



City of Atascadero

## COMMUNITY DEVELOPMENT

PUBLIC INFORMATION • BUILDING SERVICES

### DEMO PERMIT SUBMITTAL CHECKLIST

**INTAKE MEETINGS ARE REQUIRED AND BY APPOINTMENT ONLY.**

**MON – THURS BETWEEN 9:00 A.M – 3:30 P.M. AND FRIDAY BETWEEN 9:00 A.M. – 11:30 A.M.**

\*Note: Incomplete submittals and walk-in submittals will **not** be accepted at the counter.

**SEISMIC DESIGN CATEGORY C, D or E - CLIMATE ZONE 4 - WIND ZONES 92 M.P.H - EXPOSURE ZONE "B" OR "C"**

ZONING ORDINANCE - NATIVE TREE ORDINANCE - ATASCADERO MUNICIPAL CODE - 2025 CBC - 2025 CRC - 2025 CEC

2025 CPC - 2025 CMC - 2025 CGBC – 2025 CWUI - ENGINEERING STANDARDS - CALIFORNIA STATE ENERGY COMPLIANCE (TITLE 24)

#### **FOR ALL STRUCTURES:**

- Complete Building Permit Application: Must be signed by Owner, Agent (with approved written authorization), or Licensed General Contractor.
- Permit Fee: The Permit Technician Team will specify fees at submittal.
- 2 Site Plans (show any native trees and native tree protection).
- Identify the use of the structure to be demolished.
- Include native tree protection measures if necessary.
- Identify route and location where each utility will be terminated/capped.
- Residential Building Record copy from San Luis Obispo County Assessor. Not Required if Commercial. North County Office is located at 6565 Capistrano, Atascadero, CA, 93422.
- APCD Approval: It is the responsibility of the applicant to obtain all required approvals from the Air Pollution Control District. For more information about Federal Asbestos NESHAP regulations contact the local office or visit <http://www.slocleanair.org/business/asbestos.php>.
- 2 Floor plans (if interior or partial demo).
- Clearly indicate portion to remain and portion to be demolished.
- Grant Deed / Title Report: Required if owner's name is different than County Assessor's records.
- Construction Waste Management Plan required. Form available at building front counter.

Email: [permitcenter@atascadero.org](mailto:permitcenter@atascadero.org) if you have questions.

REV JULY 2026