

**City of Atascadero Recreation Department
Colony Park Community Center
Security Deposit Authorization**

Name of Renter: _____

Event Date: _____

_____ Credit Card _____ Check

CREDIT CARD INFORMATION:

Type of Credit Card (circle one): Visa MasterCard

Name as it appears on card: _____

Address of Cardholder: _____

City, State & Zip of Cardholder: _____

Account Number: _____ Expiration Date: _____

Daytime Telephone Number: _____

I authorize the City of Atascadero to charge the maximum amount of \$494 on the above-mentioned credit card only in the event of charges incurring for the sole purpose of additional hours, additional cleaning fees, damages to the facility and/or police or fire are dispatched to my event (initial all listed below):

_____ Additional hours and staff above the total hours and staff agreed upon prior to the day of the event.

_____ Additional cleaning fees (gum on floor, confetti, etc.). Renter should refer to signed cleaning/decorating policy.

_____ Damages to the facility incurred during renter's event.

_____ Public Safety (police or fire) are dispatched to the Community Center during renter's event.

I understand that the fees will not be charged to my account unless any/all of the above charges apply. I agree to the above statement and give the City of Atascadero permission to charge the credit card listed above in accordance with the Security Deposit provision of the Facility Use Permit application.

Signed: _____
(Cardholder Signature)

Date: _____