educational Programs: fees set by Zoo Director based on market conditions and cost of items being resold School Presentations, Camps, Special Programs: fees set by the Zoo Director based on market conditions and estimated variable costs of the program. Birthday parties: fees set by the Zoo Director based on market conditions Zoo Asset Sales: fees set by the Zoo Director, based on market conditions. Zoo Concessions, Vending & Gifts: fees set by the Zoo Director, based on market conditions and cost of items being resold. Animal Encounters, Tours, and Zoo Rentals: fees set by Zoo Director based on market conditions and estimated variable costs of the program

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
ZOO (continued)		
26-108A	ZOO GARDEN EVENT CENTER	Zoo Garden Event Center: In case of inclement weather, the applicant may request a refund of usage fees subject to an administrative fee or reschedule the reservation date subject to a reservation modification fee. Security Deposit: A Security Deposit may be required. Security Guards: At the discretion of the City Manager or designee, events require one guard per 100 people. \$28+ actual cost of security service (minimum of 4 hours) Weekdays: \$52 per hour for residents \$58 per hour for nonresidents/commercial \$44 per hour for non-profits Evenings* and Weekends: \$63 per hour for residents \$75 per hour for nonresidents/commercial \$44 per hour for non-profits Equipment (per rental) \$36 Wi-Fi <i>* Evenings begin at 5 p.m.</i> Additional Staff Time: An additional hourly rental charge of \$28 per hour will apply if the City is required to schedule additional personnel in order to accommodate the event Cleaning Fee: \$54 + contract cleaning charge + any repair costs for damage to the facility + fully allocated hourly rate of City personnel Cleaning Fee will be applied at the discretion of the City Manager or Designee. (In general it will be required for all rentals where food and/or beverages are served, for all day Saturday rentals and other large events where a cleaning crew is required.) Electricity is included in the rental fee. Tables, chairs, and restroom facilities are not included.

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
BUSINESS LICENSES		
26-116	NEW BUSINESS LICENSE APPLICATION	\$98 per application Planning, Building, and Fire fees are separate
26-118A	BUSINESS LICENSE REPRINT	\$40 per reprint
26-119	SOLICITOR PERMIT	\$81 per permit plus \$12 per card
26-077	SPECIAL BUSINESS DOJ CHECK	\$265 per application plus any DOJ fees
26-067	BLUEPRINT/MAP REPRODUCTION	Actual cost of reproduction GIS printout fee based on actual time spent by staff Large building plan copy: \$6 per sheet

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
GENERAL		
26-115	DAMAGE TO CITY PROPERTY REPAIR	Charge the fully allocated hourly rates for all required personnel plus any material costs.
26-120	RETURNED CHECK PROCESSING	\$98 per NSF check
26-121	ELECTRONIC FILE COPY SERVICE	\$6 per device
26-122	DOCUMENT CERTIFICATION	\$36 per document
26-123	CANDIDATE/INITIATIVE FILING	Candidate - \$25 per candidate Initiative - \$200 per initiative Fee is refundable to the filer, if within one year of filing the notice of intent, the elections official certifies the sufficiency of the petition. Fees are set by State Law
26-124	RECORDS COMPILATION SERVICE	Charge the fully allocated hourly rates for all required personnel and any outside costs in accordance with Government Code section 6253.9.
26-125	DOCUMENT REPRODUCTION	Copying/Scanning/Faxing: Black & White: \$0.50 - 1st page \$0.10 - each additional page Color Copies: \$1 per page Fair Political Practices Commission copies - \$.10 per page Contract reproduction of documents: Actual cost of reproduction Additional \$5 per request for statements five or more years old Reasonable postage will apply for all mailed documents

FEE SCHEDULE

Fees Effective July 13, 2026

Ref #	Fee Name	Adopted Fees
GENERAL (continued)		
26-126	AGENDA/AGENDA PACKET MAILING	\$6 per 15 minutes (max (\$24 per hour) plus full cost of reproduction and mailing
26-127	CREDIT CARD PROCESSING	4.5% of the amount charged
26-142	MAILING NOTICES/LETTERS & LABELS	0-50 Labels: \$135 51-100 Labels: \$203 101-150 Labels: \$271 151+ Labels: \$338 0-50 Notices: \$101 51-100 Notices: \$169 101-150 Notices: \$236 151+ Notices: \$236 plus \$1 per item over 150 Plus actual cost of postage or other mailing fee
26-143	EXTENDED STAY ADMINISTRATIVE USE PERMIT FEE	\$919 per application Three percent (3%) fee on all revenue associated with extended stays. A maximum of 20% of overall annual gross revenue from July 1st to June 30th of each year may be generated from extended-stay occupancies.
26-130A	ACTIVE NET REGISTRATION	Administrative fee associated with registering for an activity online through Active Net: Activity cost between \$0-\$10.99 - \$1.00 Activity cost between \$11.00-\$39.99 - \$1.20 Activity cost between \$40.00-\$199.99 - \$2.30 Activity cost \$200+ - \$12.00
26-131	DIRECTOR APPROVED FEE WAIVER	With the approval of the Administrative Services Director, staff would have the ability to waive certain fees that were incurred due to staff error.
26-131A	WAIVER OF NOMINAL AMOUNTS	Waive nominal amounts up to \$25 that are due to the City or owed by the City to reduce administrative cost burden.